



**Youth Violence Prevention Executive Committee Minutes  
January 15, 2013  
Minneapolis City Hall, Room 333**

**Members Present:** Mayor R.T. Rybak (Co-Chair), Ben Knoll (Co-Chair), Wokie Weah (Co-Chair), Tracine Asberry, Titilayo Bediako, Dale Blyth, Bianca Dawkins, Eloisa Echavez, Sherenia Gibbs, Jose Gonzalez, Councilmember Cam Gordon, Chief Janeé Harteau, Commissioner Linda Higgins, Barbara McMorris, Khalid Mohamed, V.J. Smith, Darrell Young, Shane Zahn.

**Members Excused:** Henry Crosby, Gene Roehlkepartain

**Staff/Guests Present:** Alyssa Banks, Olivia Walker, Gretchen Musicant, Ann DeGroot, Lt. Andy Smith, Jared Erdmann, Diane Haugesag, Lorelee DiLorenzo, Julie Murphy, Coral Garner, Jason Matlock, Lt. Kim Lund, Jeanne Cooney, Rachel Oberg-Hauser, Councilmember Meg Tuthill, Sarah Savengseuksa, Julie Young-Burns

**All materials referenced are found online in the Meeting Materials section**

Item	Discussion	Action
<b>Welcome and Introductions</b> <i>(Mayor &amp; Co-Chairs)</i>	The meeting was called to order by Mayor Rybak at 10:00 a.m. Introductions were made. Committee members were welcomed to the 2013-2014 term. The Mayor reviewed the development of the Blueprint, and the importance of viewing youth violence as a public health issue.	
<b>History of Minneapolis Blueprint for Action</b> <i>(Gretchen Musicant)</i>	Commissioner Musicant reviewed the history of the Blueprint for Action.	

Item	Discussion	Action Steps/Discussion
<p><b>Blueprint Assessment and Community Evaluation</b> (Andy Luger)</p>	<p>Andy Luger has completed a pro bono independent assessment of the Blueprint’s progress after 5 years. He interviewed people locally and nationally and researched best practices. He reported the successes and challenges he found.</p> <p>Successes:</p> <ul style="list-style-type: none"> <li>• The Blueprint is pursuing the “right goals”</li> <li>• Many programs undertaken are at the cutting edge (i.e. North 4)</li> </ul> <p>Challenges:</p> <ul style="list-style-type: none"> <li>• People would like to see more work of the Blueprint in the community &amp; neighborhoods – presence of meetings, being in the neighborhood.</li> <li>• <u>People want to be more proactive with families,</u></li> <li>• More involvement with Minneapolis Police Dept. and prosecutors.</li> <li>• Need for more coordination among libraries, schools, probation officers, MPD, etc. Single resource needed.</li> <li>• Mentoring – increased pool. Make it part of what City promotes.</li> </ul>	
<p><b>Overview of National Forum</b> (Alyssa Banks, Jared Erdman, &amp; Loralee DiLorenzo)</p>	<p>Alyssa Banks presented an overview of the strategic planning process, which is the focus of the National Forum.</p> <p>Information will be sent in the next week to all Committee members re participating in the plan development workgroups. The goal is to have 2 representatives from the Executive Committee on each of the 4 workgroups and to act as spokespersons back to the full Executive Committee. Workgroups will meet weekly for 5 weeks to develop ideas for a new plan. 6-10 members (including community members) per group.</p> <p>Jared Erdmann, epidemiologist, reviewed the current literature regarding best practice strategies. Three other documents referenced were:</p> <ul style="list-style-type: none"> <li>• 1-page summary of the 37 national youth violence prevention strategies.</li> <li>• Glossary of strategies</li> <li>• Effective programs summarized by strategy.</li> </ul>	<p>Executive Committee members are invited to participate in a plan development workgroup. A detailed notice will be sent the week of January 21.</p>

Item	Discussion	Action Steps/Discussion
<b>Mission and Visioning Activities</b> (Loralee DiLorenzo)	<p>Loralee DiLorenzo from J. Murphy &amp; Associates led the group through the purpose of mission and visioning activities.</p> <p>The first activity was completing an individual reflection:” <i>Imagine what the Star Tribune headline or the feature story in Newsweek would say if Minneapolis eradicated youth violence?</i>”</p> <p>Small groups were formed to collaborate on a group headline.</p> <p>Much discussion ensued. It was noted that the process of creating a mission/vision is important – more than simply the final statements –it can inspire the participants to reengage in the work and keep the big picture in mind.</p>	
<b>Closing and Housekeeping</b>	<p>Future Executive Committee meetings and other important dates were shared. It is important for all committee members to complete the required City of Minneapolis ethics training. The <a href="#">training module information</a> can be accessed online.</p>	
	<p>Meeting adjourned at 12:30 p.m.</p> <p>A catered lunch followed for committee members to network and meet each other and staff.</p>	



**Youth Violence Prevention Executive Committee Minutes  
 March 14, 2013  
 Minneapolis Central Library, Doty Board Room**

**Members Present:** Sherenia Gibbs, Jose Gonzalez, Councilmember Cam Gordon, Ben Knoll (co-chair), Barbara McMorris, Dr. Happy Reynolds (PHAC rep.), V.J. Smith, Wokie Weah (co-chair), Shane Zahn

**Members Absent:** Tracine Asberry, Titilayo Bediako, Dale Blyth, Bianca Dawkins, Eloisa Echavez, Chief Janeé Harteau, Commissioner Linda Higgins, Khalid Mohamed, Gene Roehlkepartain, Mayor R.T. Rybak, Darrell Young

**Staff/Guests Present:** Alyssa Banks, Oliviah Walker, Gretchen Musicant, Diane Haugesag, Julie Murphy, Coral Garner, Lt. Kim Lund, Rachel Oberg-Hauser, Sherman Patterson, Leonel Dorvil, Claudia Fuentes

Item	Discussion	Action Steps/ Discussion
<b>Welcome and Introductions</b>	The meeting was called to order by Co-chairs Wokie Weah and Ben Knoll at 1:10 p.m. Introductions were made.	
<b>Updates for Discussion</b>	<ul style="list-style-type: none"> <li>• <u>Mayors Midwest Illegal Gun Summit (Jan. 9-10)</u> – Sherman Patterson reported that several mayors were involved in the Summit, including elected officials (Sen. Franken, Rep. Ellison). Main topic: what are best practices to reduce gun violence? Additional topics discussed: tracking guns, universal background checks, magazine limits, juvenile violence prevention. Milwaukee will hold next Summit in fall.</li> <li>• <u>Presidential visit and <a href="#">President’s Plan to Address Gun Violence</a></u> – the president spent much time listening to those in attendance. Grassroots perspective very important. Topics discussed included: importance of mentoring, getting more “difficult” youth into programs (need right staff &amp; right programs), fathers more involved in community</li> <li>• <u>Preventing Youth Victims of Violence Project</u> – in Mayor’s budget. Way to share data to identify those most likely to be injured by violence. Will be looking at police data. Contains much info re families and risk. No inter-jurisdictional sharing now. Will be hiring staff to develop systems/programs. Discussion: how could non-profits play a role in supporting this effort? Important to have conversation/brainstorming – what has worked for others?</li> </ul>	Idea to have regional summit-sharing with others – inc. out-of-school time orgs

<b>Recap/Update – Blueprint Strategic Planning &amp; National Forum</b>	<ul style="list-style-type: none"> <li>• <u>Plan Development Workgroups</u> – Workgroup leaders &amp; participants shared their experience with the process. (see attached for more workgroup information)</li> <li>• <u>National Forum Plan Review</u> –Discussion re audience of Blueprint: How to frame to make it accessible. More institutional-based now. Idea of “casual intervention” – having a list of ideas/programs to suggest – resource list. Provide to physicians, DID Ambassadors. Need a list of affordable places where youth can access transportation. Idea of youth activity coordinator.</li> <li>• <u>Results Minneapolis</u> – what else should we be reporting? What are additional indicators? What else is available/overlaps? Look at housing stock/data as indicator for youth violence.</li> </ul>	<b>Action Steps/Discussion</b>  Youth Coordinating Board is putting together current resources for youth.  <u>Plan to convene a Results workgroup</u> for a deeper discussion/brainstorming. Barbara McMorris and Dr. Reynolds expressed interest.
<b>Community Engagement Activities &amp; Ideas for Opportunities</b>	One of the goals in the strategic planning process is to hold 4 community engagement sessions between April and June– 2 north Minneapolis, 2 south Minneapolis. Attendees broke into 4 groups. Discussion: who should we engage? What questions should be asked? (See attached for detailed questions and process.)	
<b>Mission and Visioning &amp; Committee Charter</b>	<ul style="list-style-type: none"> <li>• Mission &amp; Vision statement handed out (see attached). Collaborative process. Worked on at January YVP meeting and workgroup planning meetings.</li> <li>• Discussed committee charter (see attached questions). Roles and responsibilities of committee (see handout).</li> <li>• Final recommendations for the updated Blueprint will be the theme of May’s YVP Executive Committee meeting.</li> </ul>	<u>Committee members should pass on input re committee charter &amp; responsibilities to Alyssa for further discussion</u>  Discussed committee charter workgroup. <u>Will ask CM Gordon and CM Samuels to bring a draft of update to committee.</u>
<b>Reminders/ Announcements</b>	It was recommended that the co-chairs call committee members after 2 missed meetings.  There is 1 seat to be filled on the committee, as Henry Crosby resigned. Important to see what categories are still needed to fill. Position will be opened up.  Please complete Ethics training mandated by City Attorney’s office to be in compliance with board membership. Link to <a href="#">online training</a> is found here.  <a href="#">National Youth Violence Prevention Week</a> is March 18-22. Activities are posted on website.  <b>Next Executive Committee Meeting – May 9, 2013</b>	<b>Action Steps/Discussion</b> Diane will prepare a list of members’ attendance for co-chairs. Diane will send out a list of categories currently filled and which need to be filled.