



ANNOUNCEMENT OF TEMPORARY JOB OPPORTUNITY
Student Intern Position in Public Health
Outreach and Summer Activities Coordinator
June 10 through August 23 2013

The Minneapolis Health Department (MHD) is currently seeking an undergraduate or graduate student intern to assist with the development of summer activities and outreach opportunities for teen parents and their children.

Job Responsibilities:

The responsibilities of the student intern may include but are not limited to:

- Assist with the development and implementation of summer outreach activities for teen parents and their children;
- Develop a clearinghouse of resources specific to teen parents and their children;
- Establish a system for identifying and recruiting community role models/mentors specific to teen parents;
- Investigate and provide recommendations/strategies for using social media to connect with pregnant and parenting teens;
- Create online client-centered surveys;
- Conduct information gathering interviews with teen parents and their parents;
- Work closely with the Minnesota Visiting Nurse Agency, a partner agency of the health department, to carry out the activities listed above;
- Other related tasks as needed.

Knowledge and Skills Preferred:

- Ability to work with low-income, urban youth and/or teen parents.
- Experience working on projects related to youth development or public health.
- Ability to work independently and as part of a team.
- Good written and verbal communication skills.
- Working knowledge of 2010 Microsoft Office Products
- Prior experience with the development and use of social media for outreach preferred

Required Qualifications: Applicants must be currently enrolled in an undergraduate or graduate level college program in Public Health, Education, Social Work, Youth Development, Media Arts, Communication or other related degree programs.

Salary: \$14.28 per hour undergrad or \$16.93 per hour for graduate student; 15-20 hours per week

How to apply: In order to be considered a cover letter, resume, and writing sample (maximum length of writing sample is 3 pages). This position will be open until filled.

Email, fax, or mail your application materials to:

Minneapolis Health Department
ATTN: Hattie Wiysel
250 S. 4th Street, Room 510
Minneapolis, MN 55415

Fax: 612-673-3866 Attn: Hattie

Email: health@minneapolismn.gov

BACKGROUND CHECK: The City has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

The City of Minneapolis is an Affirmative Action/Equal Opportunity Employer