



Health Department Environmental Services

CITY OF MINNEAPOLIS / MWMO ENVIRONMENTAL SERVICES INTERN STORMWATER AND EROSION CONTROL SPECIALIST

Position Information:

- There are currently two (2) summer internships
- Schedule flexibility is occasionally required (weekend/evening meetings or emergencies).

Primary Responsibilities:

- Stormwater and Erosion Control Specialists work as a professional-level program representative in the enforcement of soil erosion and stormwater Best Management Practices.
- Conducts studies on best practices in stormwater management and water quality with the Mississippi Watershed Management Organization (MWMO).

Job Duties (including but not limited to):

- Insure compliance of Erosion, Sedimentation and Drainage ordinance through inspections.
- Assist Inspectors on field investigations for environmental problems that include noise, air quality, water quality, soil pollution and emergency response.
- Issue written orders
- Using GIS, create maps of environmental issues.
- Recommend permit denials, revocations, or administrative fines to the Supervisor or Inspectors.
- Analyze the work of environmental consultants, including written reports
- Assist in the work of stakeholders on environmental issues, including, businesses, and neighborhood groups; attend and make presentations at meetings, prepare letters and update website information.
- Represent the Regulatory Services Department in public and to MWMO
- Perform studies that analyze objective data regarding erosion to make sound policy decisions.

Working Conditions:

Combination of office and field work. Response is required at any time of the day and under any weather conditions. Perform industrial facility site inspections, respond to citizen complaints and perform other routine inspections. Inspections can occur outdoors, in a workshop, factory, on a construction site, near heavy equipment, in junk yards, on railroad corridors, abandoned building etc. Incumbents experience exposure to noise, dirt, uneven/difficult terrain. There is lifting and carrying of 40 lbs. required, and the necessity to stand continuously for several hours.

Experience:

Experience performing detailed orientated work and working with little to no supervision.

NOTE: *In detail, describe your scope and range of experience, level of responsibility and how it would be deemed as progressive, etc.*

Education:

The intent to have earned or in the process of earning a bachelor's Degree in Environmental Studies, Engineering, Natural or Physical Science, or a related field with a background in environmental studies or equivalent

NOTE: Interview may not be conducted without proof of education. You are highly encouraged to submit copies of transcripts (showing successful completion of coursework) with your application.

Equivalency:

An equivalent combination of related education/experience may be considered.

NOTE: If attempting to meet minimum qualifications in this manner, be certain to heed the two (2) notes directly above.

LICENSES/CERTIFICATES: Valid Drivers License

Background and Qualifications Checks:

The City has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be considered further for the position.

Resume: You may submit your resume and cover letter to the email address provided at the end of this posting.

Other Specifications:

- Good interpersonal communication skills.
- Ability to work effectively with a wide range of people from diverse backgrounds.
- Knowledge of Geographic Information Systems preferred.

Selection Process:

Any one or any combination of an evaluation of education/experience/Screening Questionnaire responses, writing sample, an oral exam, work simulation, etc. may be utilized (100%). The right is reserved to limit the number included in any process.

Compensation: \$10/hr

Email, fax or mail your information to: Minneapolis Health Department
Intern, Youth Violence Prevention
250 S 4th Street, Room 510
Minneapolis, MN 55415
612-673-3866 FAX
health@minneapolismn.gov

For additional information regarding the Minneapolis Health Department visit us at:
<http://www.minneapolismn.gov/health>

The City of Minneapolis is an Affirmative Action/Equal Opportunity Employer.
