

**Twin Cities Healthy Start Executive Meeting: 07/15/10  
Broadway Family Medicine**

**Members Present: Maria McCoy, Leah Loud, Paula Hastings, Kristen Staples, Ken Bence, Cheryl Fogarty, Kathleen Fernbach, Jacqueline Coleman, Christina Gonzalez, Phyllis Haag, Laura Stand, Lesley Shabaiash, Briana Mullen, Angela Watts, Brian Thomas May, Grace Anderson, Tessa Anttila, Pat Harrison, Ronel Robinson, Amy Godecker, Hessica Gaston, Lesley Shabaiash, Mary Linden, Patty Graham**

<b>Item</b>	<b>Discussion</b>	<b>Outcome</b>
Welcome/Introductions	<ul style="list-style-type: none"> <li>• Introduction of Advisory Committee Liaisons</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Approval of Minutes/Agenda	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Laura Stand motions to accept agenda and minutes. Seconded and motion carried.</li> </ul>
Amended By-Laws for Approval	<ul style="list-style-type: none"> <li>• Changes to bylaws presented.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to accept changes by Christina Gonzalez. Seconded and motion carried.</li> </ul>
Consent Timeline	<ul style="list-style-type: none"> <li>• After Aug 1- consent is good for 3 years</li> <li>• Mother must give consent for newborn</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Substance Abuse Reporting Law Change/Legislation Workplan	<ul style="list-style-type: none"> <li>• New law shared. New Web site unveiled: <a href="http://www.ci.minneapolis.mn.us/dhfs/PrenatalSubstanceUse.asp">http://www.ci.minneapolis.mn.us/dhfs/PrenatalSubstanceUse.asp</a></li> <li>• Members encouraged to brainstorm ideas on ways to promote the change</li> <li>• Will also work with advisory committee on how to promote</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
New TCHS Web site	<ul style="list-style-type: none"> <li>• New site unveiled: <a href="http://www.ci.minneapolis.mn.us/dhfs/healthy-start.asp">http://www.ci.minneapolis.mn.us/dhfs/healthy-start.asp</a></li> <li>• Also new site devoted to prenatal educational materials: <a href="http://www.ci.minneapolis.mn.us/dhfs/tchseducmaterials.asp">http://www.ci.minneapolis.mn.us/dhfs/tchseducmaterials.asp</a></li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Introduction of Dr. Morgan	<ul style="list-style-type: none"> <li>• Pediatrician to join committee</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to add pediatrician to committee. Motion carried</li> </ul>
Client Satisfaction Survey	<ul style="list-style-type: none"> <li>• Many format options discussed – focus groups, photo voice, texting, phone, paper survey.</li> <li>• Advisory Committee Liaisons suggested a short, paper survey is best. Sites do not mind giving out this survey. Drop-off box could be placed at each site. Self-addressed, stamped envelopes can also be given out with survey to be completed at home.</li> </ul>	<ul style="list-style-type: none"> <li>• Decision to do short, paper survey with drop-off boxes at sites made. Will also have self-addressed, stamped envelopes with survey.</li> <li>• Advisory committee will be presented with this format</li> </ul>

	<ul style="list-style-type: none"> <li>• Suggestions to do a prenatal and postpartum survey, online access to survey and survey those who chose not to enroll were also discussed.</li> <li>• Export to Excel option in the TCHS Screening and Case Management System can be used to target populations of women.</li> <li>• Sites could get anonymous summaries of surveys.</li> </ul>	and given opportunity to share suggestions on how to get survey out. Do we need to address any program-specific topics in survey?
Announcements	<ul style="list-style-type: none"> <li>• Leah Loud is back with TCHS at AIFC</li> <li>• TCHS brochure holders available.</li> <li>• Way to Grow- Back to School Health Event at Powderhorn Park on August 26 4-6</li> <li>• Reuben Lindh: Mothers in Recovery program has openings. Intensive home-based care. Contact Christina</li> <li>• Ramsey County: Offers Mothers First Recovery Support. Contact Phyllis Haag. Crisis in the Cribs – training on African American Infant Mortality was offered. Will do another training in the fall.</li> <li>• AIFC: Offering Alcohol Recovery for Teens, Fathers and Mothers. Meets 3 times a year</li> <li>• MDH: Pre-conception Webinar Series starting on 10/12 at 1:30 – 3:00. Focus on impact of obesity.</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Email BT with placement ideas</li> </ul>
Next Meeting Details	<p><b>Thursday, September 16, 2010</b>  <b>TBD</b>  <b>12:00-2:00 p.m.</b></p>	<ul style="list-style-type: none"> <li>•</li> </ul>

Minutes submitted by: Brian Thomas May