

CITY ATTORNEY

MISSION

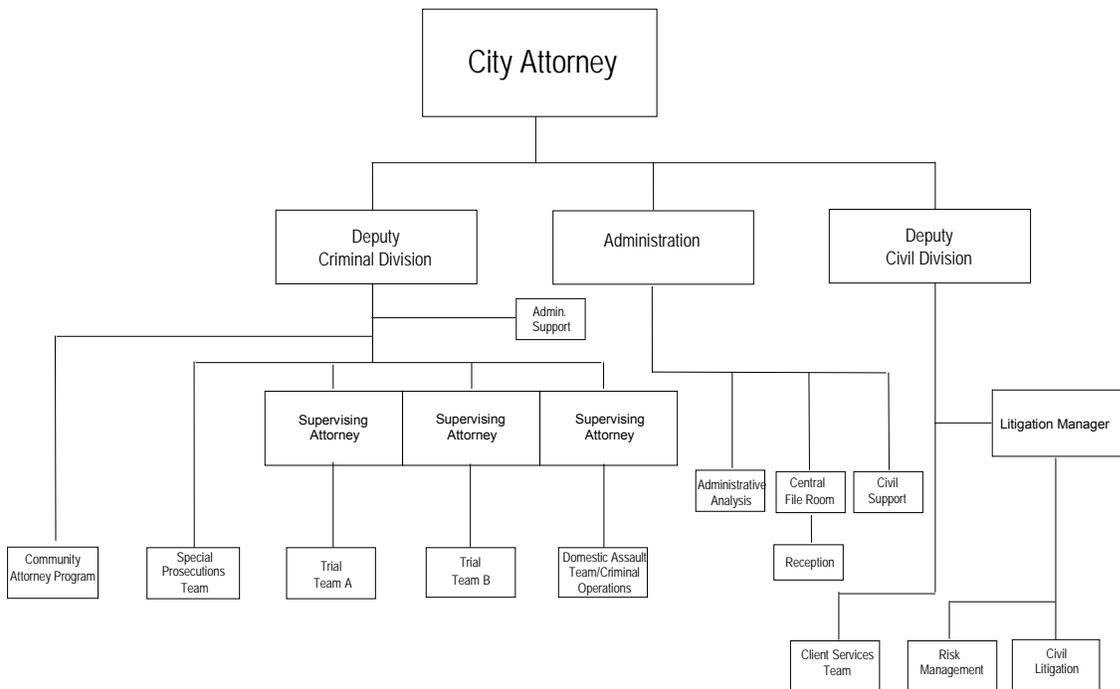
Our mission is to enhance public safety, serve justice and vigorously represent the interests of the City of Minneapolis and its residents by holding criminal offenders accountable and delivering the highest quality, cost effective legal services.

BUSINESS LINES

The City Attorney's Office has two business lines. They are:

1. Criminal Division: Prosecutes all adult misdemeanor, gross misdemeanor and petty misdemeanor crime in the City of Minneapolis.
2. Civil Division: Delivers legal services for City clients and provides litigation representation.

ORGANIZATION CHART



A Safe Place to Call Home

Community Attorney

General Fund: \$769,898

Other Funds: \$384,596

This program proposal includes the community attorney component of the criminal division and the Downtown 100 (downtown chronic offenders) initiative. The CAO has assigned criminal

attorneys to each of the five MPD precincts, one housed in each precinct. The program also includes three paralegals and the Downtown 100 prosecutor.

Criminal Prosecution

General Fund: \$7,905,358

The Criminal Division of the City Attorney's Office ("CAO") prosecutes all adult gross misdemeanor, misdemeanor, petty misdemeanor and traffic offenses in the City of Minneapolis. Prosecution is a mandated function. The criminal prosecution function is divided into four teams: domestic violence, chronic offender prosecutions and two teams that prosecute all other cases, ranging from DWI, reckless driving (that can include fatalities) to trespass, carrying a weapon without a permit, driving after revocation or suspension of a license and civil forfeiture cases.

The CAO also participates in specialty courts and calendars in Hennepin County District Court, including mental health court, veteran's court, GIFT (Gaining Independence for Females in Transition) review calendar and DWI court. The specialty courts require extra prosecutor time for appearances, staffing meetings and review calendars but provide impressive results in reducing recidivism. Finally, the criminal prosecution program handles appeals of our criminal cases to the Minnesota Court of Appeals and the Minnesota Supreme Court. The office also devotes resources to the prosecution of domestic violence and livability crime chronic offenders

A City that Works

Client Services

Other Funds: \$ 3,545,450

The Client Services group within the Civil Division of the City Attorney's Office performs legal work and provides advice to all City departments, boards, commissions and office holders. The group is called upon to draft development agreements, prepare ordinances and charter amendments, advise the City on the myriad of legal questions facing the City and its operations ranging from governmental authority to election law to compliance with the open meeting law and data practices act.

Civil Litigation

Other Funds: \$ 3,243,667

The Civil Division is proactive in working with City officials and department staff to identify issues that raise a potential for litigation and provide advice on preventive measures when claims are made against the City. Litigation group attorneys are assigned to litigate those matters and represent the City in civil matters filed in the state and federal district and appellate courts and before administrative agencies. The group also handles civil rights charges against the City, worker's compensation cases and claims in excess of \$25,000 and claims that involve allegations of police misconduct or where the party is represented by legal counsel.

In addition to providing representation for the City, litigation group attorneys provide direct defense of City officers and employees in cases in which employees are personally named in a lawsuit, as dictated by City policy and State law.

FINANCIAL ANALYSIS

Expenditure

The department's budget for 2014 is \$15.8 million, a 7.7% increase attributable to an additional \$195,000 in one-time funding that the Mayor recommended for domestic violence prevention and an additional attorney in the department's Civil Division.

Revenue

The department's projected revenue for 2014 is \$0.1M. Special revenue comprises 74% of the revenue, while internal and general revenues account for the remaining 26% of the total projected revenue.

Fund Allocation

The department is funded 55% from the general fund, 43% by internal service and 2% from the special fund.

Mayor's Recommended Budget

The Mayor recommended one-time funding in the amount of \$120,000 to be used for hiring an additional attorney in the Civil Division with a further recommendation to fund the position through cost allocation charges to other departments on an ongoing basis beginning in 2015. The Mayor also recommended an additional \$75,000 in one-time funding to be used for domestic violence prevention programming along with a direction to the department to seek out grants to find an ongoing funding stream for domestic violence prevention.

**ATTORNEY
EXPENSE AND REVENUE INFORMATION**

EXPENSE	2011 Actual	2012 Actual	2013 Adopted	2014 Mayor's Recommended	Percent Change	Change
GENERAL						
SALARIES AND WAGES	4,217,101	4,310,132	4,396,558	4,460,918	1.5%	64,361
FRINGE BENEFITS	1,260,562	1,357,375	1,588,448	1,807,734	13.8%	219,286
CONTRACTUAL SERVICES	2,113,993	2,086,539	1,914,609	2,231,837	16.6%	317,228
OPERATING COSTS	126,949	97,999	174,650	174,767	0.1%	117
TOTAL GENERAL	7,718,605	7,852,044	8,074,265	8,675,256	7.4%	600,992
SPECIAL REVENUE						
SALARIES AND WAGES	532,140	337,024	308,064	315,664	2.5%	7,600
FRINGE BENEFITS	166,754	110,162	65,656	68,932	5.0%	3,276
CONTRACTUAL SERVICES	106,097	120,765				0
OPERATING COSTS	5,760					0
TOTAL SPECIAL REVENUE	810,751	567,951	373,720	384,596	2.9%	10,876
INTERNAL SERVICE						
SALARIES AND WAGES	3,778,534	3,371,028	3,680,998	4,007,800	8.9%	326,803
FRINGE BENEFITS	1,066,039	1,099,094	1,197,984	1,384,374	15.6%	186,390
CONTRACTUAL SERVICES	1,589,424	1,439,408	1,182,627	1,194,924	1.0%	12,297
OPERATING COSTS	146,358	132,461	201,018	202,018	0.5%	1,000
TOTAL INTERNAL SERVICE	6,580,356	6,041,992	6,262,627	6,789,117	8.4%	526,489
TOTAL EXPENSE	15,109,712	14,461,987	14,710,611	15,848,969	7.7%	1,138,357

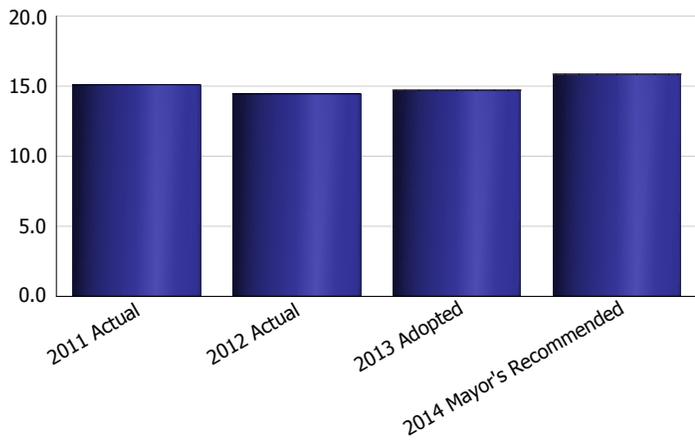
REVENUE	2011 Actual	2012 Actual	2013 Adopted	2014 Mayor's Recommended	Percent Change	Change
GENERAL						
CHARGES FOR SALES	7	0	0		0.0%	0
CHARGES FOR SERVICES	17,275	23,702	20,000	20,000	0.0%	0
OTHER MISC REVENUES	10,376	35,938	0		0.0%	0
GENERAL	27,658	59,640	20,000	20,000	0	0
SPECIAL REVENUE						
FEDERAL GOVERNMENT	134,496	53,224	0		0.0%	0
LOCAL GOVERNMENT	149,856	162,000	85,000	85,000	0.0%	0
SPECIAL REVENUE	284,352	215,224	85,000	85,000	0	0
INTERNAL SERVICE						
CHARGES FOR SERVICES	2,429	5,546	0		0.0%	0
OTHER MISC REVENUES	0	3,831	10,000	10,000	0.0%	0
INTERNAL SERVICE	2,429	9,377	10,000	10,000	0	0

**ATTORNEY
EXPENSE AND REVENUE INFORMATION**

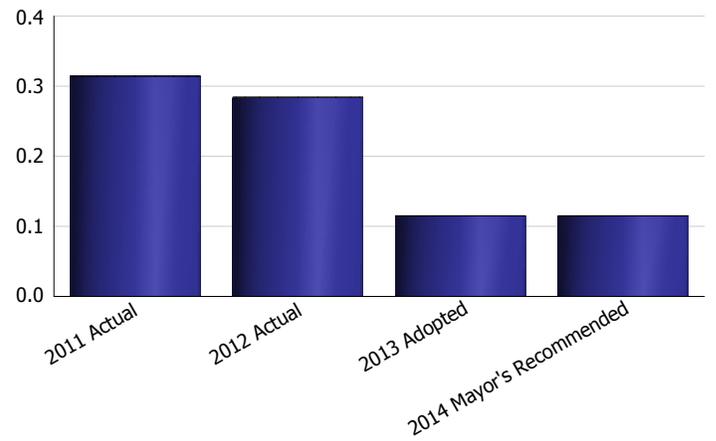
REVENUE	2011 Actual	2012 Actual	2013 Adopted	2014 Mayor's Recommended	Percent Change	Change
TOTAL REVENUE	314,439	284,240	115,000	115,000	0	

ATTORNEY EXPENSE AND REVENUE INFORMATION

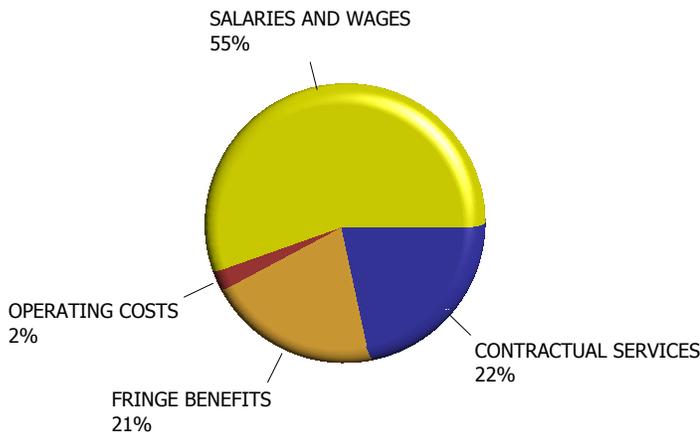
Expense 2011 - 2014
In Millions



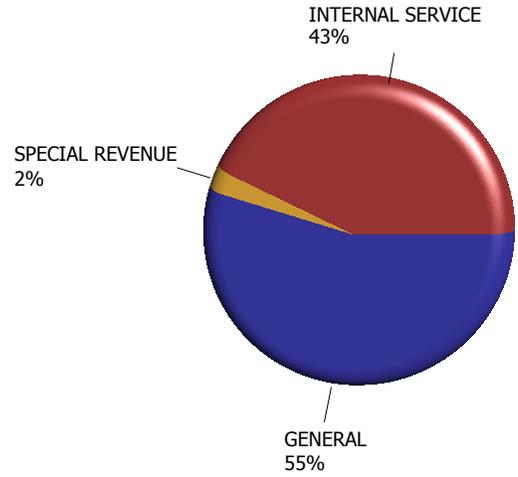
Revenue 2011 - 2014
In Millions



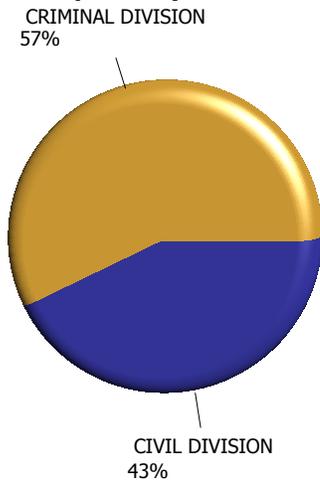
Expense by Category



Expense by Fund



Expense by Division

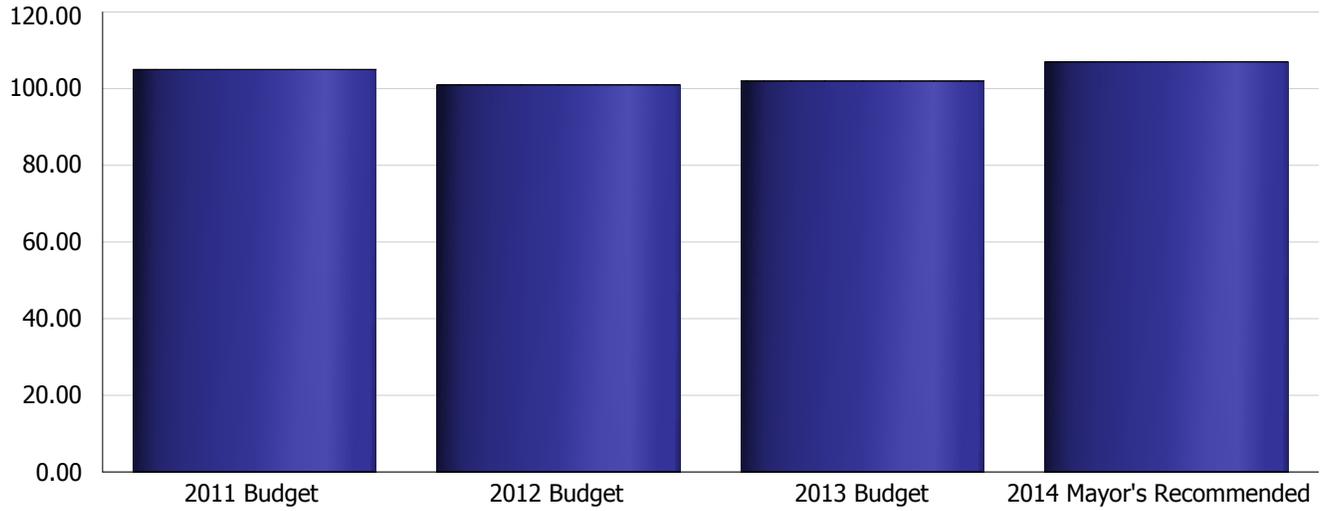


ATTORNEY

Staffing Information

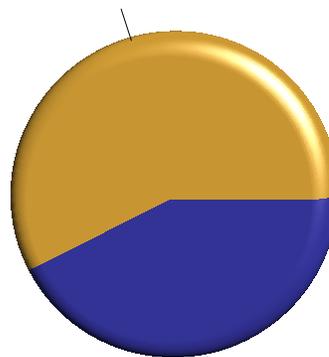
Division	2011 Budget	2012 Budget	2013 Budget	2014 Mayor's Recommended	% Change	Change
CIVIL DIVISION	41.50	41.50	41.50	45.50	9.6%	4.00
CRIMINAL DIVISION	63.50	59.50	60.50	61.50	1.7%	1.00
Overall	105.00	101.00	102.00	107.00	4.9%	5.00

Positions 2011-2014



Positions by Division

CRIMINAL DIVISION
57%



CIVIL DIVISION
43%