Procedure G-1: Annual Staff Training on Bloodborne Pathogen Exposure Control

I. Overview

The manager shall ensure that training is provided at the time of initial assignment to tasks where occupational exposure to blood or other potentially infectious materials may occur.

II. Training Requirements

A. Training shall be repeated every 12 months or when there are any changes to tasks or procedures affecting an employee's occupational exposure

B. Shall be conducted by a person knowledgeable in the subject matter

C. Shall be tailored to the education level and language of the affected employees

D. Shall be offered during the normal work shift

E. Shall include a(n):

1. Copy of Copy of OSHA's Bloodborne Pathogens Occupational Safety & Health Standard
2. Discussion of the epidemiology and symptoms of bloodborne diseases
3. Explanation of the modes of transmission of bloodborne pathogens
4. Explanation of MDHFS School Based Clinic Program Bloodborne Pathogen Exposure Control Plan and how employees can obtain a copy of the plan
5. Description and recognition of tasks that may involve exposure
6. Explanation of the use and limitations of the methods employed by the School Based Clinic Program to reduce exposure (such as engineering controls, work practices, and personal protective equipment)
7. Information about the types, use, location, removal, handling, decontamination, and disposal of personal protective equipment
8. Explanation of the basis of selection of personal protective equipment
9. Information about the Hepatitis B vaccination (including efficacy, safety, method of administration, and benefits) as well as an explanation that the vaccination will be provided at no charge to the employee
10. Instruction on the appropriate actions to take including necessary forms and persons to contact in an emergency involving blood or other potentially infectious materials
11. Explanation of the procedures to follow if an exposure incident occurs including the method of reporting and medical follow up
12. Information on the post-incident evaluation and follow up required for all exposure incidents
13. Explanation of signs, labels, and color-coding systems.

F. If a staff member refuses the Hep B immunization series, she/he must sign the Employee Declination: Hepatitis B Immunization Form *See Attachment 14*