



City of Minneapolis
Public Health Advisory Committee

Tuesday, April 27, 2010, 6:00 – 8:00 pm
Minneapolis City Hall
350 S 4th Street, Room 132

AGENDA

Welcome & Introductions Approve March 23, 2010 Minutes	Noya Woodrich Co-Chair	Vote	6:00 – 6:10
MDHFS Goals & Strategic Directions	Gretchen Musicant	Discussion	6:10 – 6:55
CDBG Subcommittee: Recommendation for Funding Principles, Priorities & Process	Sean Cahill Samira Dini Renee Gust Deb Jacoway Robin Kay Schow John Schrom Noya Woodrich	Discussion	6:55 – 7:25
Information Sharing	All		7:25 – 7:30
Unnatural Causes – Bad Sugar	John Schrom	View DVD	7:30 – 8:00

Next Meeting: May 25, 2010 - Minneapolis City Hall, Room 132

If there are any problems/changes the night of the meeting, please call 612-919-3855.

**Minneapolis Department of Health & Family Support (MDHFS)
Public Health Advisory Committee (PHAC)
April 27, 2010**

Members Present: Robin Schow, Sean Cahill, John Schrom, David Therkelsen, Julie Young-Burns, Renee Gust, Samira Dini, Noya Woodrich, Debra Jacoway, Clarence Jones, Doug Lemon, Carmen Tesky (Urban Health Professional Advisory Committee Representative)

Members Excused: Gavin Watt, Mitchell Davis Jr.

Members Unexcused: Dr. James Hart

Staff Present: Gretchen Musicant, Emily Wang, Hattie Wiysel, Brian Thomas May

Guests: None

Noya Woodrich opened the meeting at 6:05 pm at City Hall, members introduced themselves.

Item	Discussion	Outcome
Approve March 23, 2010 Minutes	David Therkelsen moved to accept the minutes, Sean Cahill seconded the motion, all approved	Motion to approve March 23, 2010 Minutes carried.
PHAC Resolution (By-Laws)	<p>Emily Wang presented proposed changes to the committee resolution. Discussion included defining "ex-officio," "non-voting" and majority.</p> <p>Sean Cahill moved to define a quorum as "majority of appointed members." David Therkelsen seconded the motion, all approved.</p> <p>John Strom moved to adopt the document with the remaining proposed changes. Clarence Jones seconded the motion. All approved.</p>	<p>Motion to define the quorum as the majority of appointed members was carried.</p> <p>Motion to adopt the resolution with the remaining proposed changes was carried.</p> <p>Emily will submit resolution with approved changes to City Council for final approval</p>
Department Goals	<p>Gretchen Musicant presented the proposed new Vision, Mission, The Way We Work and Goals for 2011-2015. Discussion included the following suggestions:</p> <ul style="list-style-type: none"> • Is "educated" a better term than "informed" for "Communities informed and engaged for healthy environments?" • "Teen pregnancy a thing of the past" was not well received. Suggestions included "moving beyond teen pregnancy." • Using "safe youth" instead of "violence free youth" • Including "educating" with "Communities engaged in parenting & mentoring of youth." • Include "safe" and "healthy foods" under "Healthy Homes" • Would like to see stronger, intentional language. • Members asked why there were not measurable goals defined. Gretchen explained that the department does have targets and measurable outcomes that will be included in the full business plan. 	Gretchen will take these suggestions back to the department as they finalize the goals.
CDBG Subcommittee: Recommendation for Funding Principles, Priorities	<p>Noya Woodrich shared that the subcommittee has met twice to develop recommendations for priorities and principles and presented a draft. Discussion included:</p> <ul style="list-style-type: none"> • The sustainability of programs in the event CDBG runs out. Although it was not part of the priority and principles last round, sustainability was a consideration for points on the last RFP. • Clarification of violence-related risky behavior. Suggestion was to continue work on the intersection of violence with alcohol use. • This money is Federal HUD money and we have to stay within the guidelines for how this money can be used. 	<p>Gretchen Musicant will look at the Blueprint for Health for guiding principle ideas.</p> <p>Subcommittee will meet again to work on priority and principles and come back with a draft at next PHAC meeting.</p>
Information Sharing	John Schrom- Dining Out for Life is Thursday, April, 29.	
Unnatural Causes – Bad Sugar	DVD was watched by committee	

Meeting adjourned at 8:00 pm

Minutes submitted by Brian Thomas May

Department Head and City Attorney) prepares a Staff Purchasing Report (copies to City Council) and Procurement prepares the Purchase Order.

i) If the low bid is not accepted, or if only one bid is received, Procurement prepares a Council Committee letter that explains the reason for accepting the bid. This letter is signed by the Purchasing Agent and the Department Head. The requesting department recommends approval to their Council Policy Committee.

ii) If the procurement requires a contract, and is low bid, Procurement submits a letter signed by the requesting Department Head to the Ways and Means/Budget Committee for approval. Procurement will draft the formal contract and amendments or change orders pertaining to such contracts.

iii) The Council Committee recommends an action for full Council and the Mayor. The final action is published in Finance and Commerce.

iv) Contracts must be approved by the City Attorney for legality whether the contract is prepared by the City Attorney or another agency. A Park Board attorney reviews the Park Board contracts.

**City of Minneapolis
Public Health Advisory Committee Members
2010**

April

Ward	Council Member	Committee Member	RSVP	Attend
1	Reich	Gavin Watt		
2	Gordon	Robin Kay Schow	✓	
3	Hofstede	Vacant	_____	
4	Johnson	Vacant	_____	
5	Samuels	Mitchell Davis Jr	✓	
6	Lilligren	Vacant	_____	
7	Goodman	Sean Cahill		
8	Glidden	Debra Jacoway	✓	
9	Schiff	John Schrom	✓	
10	Tuthill	Vacant	_____	
11	Quincy	Vacant	_____	
12	Roy Colvin	David J. Therkelsen	✓	
13	Hodges	Vacant	_____	
	Mayor's Representative	Clarence Jones	<i>late</i> ✓	
	Minneapolis Public Schools	Julie Young-Burns	✓	
	Hennepin County Human Services	Renee Gust		
	U of M School of Public Health	Dr. James Hart		
	Member at Large	Samira Dini		
	Member at Large	Noya Woodrich	✓	
	Member at Large	Douglas Lemon		
	Professional Advisory Committee			
	Professional Advisory Committee			
	Exofficio Environmental Health	Lori Olson		

Emily Green, Health May