

# PUBLIC WORKS

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**MISSION**

To be effective stewards of the public infrastructure, and provide valued city services that contributes to public safety, economic vitality and neighborhood livability in Minneapolis.

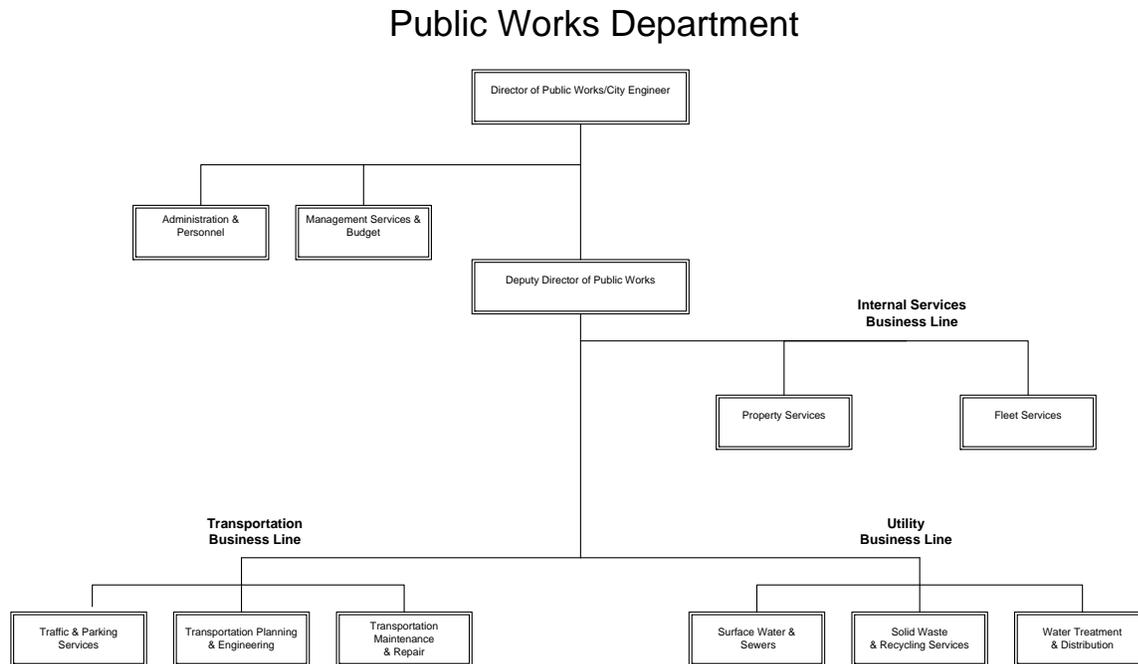
**BUSINESS LINES**

**Internal Services** – The Internal Services business line is comprised of services that are provided primarily to internal City departments (Property Services and Fleet Services).

**Utilities** – This business line provides services that promote the health and safety of people and property by providing potable water, managing non-potable water, and maintaining a clean city through the collection and disposal of solid waste, recyclables, problem materials, yard waste, and coordination of Clean City activities (Surface Water & Sewers, Water Treatment & Distribution, and Solid Waste & Recycling Services).

**Transportation** – The Transportation Business Line offers people a variety of safe, convenient options for moving throughout the City and within the region. Transportation options enhance the aesthetics of the environment, improving livability, while contributing to economic vitality through the safe, efficient movement of people and goods (Traffic & Parking Services, Transportation Planning & Engineering, and Transportation Maintenance & Repair).

**ORGANIZATION CHART**

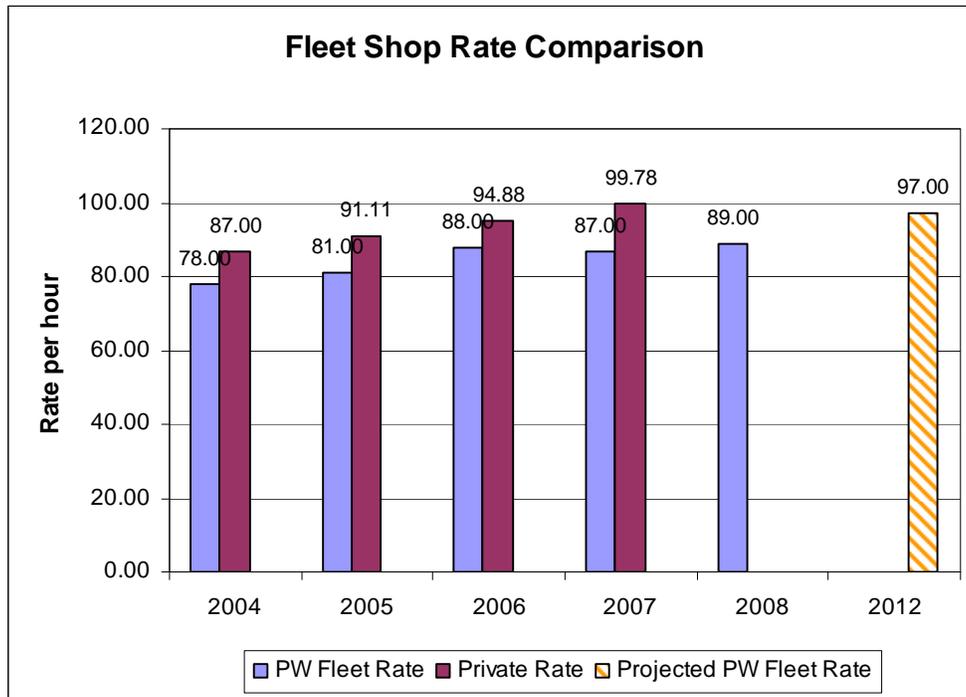


City Goals & Strategies	Department Goal	Objective
<p><b>A safe place to call home:</b> E. Youth: valued, challenged &amp; engaged</p> <p><b>One Minneapolis:</b> C. Equitable City services</p> <p><b>Lifelong learning:</b> D. Embrace the U's expertise E. Education: stronger partnerships</p> <p><b>Connected communities:</b> C. Development services</p> <p><b>A premier destination:</b> B. Reposition City C. Cleaner, greener, safer downtown D. Jobs</p>	<p>Strong partnerships and collaboration</p> <p><i>This includes Community Other local governments Related departments Private companies/corporations Educational institutions</i></p>	Develop partnerships with Federal, State, and County government and other municipalities
		Pursue City/private partnerships
		Collaborate with other City departments, agencies, and boards to achieve City-wide goals
		Collaborate with City neighborhoods
<p><b>One Minneapolis:</b> C. Equitable City services</p> <p><b>Connected communities:</b> A. Integrated, multimodal transportation</p> <p>.</p>	<p>Maximize the value of every dollar spent</p>	Evaluate activities for efficiency and effectiveness improvements as well as cost savings
		Leverage county, state, federal and private funding on City projects
		Maximize the value of City assets.
		Ensure accurate, timely financial reporting that is essential to business management
<p><b>A safe place to call home:</b> A. Guns, gangs, graffiti gone B. Crime reduction</p> <p><b>One Minneapolis:</b> C. Equitable City services</p> <p><b>Lifelong learning:</b> E. Education: stronger partnerships</p> <p><b>Connected communities:</b> A. Integrated, multimodal transportation C. Development services</p>	<p>Customer service is a top priority!</p>	Public works is fully coordinated with the customer relationship management (CRM) system and 311
		Public works is fully coordinated with development review with customer friendly process in place
		Effective community engagement
		Establish a high level of customer satisfaction for all services
		Manage clean city initiative

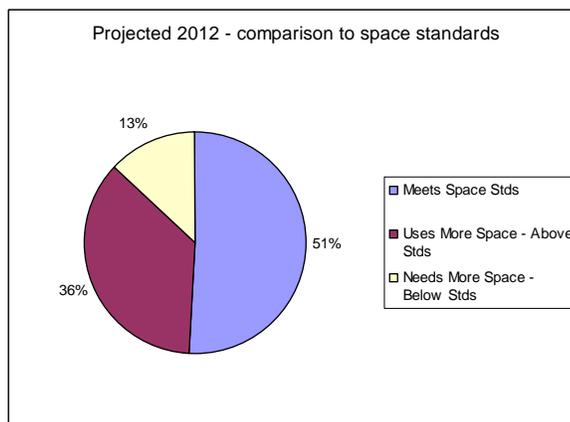
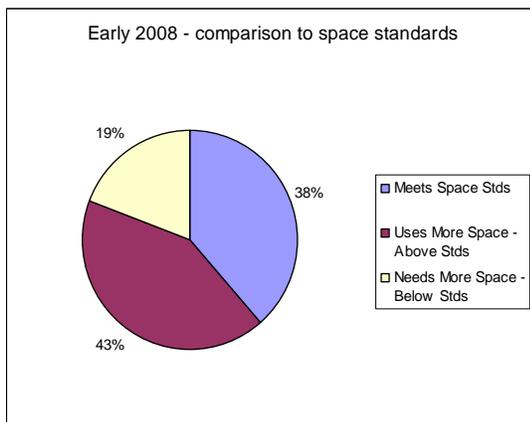
City Goals & Strategies	Department Goal	Objective
<p><b>A safe place to call home:</b> A. Guns, gangs, graffiti gone</p> <p><b>Connected communities:</b> A. Integrated, multimodal transportation B. Walkable, bikable, swimmable D. Northstar, Central Corridor, SW Corridor</p> <p><b>Enriched environment:</b> A. Renewable &amp; alternative energy B. Restore urban forest E. City's cultural &amp; sustainable work plans</p> <p><b>A premier destination:</b> B. Reposition City</p>	Improve the infrastructure and environment	Reduce energy consumption, reduce emissions, and increase the use of renewable energy and alternate fuels for municipal operations
		Focus on delivery of high quality basic services
		Design, construct, and operate City buildings that are sustainable.
		Manage, maintain, replace infrastructure for maximum value at established quality levels
		Improve surface water quality and quantity management
		Improve source water quality and quantity management
		Support a balanced, linked and sustainable multimodal transportation system that meets the needs of the traveling public
		Maximize opportunities to improve air quality resulting from transportation sources
<p><b>A safe place to call home</b></p> <p><b>One Minneapolis:</b> A. Close race &amp; class gaps B. Middle class: keep it, grow it</p> <p><b>Lifelong learning:</b> B. Economic engine</p> <p><b>A premier destination:</b> B. Reposition City D. Jobs</p>	Focus on people	Provide a safe workplace
		Promote employee participation
		Support professional development
		Retain, promote and recruit a quality workforce

<b>RESULTS MINNEAPOLIS MEASURES, DATA AND TARGETS TABLE</b>						
Measure Name	2004 Data	2005 Data	2006 Data	2007 Data	2008 Target	2012 Target
Percent of alternative fuel usage compared to total fuel usage	8.0%	8.0%	8.0%	10.9%	11.2%	15.0%
Electricity usage (kWh)	15.6	15.6	N/A	N/A	15.2	14.4
PW Vehicle Accidents	157	162	140	164	106	96
Lost days due to work injuries	472	665	807	316	300	TBD

**INTERNAL SERVICES MEASURES:**

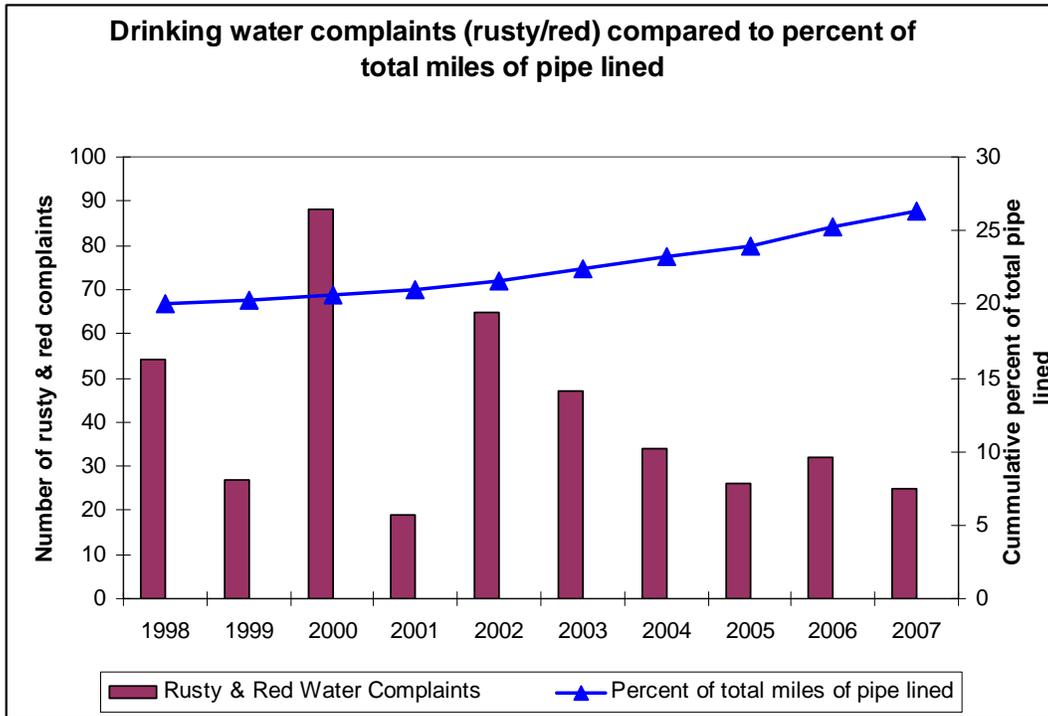


This measure indicates that the hourly rate charged for maintenance and repair services by Fleet Services is cheaper than the average comparable private repair shop rate. This is one measure used to evaluate the cost effectiveness of fleet maintenance and repair activities.

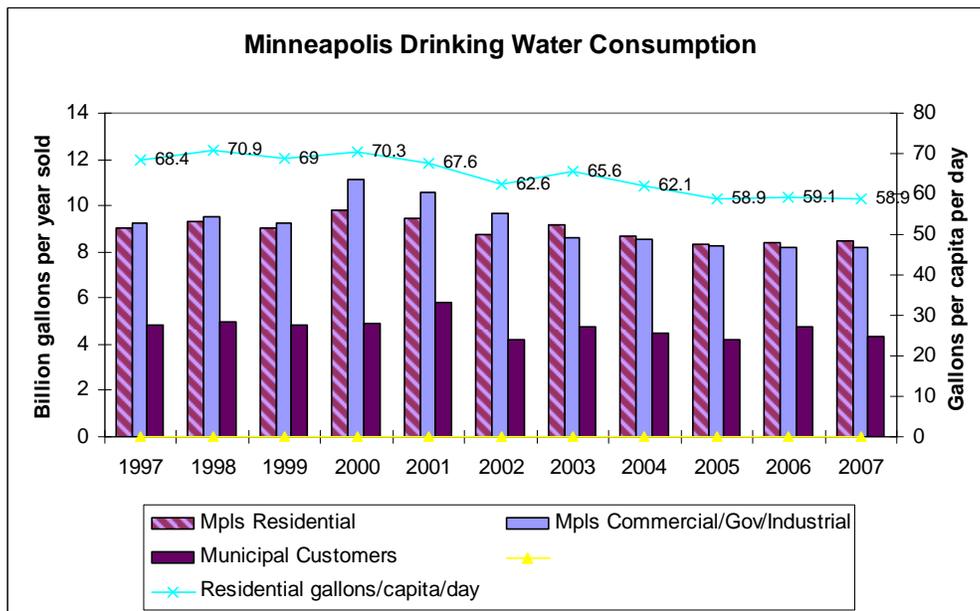


This measure indicates the City's progress toward compliance with city space standards, which are in place to ensure adequate space is provided to deliver city services while minimizing the cost of holding onto unnecessary space. Currently planned investment in facilities will be necessary to achieve the projected compliance, which will result in annual cost savings.

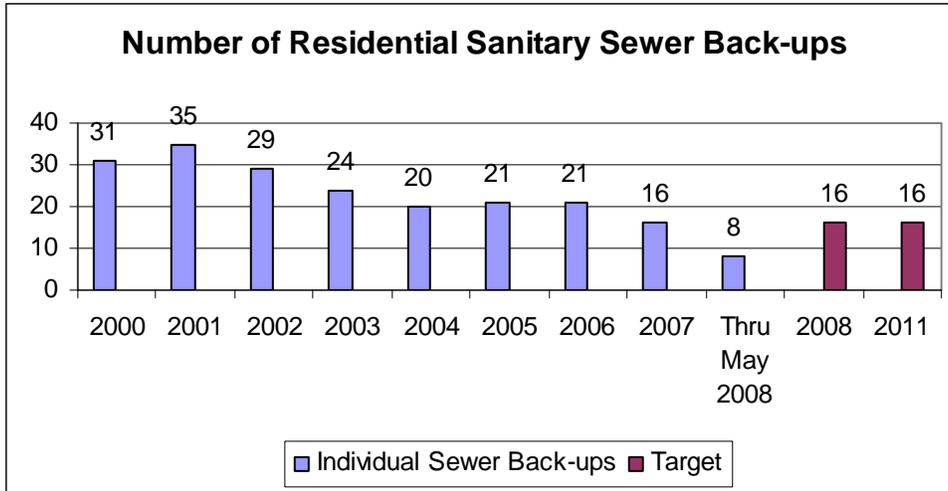
**UTILITIES MEASURES:**



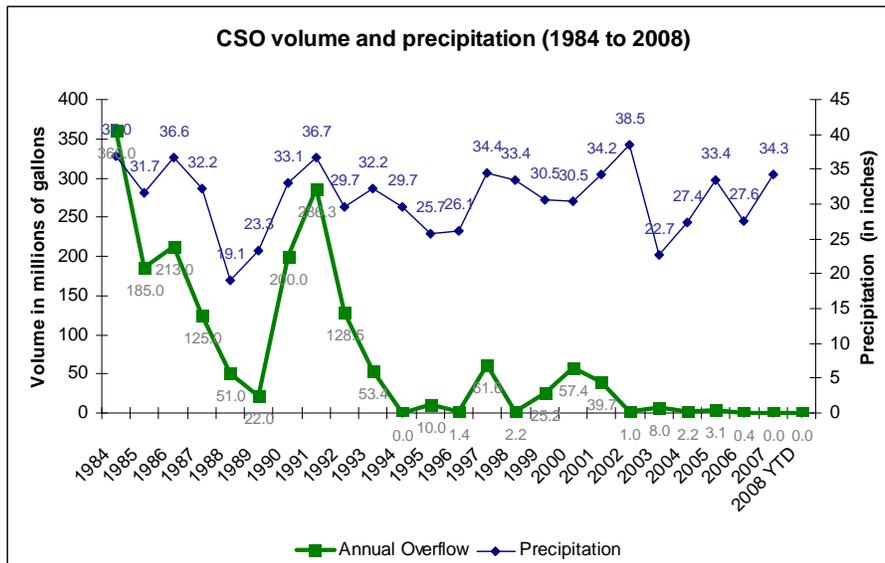
The number of complaints received about rusty/red water is one factor that is considered in determining where watermain cleaning and lining should be completed, and how much should be invested in this program. Complaints are tracked by location. The current capital program funds the cleaning and lining of approximately 1% of watermains per year.



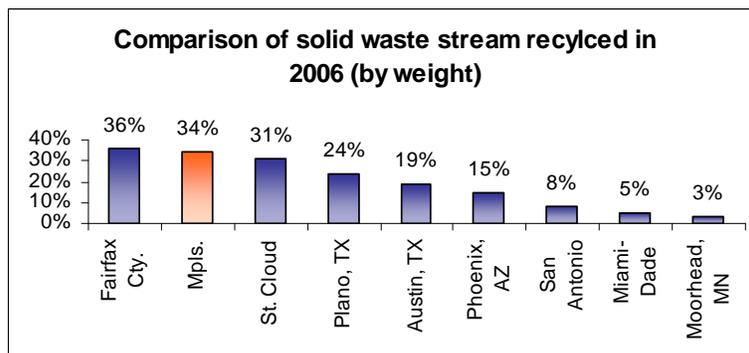
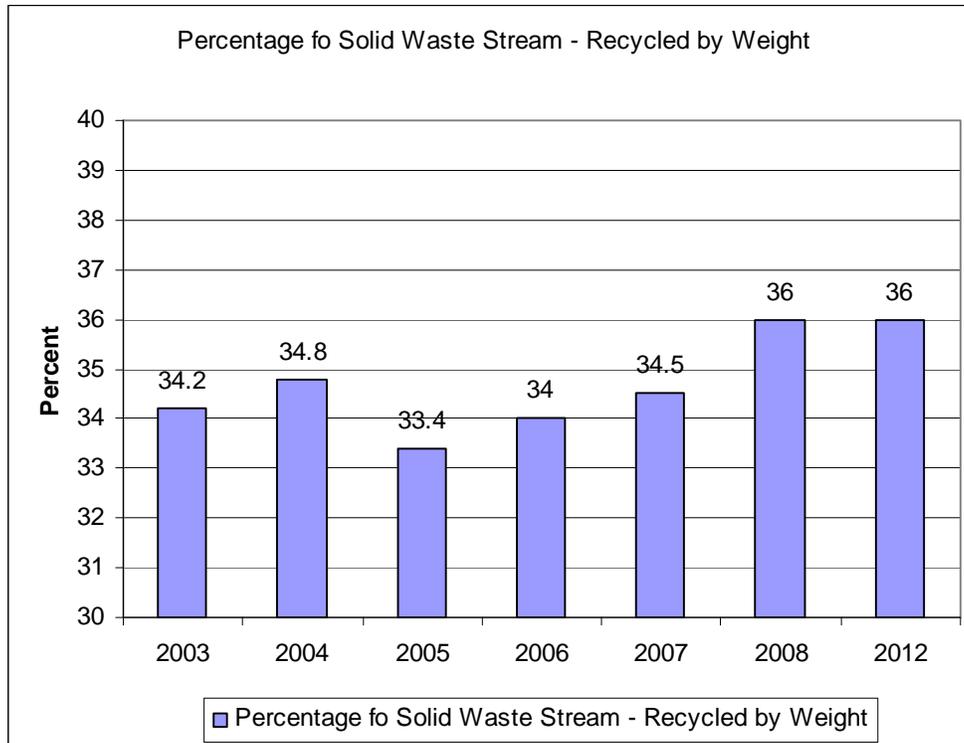
Projecting water consumption is important to managing water rates. As consumption levels off, rates need to adjust to produce revenue to cover the costs of water production and distribution as well as debt service on the water capital program. If the department is successful in expanding the customer base, it will have a positive effect on future rates.



This measure indicates the number of residents experiencing a backup of the city sanitary sewer system. The rate of backups is below the national average.

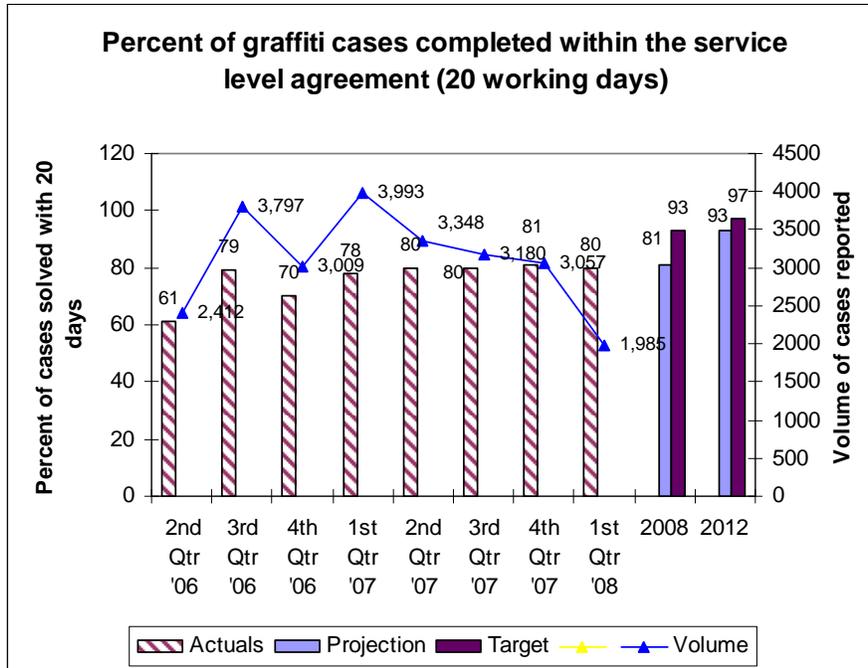


This measure illustrates that the city's investment in reducing inflow and infiltration into the sanitary sewer system has been effective as reducing combined sewer overflows (CSOs). Although the department has achieved no CSOs in recent years, a wet year could result in CSOs. Continued analysis is necessary to determine how much is reasonable for the City to invest to minimize the likelihood of a CSO event.



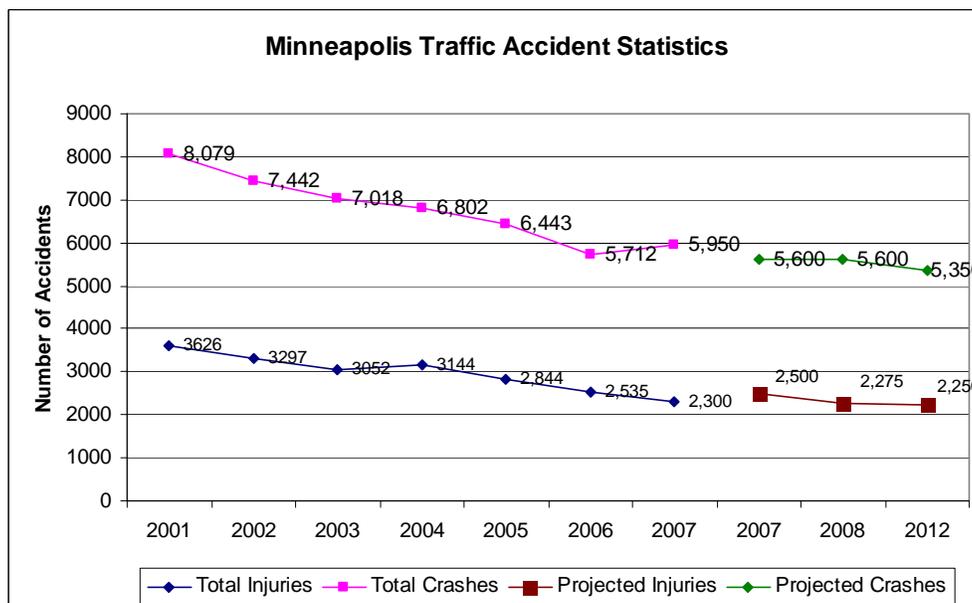
At 36%, the City has a high recycling rate when compared with other cities. Over 96% of residential customers recycle, which suggests there is minimal benefit to increasing efforts toward increasing the number of residential customers who recycle. Since the department does not know the percentage of the commercial waste stream that is recycled, the department is unable to determine the opportunity to increase recycling in this area. A significant investment of staff resources would be necessary to estimate the tonnage of the commercial waste stream that is recycled.

In 2008 a pilot program will begin for organics composting. Organics composting has the potential to significantly reduce the tonnage of solid waste being sent to the Hennepin Energy Recovery Center (HERC).

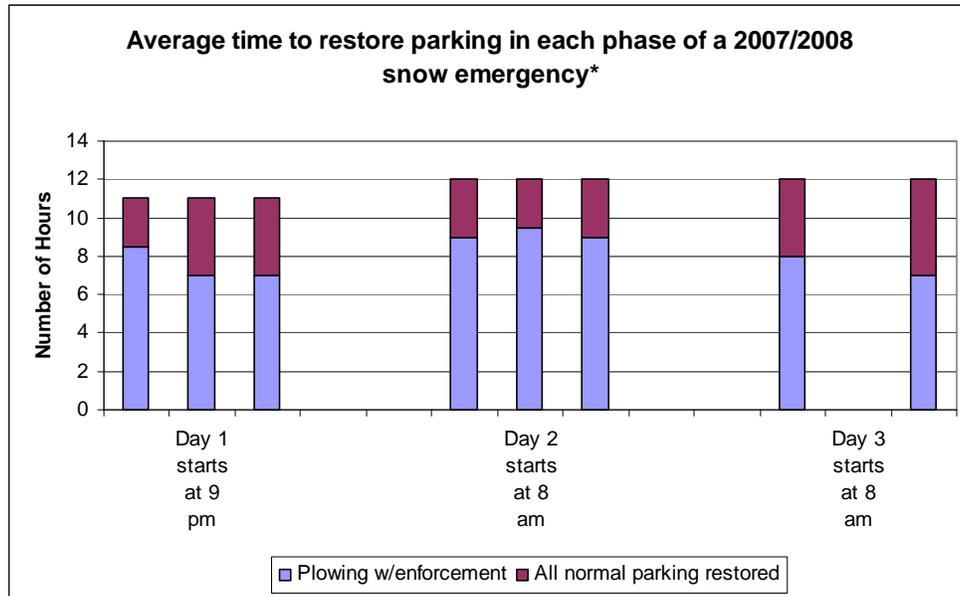


Only 80% of graffiti cases are closed within the service level agreement is that when entities other than the city abate graffiti (US Post Office, Xcel, Railroads, and MnDOT). The abatement is not usually reported to the city and therefore not recorded in the reporting system. In 2008, a new gang graffiti abatement program was initiated with the objective of decreasing the amount of time gang graffiti remains in place. Micro-grants for graffiti reduction were also provided to neighborhoods. Data on the effectiveness of these programs is not available at the time of budget submittal. However, Public Works will compile data from both program changes as it becomes available to evaluate their effectiveness.

### TRANSPORTATION MEASURES:



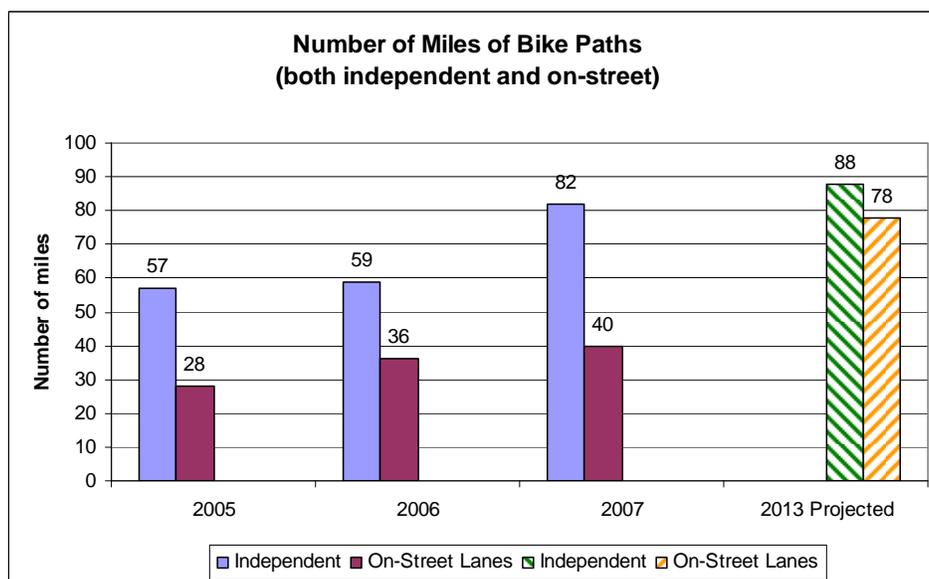
Public Works influences traffic safety through engineering, which is only one factor influencing traffic accident statistics. By focusing on the most problematic intersections, the department strives to reduce the number and severity of accidents in the City. The trend is downward despite increasing traffic volumes.



\* There have been 3 snow emergencies in the winter of 2007/2008 starting on the following days:

- Saturday, December 1<sup>st</sup> – 1<sup>st</sup> column of each day      Snow fall = 6.4 inches
- Monday, December 24<sup>th</sup> – 2<sup>nd</sup> column of each day      Snow fall = 4.0 inches
- Thursday, December 27<sup>th</sup> – 3<sup>rd</sup> column of each day      Snow fall = 4.7 inches

This measure indicates how quickly parking is restored on City streets on each day of a snow emergency. Collection of this data will help Public Works determine the effectiveness of its snow emergency operations, which is particularly useful in assessing the service level impact of staffing changes.



It is presumed that increasing the mileage of bicycle trails and lanes will contribute toward a higher percentage of travel by bicycle. By combining this measure with future measurement of mode share, the department can begin to evaluate how effective the addition of bicycle paths is toward increasing the bicycle mode share.

***What key trends and challenges does the department face and how will each be addressed?***

- **Water revenue increases not sufficient for increasing costs:** Water treatment commodity costs are increasing faster than the current service level adjustments. Examples of these commodities are chemicals and lime used to treat and soften drinking water and fuel used as part of hauling away sludge generated by the water processes. Combined with this is the fact that revenues are not keeping pace with the commodity costs and fixed costs in the operating budget. Public Works is analyzing the situation and developing an action plan that includes marketing water to other agencies, prioritizing major activities, and possible rate adjustments.
- **Water resources and sustainability:** In 2006, Metropolitan Council Environmental Services (MCES) introduced an Inflow & Infiltration (I&I) Surcharge Program that established a mitigation fee of \$350,000 per million gallons per day (MGD) of excess flow in the sanitary sewer system to the MCES treatment plant. Excess flow is non-sewage wastewater, or “clear water” (most commonly stormwater). The MCES plant capacity is limited, so during a heavy rain event, if there is a considerable amount of excess flow, some of the combined sewage and clear water can bypass the treatment plant and discharge to the Mississippi River untreated. The Met Council has calculated that Minneapolis must eliminate all 112.7 MGD of clear water that enters the sanitary sewer system.

To achieve this goal the City needs to identify and eliminate all the sources of inflow (stormwater directly connected to the sanitary sewer, streets, roof drains, foundation drains) and infiltration (groundwater leaks through joints and cracks, tree roots). To date, the City has identified 60 percent of the sources of clear water, and has removed 40 percent. There will come a point at which it will be far more expensive to try to track down and resolve the remaining last few percent of the inflow and infiltration problem than to pay what in effect would be a demand charge to MCES. The department will continue to update elected officials on this progress and any anticipated decisions.

- **The challenge of graffiti abatement:** In 2007, the City centralized graffiti abatement services in Public Works. This consolidation has allowed a full understanding of the magnitude of the graffiti challenge and associated costs. The current program is funded from the Solid Waste & Recycling Fund balance, at a cost of more than \$1 million per year. A broader funding source is more appropriate to spread the cost to all property owners, rather than only Solid Waste & Recycling customers (single family to four-plex residential).

**FINANCIAL ANALYSIS**

The department’s 2009 budget is \$301.1 million, an 7.8% increase from 2008. The department is funded by the general fund, the capital projects fund, four internal service funds, and five enterprise funds. The overall change in personnel was a reduction of 3 positions for a total of 1200.

#### ORIGINAL BUDGET

The Mayor's recommended budget included a reduction of \$220,000 to non-street and lighting repair areas of the department's budget. The Mayor also recommended \$3 million for ballpark area pedestrian improvements.

The Council concurred with the Mayor's recommendation on the reduction to growth and further recommends \$2.425 million for ballpark area pedestrian improvements; of this amount, \$425,000 may not be spent on infrastructure until Public Works reports to the Ways & Means Committee on the status of the improvements and affirmative action taken by the Council.

The Council further directed Public Works staff is directed to return to the Transportation Public Works and Ways and Means/Budget committees with a report regarding the gaps in bicycle path planning efforts. Staff is directed to return to these committees with recommendations regarding leveraging funding for this purpose on or before June 1, 2009, prior to any Council decision on the use of \$425,000 reserved in this budget for related ballpark area pedestrian improvements.

The Council directed Public Works to develop a plan that would, to the extent allowed by law, charge the participating properties in the special service districts for the costs associated with administering the district and report back to the Transportation and Public Works and Ways and Means committees by May, 2009.

#### MAYOR'S REVISED BUDGET

The Mayor recommended a reduction of \$2,225,000. In addition to reducing expenditures, the Mayor directed the Public Works department to introduce a street lighting utility fee for both residential and non-residential properties. For a typical residential property, the street lighting utility fee will be no more than \$20.00 a year. The Mayor further directed Public Works to develop a team to review fleet size, car share options, take home vehicles and parking policies and report back to the Transportation and Public Works Committee no later than June 1, 2009.

#### COUNCIL REVISED BUDGET

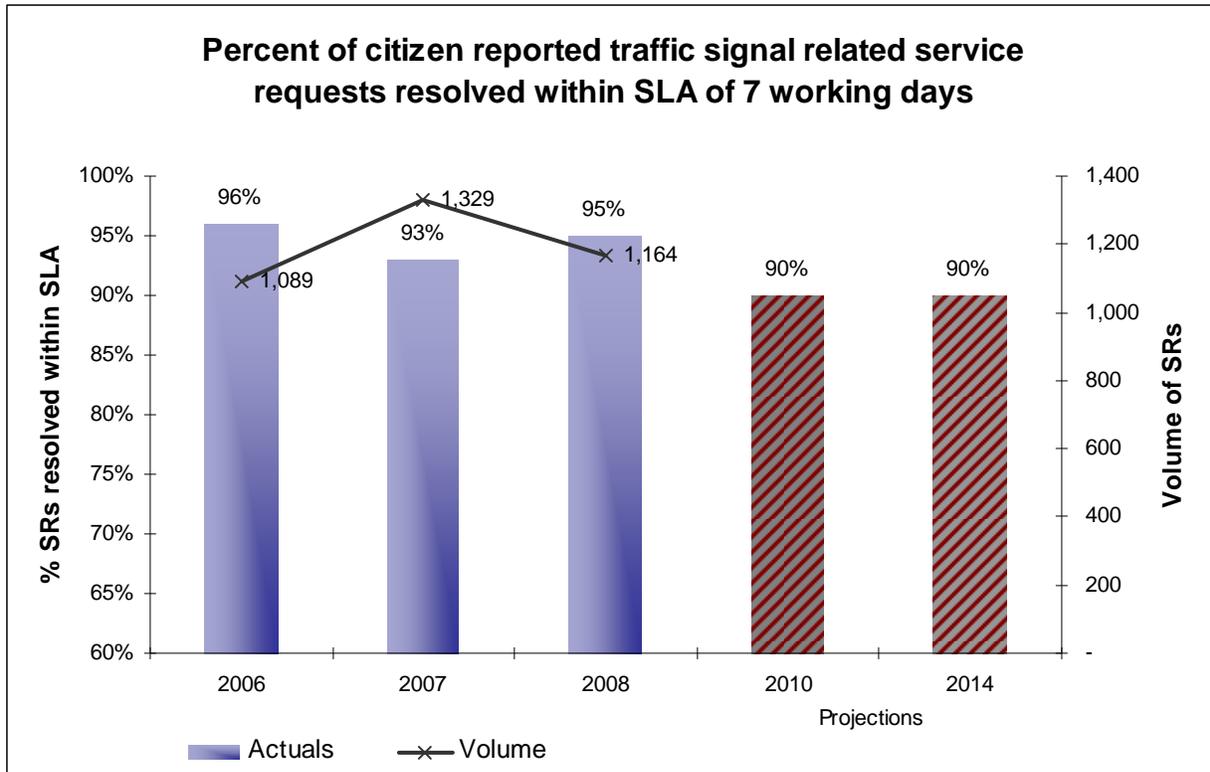
The Council concurs with the amount of reduction and directs Public Works to decrease the revenue budget by \$850,000 to reflect removal of the street light fee implementation in 2009. Public Works is to decrease the proposed expenditure appropriation by \$850,000. To offset this \$850,000 reduction, the following one-time funding allocations are to be eliminated:

- CPED: \$100,000 for the promotion of the City goal of Connected Communities by advancing the project of reopening of Nicollet Avenue at Lake Street (BR112)
- Capital project: \$250,000 for the Hiawatha LRT Signal Improvements project (TR019)
- Attorney: \$75,000 for a youth prostitution prevention pilot program
- Regulatory Services: \$25,000 for contract spay and neuter services
- Public Works: \$400,000 for ballpark area pedestrian improvements

The Council further directs BIS, Police, Public Works, and Regulatory Services to consolidate all the cellular plans, services, and minutes under the management of a single department. The departments are further directed to submit a plan to Ways and Means no later than July 13, 2009, including identifying the responsible department as well as any staff and/or funding transfers that would be needed. All actions must be completed by December 31, 2009 to ensure savings can be fully realized in 2010.

## RESULTS IMPLICATIONS

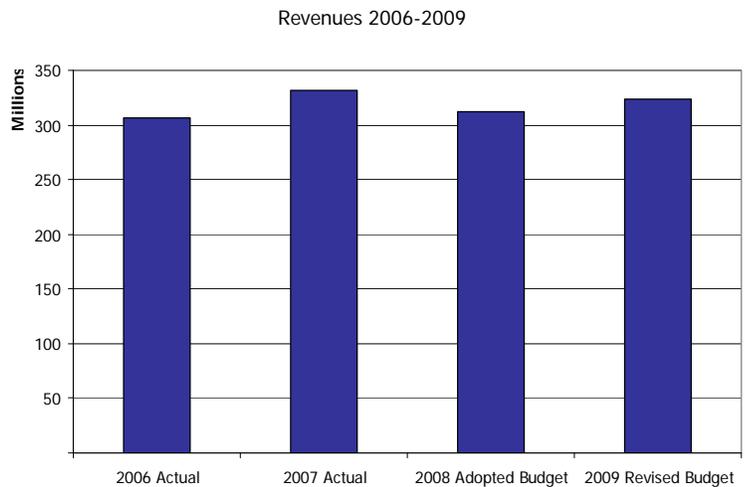
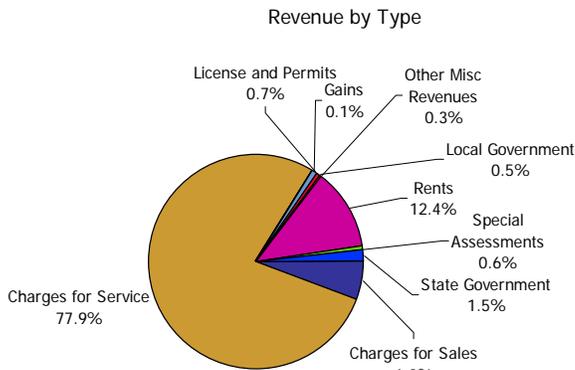
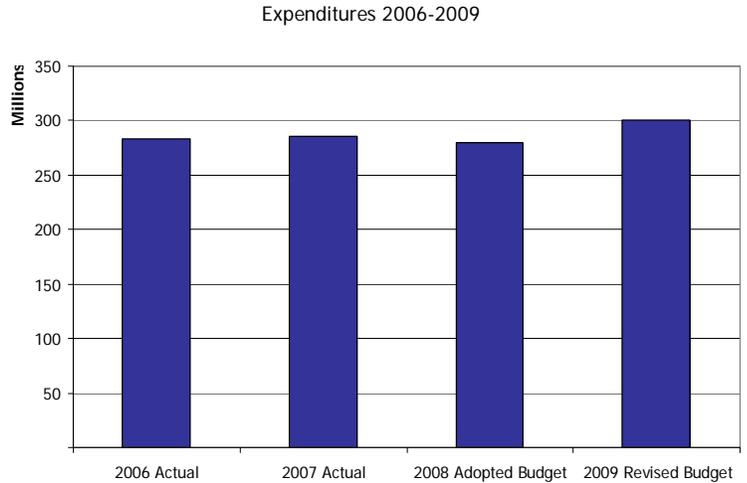
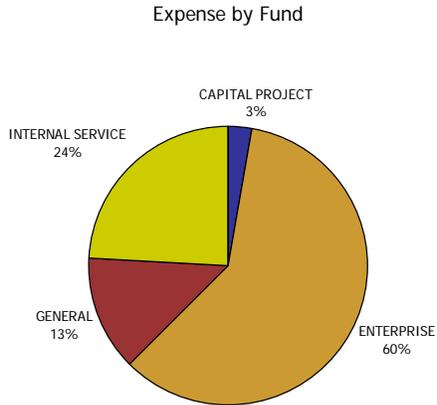
The following chart show the projected impacts to the department's *Results Minneapolis* measures due to the Council's revised budget.



**PUBLIC WORKS  
EXPENSE AND REVENUE INFORMATION**

EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>CAPITAL PROJECT</b>						
Salaries and Wages	2,856,168	2,785,089	3,662,084	3,880,804	6.0%	218,720
Contractual Services	1,594,171	1,652,356	2,861,951	3,042,660	6.3%	180,709
Operating Costs	192,666	155,013	154,684	190,725	23.3%	36,041
Fringe Benefits	799,933	867,876	1,284,106	1,427,712	11.2%	143,606
Capital	(3,464,328)	(3,481,566)	80,448	82,701	2.8%	2,253
<b>TOTAL CAPITAL PROJECT</b>	<b>1,978,610</b>	<b>1,978,768</b>	<b>8,043,273</b>	<b>8,624,602</b>	<b>7.2%</b>	<b>581,329</b>
<b>ENTERPRISE</b>						
Salaries and Wages	28,322,608	30,281,039	30,476,766	32,222,261	5.7%	1,745,495
Contractual Services	88,970,712	83,981,677	86,338,294	86,223,229	-0.1%	(115,065)
Operating Costs	59,163,554	59,944,893	41,386,611	44,449,662	7.4%	3,063,051
Fringe Benefits	11,275,091	11,875,955	12,911,534	14,286,422	10.6%	1,374,888
Capital			2,289,291	2,348,745	2.6%	59,454
Debt Service	500,001					
<b>TOTAL ENTERPRISE</b>	<b>188,231,966</b>	<b>186,083,564</b>	<b>173,402,496</b>	<b>179,530,318</b>	<b>3.5%</b>	<b>6,127,822</b>
<b>GENERAL</b>						
Salaries and Wages	11,307,873	11,534,513	11,259,473	11,390,608	1.2%	131,135
Contractual Services	17,837,896	18,878,168	18,393,101	18,077,633	-1.7%	(315,468)
Operating Costs	4,782,359	5,445,334	5,102,688	5,822,908	14.1%	720,220
Fringe Benefits	4,656,954	4,814,704	5,154,445	4,941,569	-4.1%	(212,876)
Capital	148,897	195,339	270,342	277,912	2.8%	7,570
<b>TOTAL GENERAL</b>	<b>38,733,979</b>	<b>40,868,058</b>	<b>40,180,049</b>	<b>40,510,629</b>	<b>0.8%</b>	<b>330,580</b>
<b>INTERNAL SERVICE</b>						
Salaries and Wages	16,655,976	18,224,046	19,569,673	20,801,290	6.3%	1,231,617
Contractual Services	12,819,633	12,042,601	16,796,754	22,146,414	31.8%	5,349,660
Operating Costs	18,259,809	18,891,239	11,820,883	12,353,646	4.5%	532,763
Fringe Benefits	6,998,543	7,242,964	8,605,517	8,866,860	3.0%	261,343
Capital	21,297	4,301	720,360	8,140,530	1030.1%	7,420,170
<b>TOTAL INTERNAL SERVICE</b>	<b>54,755,258</b>	<b>56,405,151</b>	<b>57,513,187</b>	<b>72,308,741</b>	<b>25.7%</b>	<b>14,795,554</b>
<b>SPECIAL REVENUE</b>						
Contractual Services	77,681	315,487	90,000	84,000	-6.7%	(6,000)
<b>TOTAL SPECIAL REVENUE</b>	<b>77,681</b>	<b>315,487</b>	<b>90,000</b>	<b>84,000</b>	<b>-6.7%</b>	<b>(6,000)</b>
<b>TOTAL EXPENSE</b>	<b>283,777,494</b>	<b>285,651,028</b>	<b>279,229,005</b>	<b>301,058,291</b>	<b>7.8%</b>	<b>21,829,286</b>

REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>CAPITAL PROJECT</b>						
Charges for Sales	1,620	410				
Charges for Service	248,076	30,771	1,652,924	2,122,924	28.4%	470,000
License and Permits	213,396	287,423	263,159	263,159	0.0%	
Special Assessments	24,179	19,485	16,072	16,072	0.0%	
State Government	1,036,766	71,857	550,000	761,000	38.4%	211,000
<b>TOTAL CAPITAL</b>	<b>1,524,037</b>	<b>409,946</b>	<b>2,482,155</b>	<b>3,163,155</b>	<b>27.4%</b>	<b>681,000</b>
<b>ENTERPRISE</b>						
Charges for Sales	5,315,504	10,271,738	4,566,400	4,073,400	-10.8%	(493,000)
Charges for Service	213,209,583	221,976,961	220,838,263	226,823,042	2.7%	5,984,779
Federal Government	36,036					
Fines and Forfeits		41,789	45,000	45,000	0.0%	
Gains		25,274,650				
License and Permits	252,957	241,344	219,000	219,000	0.0%	
Local Government	1,008,557	1,114,294	1,132,921	1,073,403	-5.3%	(59,518)
Other Misc Revenues	142,518	109,342	210,941	194,181	-7.9%	(16,760)
Rents	214,075	21,060	3,000	3,000	0.0%	
Special Assessments	12,614,773	266,096	115,000	115,000	0.0%	
State Government	671,526	831,691	746,775	749,469	0.4%	2,694
<b>TOTAL ENTERPRISE</b>	<b>233,465,528</b>	<b>260,148,963</b>	<b>227,877,300</b>	<b>233,295,495</b>	<b>2.4%</b>	<b>5,418,195</b>
<b>GENERAL</b>						
Charges for Sales	73,741	23,509	33,500	28,500	-14.9%	(5,000)
Charges for Service	6,609,331	5,769,603	5,190,610	5,116,500	-1.4%	(74,110)
Contributions	50					
Franchise Fees	134,881	152,631	110,000	110,000	0.0%	
License and Permits	1,600,710	2,066,735	1,659,000	1,709,000	3.0%	50,000
Local Government	901,955	583,237	605,401	664,918	9.8%	59,517
Other Misc Revenues	851,289	457,948	651,242	651,242	0.0%	
Rents			2,400	2,400	0.0%	
Special Assessments	1,788,624	2,044,763	1,752,926	1,752,926	0.0%	
State Government	3,692,624	3,323,021	3,625,160	3,452,531	-4.8%	(172,630)
<b>TOTAL GENERAL</b>	<b>15,653,204</b>	<b>14,421,447</b>	<b>13,630,239</b>	<b>13,488,017</b>	<b>-1.0%</b>	<b>(142,222)</b>
<b>INTERNAL SERVICE</b>						
Charges for Sales	12,875,990	13,406,859	14,900,500	15,173,700	1.8%	273,200
Charges for Service	14,546,777	15,520,724	17,163,000	17,871,400	4.1%	708,400
Gains	81,471	(416,265)	200,000	200,000	0.0%	
Other Misc Revenues	161,002	824,939	13,000	13,000	0.0%	
Rents	27,860,225	27,412,216	35,438,500	40,026,583	12.9%	4,588,083
<b>TOTAL INTERNAL SERVICE</b>	<b>55,525,464</b>	<b>56,748,474</b>	<b>67,715,000</b>	<b>73,284,683</b>	<b>8.2%</b>	<b>5,569,683</b>
<b>TOTAL REVENUE</b>	<b>306,168,233</b>	<b>331,728,830</b>	<b>311,704,694</b>	<b>323,231,350</b>	<b>3.7%</b>	<b>11,526,656</b>

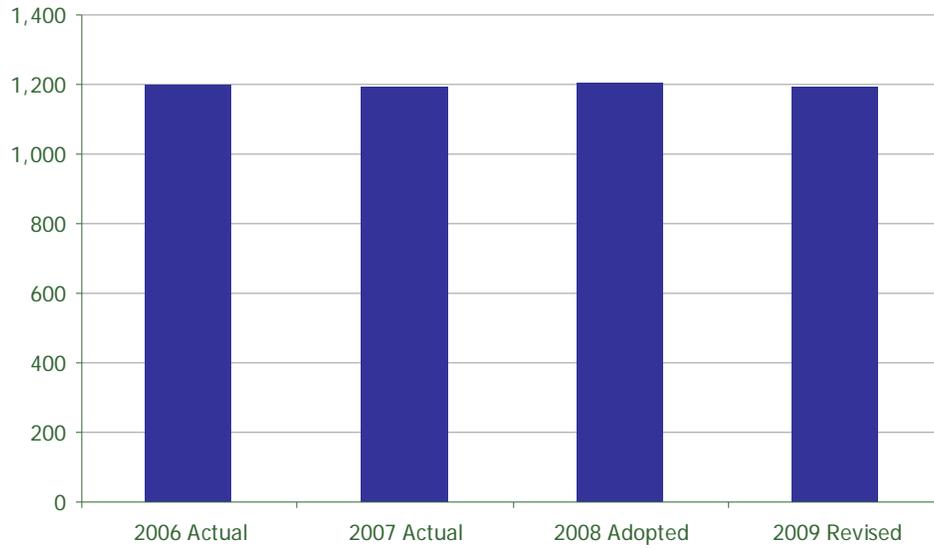


## PUBLIC WORKS

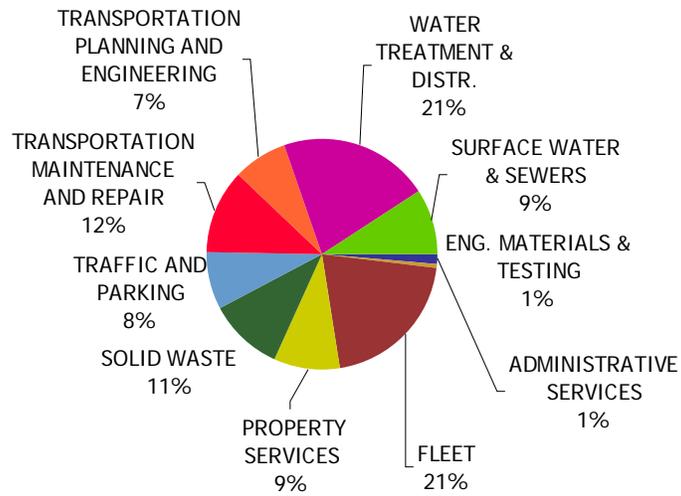
### Staffing Information

FTE's By Department	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
PW - ADMINISTRATIVE SERVICES	16	16	17	16	-8.8%	(2)
PW - ENG. MATERIALS & TESTING	21	20	20	7	-65.0%	(13)
PW - FLEET	248	248	247	247	-0.2%	(0)
PW - PROPERTY SERVICES	104	105	106	108	2.3%	2
PW - SOLID WASTE	128	129	128	129	0.8%	1
PW - TRAFFIC AND PARKING	100	99	98	94	-3.9%	(4)
PW - TRANSPORTATION MAINTENANCE AND REPAIR	151	149	151	145	-4.2%	(6)
PW - TRANSPORTATION PLANNING AND ENGINEERING	74	69	66	88	33.3%	22
PW - WATER TREATMENT & DISTR.	253	253	253	253	-0.1%	(0)
SURFACE WATER & SEWERS	103	109	117	110	-6.1%	(7)
<b>Total PUBLIC WORKS Depts</b>	<b>1,198</b>	<b>1,197</b>	<b>1,203</b>	<b>1,196</b>	<b>-0.6%</b>	<b>(7)</b>

### Positions 2006-2009



### Staffing by Division



## ADMINISTRATIVE SERVICES

### EXPENDITURE

The 2009 administrative services budget is \$2.6 million, a 9.3% decrease from the 2008 adopted budget.

The budget for this department includes \$113,424 in property services charges based on the Council's adoption and implementation of a City-wide rate for City Hall tenants will now be reflected in department budgets. This charge was previously not reflected in departmental budgets. See Schedule 13 for more detailed information. Backing out this charge, the 2009 budget for Public Works Administration is \$2,519,518, a 13.2% decrease from the 2008 Adopted budget.

### REVENUE

Revenue of \$2.2 million in administrative services results from overhead charged to other public works functions and also permit and plan review fees.

### FUND ALLOCATION

The Administrative Services division operates within the General Fund.

### ORIGINAL BUDGET

The Mayor recommended and Council approved no changes to the Administration division.

### COUNCIL REVISED BUDGET

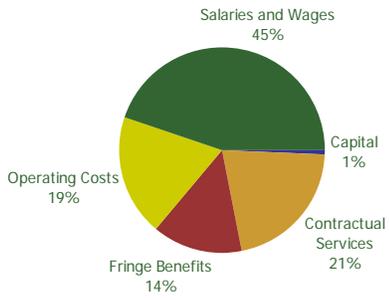
The budget for this department includes a reduction of BIS charges of \$8,800 due to the Council's actions to reduce the BIS budget by \$725,000. This reduction in BIS charges will subsequently reduce the department's appropriation by the same amount. Backing out this reduction in charges, the 2009 supplemental budget for Public Works Administration is \$2,641,742, a 8.9% decrease over the 2008 Adopted budget.

## PUBLIC WORKS - ADMINISTRATIVE SERVICES EXPENSE AND REVENUE INFORMATION

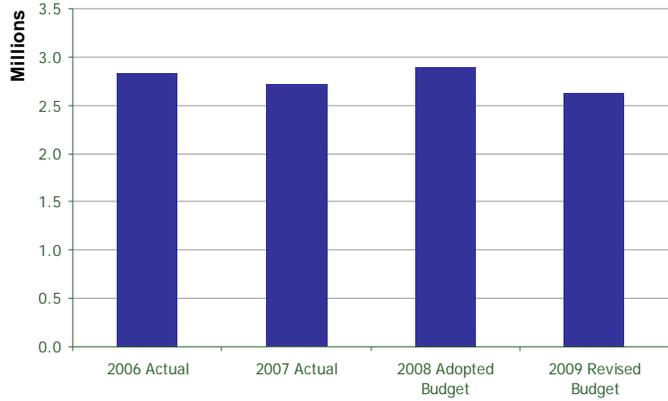
EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>GENERAL</b>						
Salaries and Wages	1,099,455	1,039,454	1,291,663	1,177,489	-8.8%	(114,174)
Fringe Benefits	319,772	295,990	425,206	370,526	-12.9%	(54,680)
Contractual Services	1,274,057	980,261	719,670	559,743	-22.2%	(159,927)
Operating Costs	137,945	398,401	447,727	507,412	13.3%	59,685
Capital	1,430	1,662	17,288	17,772	2.8%	484
<b>TOTAL EXPENSE</b>	<b>2,832,659</b>	<b>2,715,768</b>	<b>2,901,554</b>	<b>2,632,942</b>	<b>-9.3%</b>	<b>(268,612)</b>

REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>GENERAL</b>						
License and Permits	0	335,897	360,000	335,000	-6.9%	(25,000)
Local Government	220,000	90,000	0	0	0.0%	0
Charges for Service	2,226,354	2,113,113	1,601,000	1,926,000	20.3%	325,000
Charges for Sales	0	24	0	0	0.0%	0
Other Misc Revenues	356,636	63	0	0	0.0%	0
<b>TOTAL REVENUE</b>	<b>2,802,990</b>	<b>2,539,098</b>	<b>1,961,000</b>	<b>2,261,000</b>	<b>15.3%</b>	<b>300,000</b>

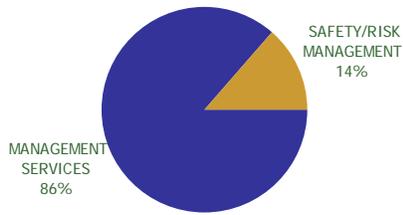
**Expense by Category**



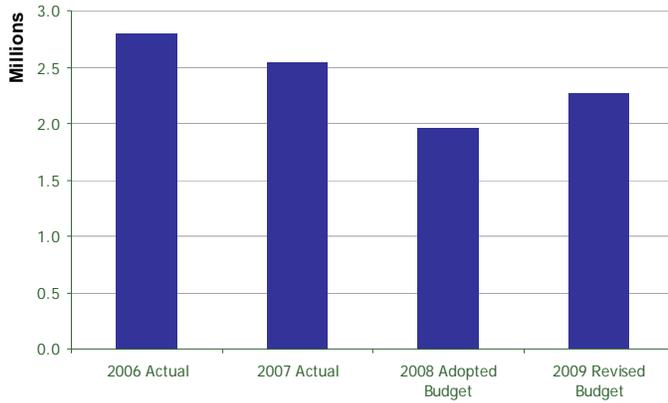
**Expense 2006 - 2009**



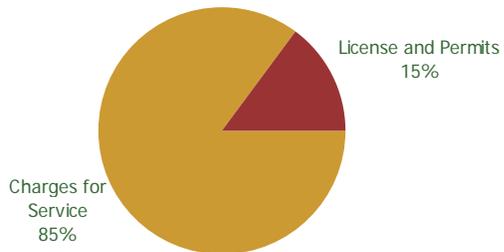
**Expense by Division**



**Revenue 2006 - 2009**



**Direct Revenue by Type**

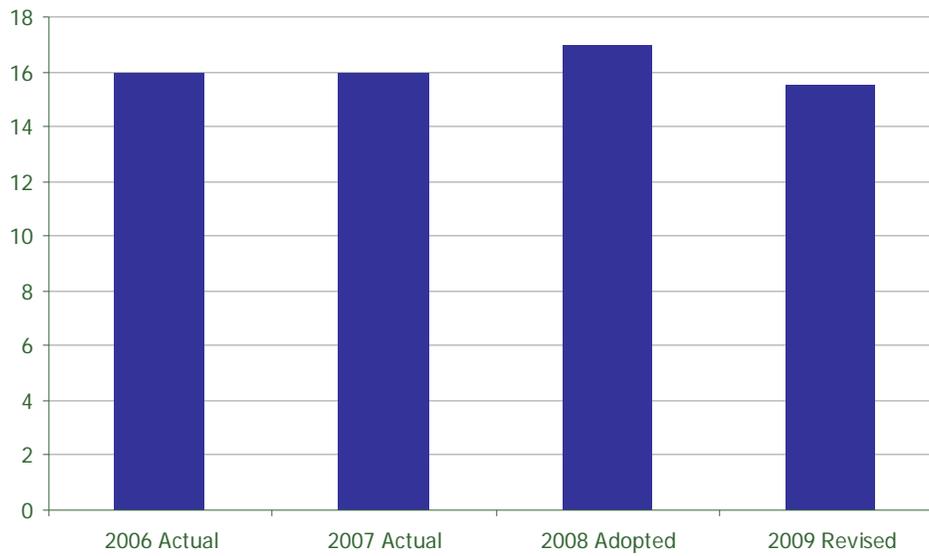


## PUBLIC WORKS - ADMINISTRATIVE SERVICES

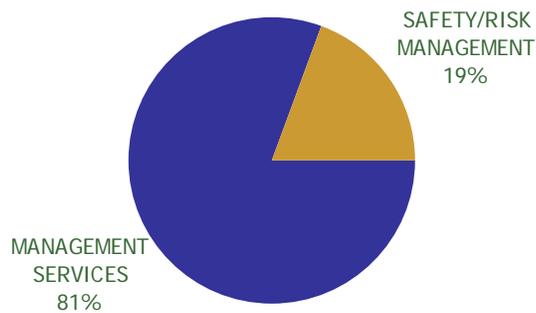
### Staffing Information

Expense	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
MANAGEMENT SERVICES	13	13	14	13	-10.7%	(2)
SAFETY/RISK MANAGEMENT	3	3	3	3	0.0%	
<b>TOTAL</b>	<b>16</b>	<b>16</b>	<b>17</b>	<b>16</b>	<b>-8.8%</b>	<b>(2)</b>

### Positions 2006-2009



### Positions by Division



## **ENGINEERING MATERIALS AND TESTING**

Engineering Materials and Testing is responsible for the centralized procurement, receiving, warehousing, and distribution of stocked inventory merchandise along with the purchase of special non-inventory materials and services. Since 1980, Central Stores has provided office supplies and non-specialty items to all City agencies. Together, Public Works and Finance completed a study in 1998, recommending a redesign, to revise overhead structure and directives for use of the stores fund for non-inventory purchases.

### **EXPENDITURE**

Central Stores was previously one of few divisions of the Engineering Materials and Testing division. Due to reorganization in the beginning of 2008, Central Stores is now the only division accounted for in the Engineering Materials and Testing fund, resulting in the significant decline between 2008 and 2009. Central Stores has a 2009 budget of \$1.7 million, a 42% decrease from the 2008 adopted budget.

### **REVENUE**

The division anticipates revenues of \$1.7 million, the same as the 2008 adopted budget.

### **FUND ALLOCATION**

The division is funded by the Engineering Materials and Testing internal service fund.

*For more information on the Engineering Material and Testing fund, please see the financial plans section of this document.*

### **ORIGINAL BUDGET**

The Mayor recommended and Council approved no changes to this division.

### **COUNCIL REVISED BUDGET**

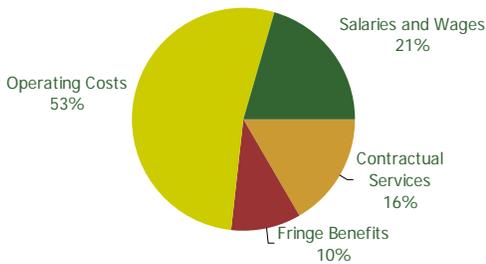
The budget for this department includes a reduction of BIS charges of \$1,000 due to the Council's actions to reduce the BIS budget by \$725,000. This reduction in BIS charges will subsequently reduce the department's appropriation by the same amount. Backing out this reduction in charges, the 2009 supplemental budget for Engineering Materials and Testing is \$1,705,033, a 42.1% decrease over the 2008 Adopted budget.

## PUBLIC WORKS- ENGINEERING MATERIALS & TESTING EXPENSE AND REVENUE INFORMATION

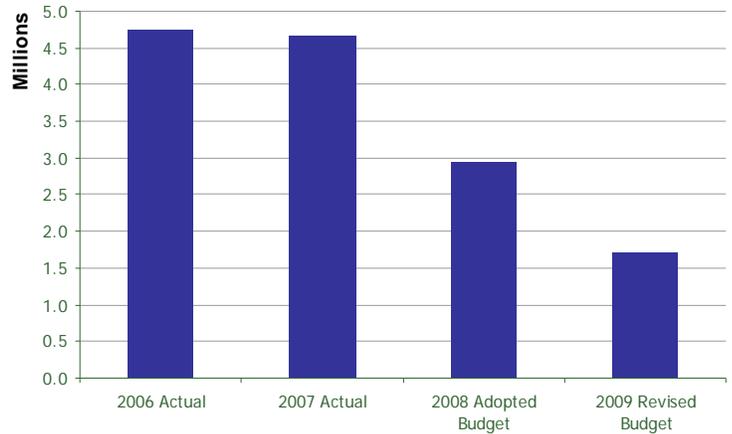
EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>INTERNAL SERVICE</b>						
Salaries and Wages	396,967	420,494	398,843	352,606	-11.6%	(46,237)
Fringe Benefits	173,426	217,038	219,501	170,044	-22.5%	(49,457)
Contractual Services	398,981	428,768	524,058	280,309	-46.5%	(243,749)
Operating Costs	3,778,528	3,604,849	1,802,022	898,752	-50.1%	(903,270)
Capital	0	0	2,259	2,322	2.8%	63
<b>TOTAL EXPENSE</b>	<b>4,747,902</b>	<b>4,671,149</b>	<b>2,946,683</b>	<b>1,704,033</b>	<b>-42.2%</b>	<b>(1,242,650)</b>

REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>INTERNAL SERVICE</b>						
Charges for Service	477,601	452,701	350,000	350,000	0.0%	0
Charges for Sales	4,209,066	4,100,930	1,379,500	1,379,500	0.0%	0
<b>TOTAL REVENUE</b>	<b>4,686,667</b>	<b>4,553,631</b>	<b>1,729,500</b>	<b>1,729,500</b>	<b>0.0%</b>	<b>0</b>

### Expense by Category



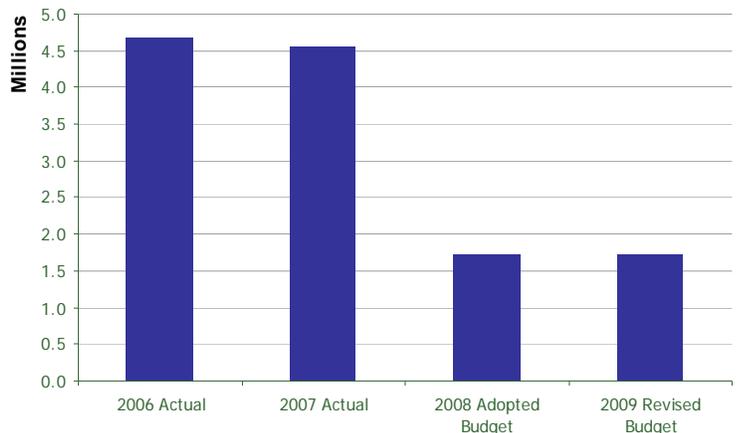
### Expense 2006 - 2009



### Direct Revenue by Type



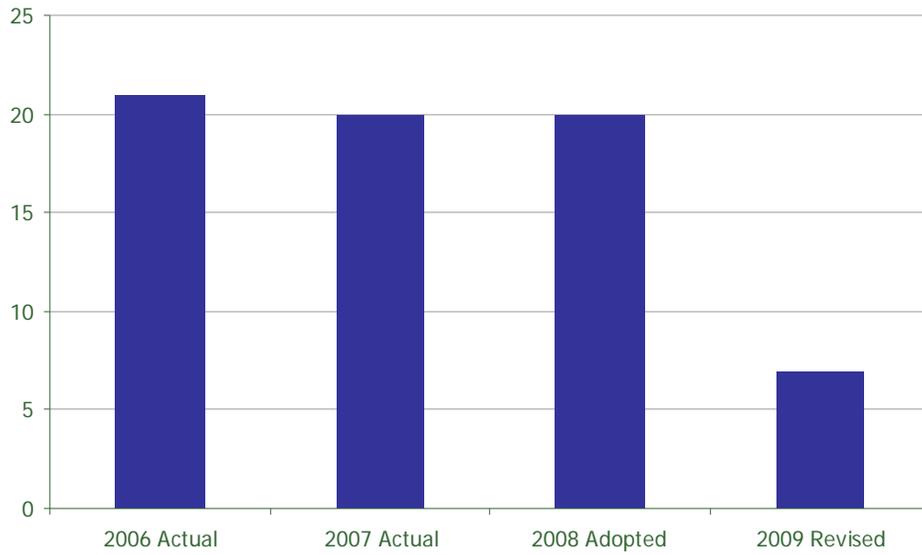
### Revenue 2006 - 2009



**PUBLIC WORKS - CENTRAL STORES (ENGINEERING MATERIALS & TESTING)  
Staffing Information**

	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
PW - ENG. MATERIALS & TESTING	13	12	12		-100.0%	(12)
CENTRAL STORES	7	7	7	7	0.0%	
ASPHALT DISTRIBUTION & PROCURE	1	1	1		-100.0%	(1)
<b>TOTAL</b>	<b>21</b>	<b>20</b>	<b>20</b>	<b>7</b>	<b>-65.0%</b>	<b>(13)</b>

**Positions 2006-2009**



## **FLEET SERVICES**

### **EXPENDITURE**

The total expense budget for Fleet Services is \$42.1 million, an increase of 26.8% from the 2008 adopted budget of \$33.2 million. This increase is primarily due to capital expense being directly included in the fleet budget. Other causes for the increase include increases to personnel costs and contractual services as well as General Fund overhead.

The internal service funds received a larger increase in General Fund overhead in 2009 due to historically receiving lower payments to assist with long-term financial plans. Operating costs increased by 9.4% primarily due to the increase in cost of fuel. A current service level adjustment moved one Police equipment specialist position from Fleet Services to Police.

### **REVENUE**

The 2009 revenue budget of \$42.9 million is the same as 2008. The fund receives a transfer from the general fund of \$4.2 million in accordance with the adopted long-term financial plan.

### **FUND ALLOCATION**

The transactions of this division are recorded in the Fleet Services Internal Service Fund.

*For more information, see the Fleet Services Fund within the financial plans section of this document*

### **ORIGINAL BUDGET**

The Mayor recommended a one-time increase of \$500,000 as a fuel reserve for department budgets to deal with increases in fuel rates.

The Council directed Public Works to decrease the fuel reserve fund by \$500,000. This change will be in effect only if fixed price fuel bids come in at a rate no higher than \$2.75/gallon for No. 2 diesel in the fuel contract that is in effect for the 2009 calendar year.

### **COUNCIL REVISED BUDGET**

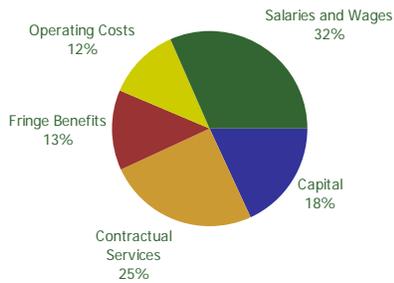
The budget for this department includes a reduction of BIS charges of \$12,000 due to the Council's actions to reduce the BIS budget by \$725,000. This reduction in BIS charges will subsequently reduce the department's appropriation by the same amount. Backing out this reduction in charges, the 2009 supplemental budget for Fleet is \$42,093,850, a 26.8% increase over the 2008 Adopted budget.

## PUBLIC WORKS - FLEET SERVICES EXPENSE AND REVENUE INFORMATION

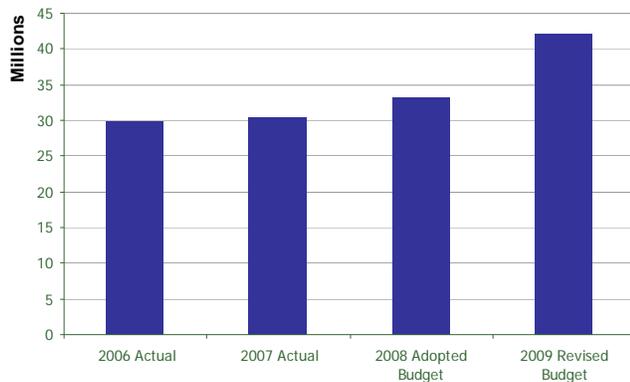
EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>INTERNAL SERVICE</b>						
Salaries and Wages	10,170,213	11,293,544	12,770,764	13,279,256	4.0%	508,492
Fringe Benefits	4,507,447	4,387,093	5,568,115	5,623,186	1.0%	55,071
Contractual Services	5,750,428	5,077,671	10,050,651	10,533,444	4.8%	482,793
Operating Costs	9,364,861	9,673,131	4,618,579	5,054,372	9.4%	435,793
Capital	2,439	0	186,373	7,591,591	3,973.3%	7,405,218
<b>TOTAL EXPENSE</b>	<b>29,795,388</b>	<b>30,431,439</b>	<b>33,194,482</b>	<b>42,081,850</b>	<b>26.8%</b>	<b>8,887,368</b>

REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>INTERNAL SERVICE</b>						
Charges for Service	5,454,721	6,486,789	7,860,500	7,860,500	0.0%	0
Charges for Sales	5,212,835	5,655,182	7,800,000	7,800,000	0.0%	0
Gains	81,471	191,605	200,000	200,000	0.0%	0
Rents	20,829,793	20,262,893	27,004,000	27,004,000	0.0%	0
Other Misc Revenues	160,825	187,136	10,000	10,000	0.0%	0
<b>TOTAL REVENUE</b>	<b>31,739,644</b>	<b>32,783,605</b>	<b>42,874,500</b>	<b>42,874,500</b>	<b>0.0%</b>	<b>0</b>

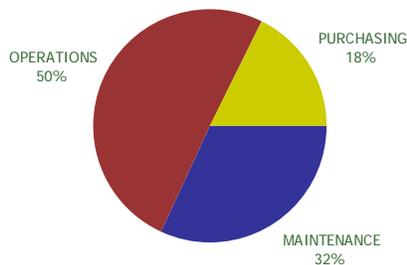
Expense by Category



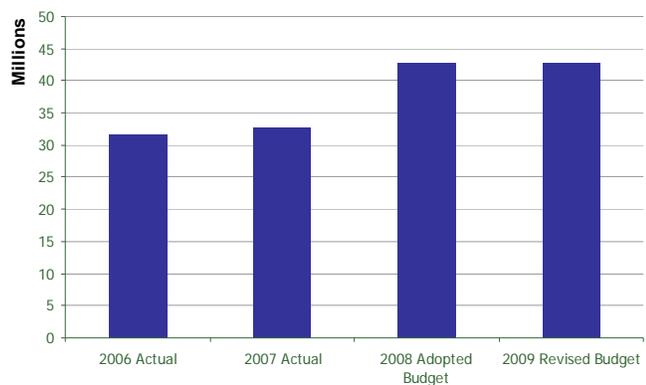
Expense 2006 - 2009



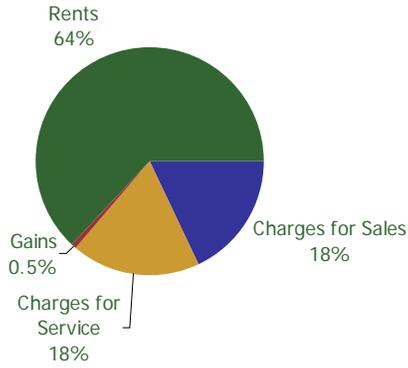
Expense by Division



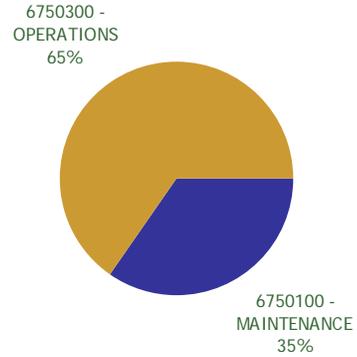
Revenue 2006 - 2009



### Direct Revenue by Type



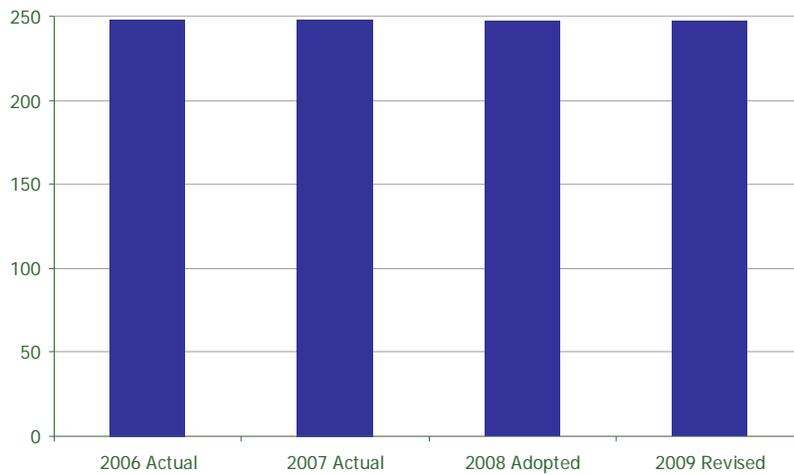
### Positions by Division



### PUBLIC WORKS - FLEET SERVICES Staffing Information

	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
MAINTENANCE	87	87	86	86	-0.5%	(0)
OPERATIONS	161	161	161	161	0.0%	
<b>TOTAL</b>	<b>248</b>	<b>248</b>	<b>247</b>	<b>247</b>	<b>-0.2%</b>	<b>(0)</b>

### Positions 2006-2009



## PROPERTY SERVICES

### EXPENDITURE

The 2009 expense budget for Property Services is \$21.9 million, a 33.8% increase in expenditures over the 2008 budget. The majority of the increase is due to the Council's adoption and implementation of a City-wide rate for City Hall space. The division increased by the total City-wide amount of these charges (\$4,253,192) since the department will act as a pass-through to MBC. Part of the increase is due to the increase in personnel and a substantial increase in General Fund overhead due to historically low charges.

The budget for this department includes \$107,750 in property services charges based on the Council's adoption and implementation of a City-wide rate for City Hall tenants will now be reflected in department budgets. This charge was previously not reflected in departmental budgets. Backing out this increased charge and the City-wide amount, the 2009 budget for Public Works Property Services is \$17,517,214 a 7.1% increase over the 2008 Adopted budget.

### REVENUE

The division's revenue budget of \$17.9 million is an increase of 6.6% over the 2008 adopted budget of \$16.8 million.

### FUND ALLOCATION

The transactions of this division are recorded in the Property Services Internal Service Fund.

*For more information, please see the Property Services fund in the financial plans section of this document.*

### ORIGINAL BUDGET

The Mayor recommended that the Finance and Public Works Departments were directed to propose and implement a City-wide rate for City Hall space that will encompass all funding sources and would include all City Hall tenants.

The proposal included various options as compared to the current system of charges:

1. Average cost per square foot
2. Average cost per square foot with additional space charges
3. Fully-burdened costs

The proposal included various methods of billing including:

1. Increasing Property Services budget accordingly, thereby decreasing budgets of tenant departments
2. Having Property Services bill monthly/quarterly/annually for rent charges

The Finance and Public Works Departments will report back to Ways & Means/Budget Committee by October 6, 2008.

The Council approved the Mayor's recommendation and further approved the City-wide rate for City Hall space.

### COUNCIL REVISED BUDGET

The budget for this department includes a reduction of BIS charges of \$11,100 due to the Council's actions to reduce the BIS budget by \$725,000. This reduction in BIS charges will subsequently reduce the department's appropriation by the same amount. Backing out this

reduction in charges, the 2009 supplemental budget for Property Services is \$21,889,256, a 33.8% increase over the 2008 Adopted budget.

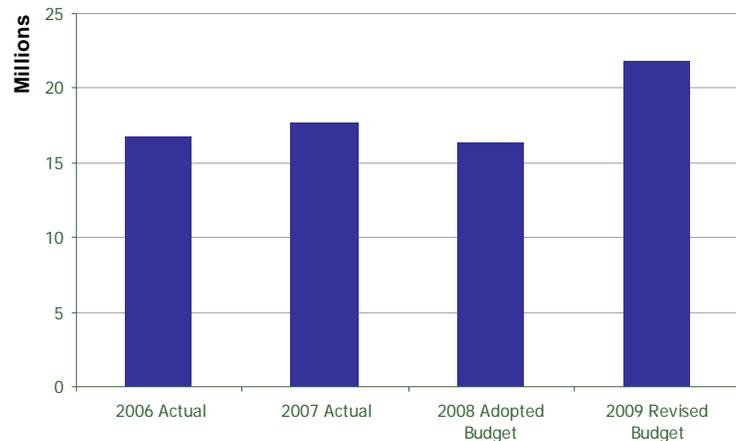
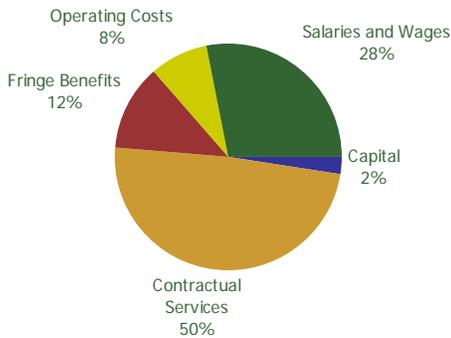
## PUBLIC WORKS - PROPERTY SERVICES EXPENSE AND REVENUE INFORMATION

EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>GENERAL</b>						
Contractual Services	0	0	25,000		-100.0%	(25,000)
<b>TOTAL GENERAL</b>	<b>0</b>	<b>0</b>	<b>25,000</b>		<b>-100.0%</b>	<b>(25,000)</b>
<b>INTERNAL SERVICE</b>						
Salaries and Wages	5,458,475	5,846,880	5,654,827	6,129,257	8.4%	474,430
Fringe Benefits	2,116,994	2,417,668	2,530,278	2,662,729	5.2%	132,451
Contractual Services	6,386,058	6,273,414	5,859,279	10,725,889	83.1%	4,866,610
Operating Costs	2,818,721	3,142,476	1,773,938	1,831,953	3.3%	58,015
Capital	17,993	4,301	513,939	528,329	2.8%	14,390
<b>TOTAL INTERNAL SERVICE</b>	<b>16,798,241</b>	<b>17,684,739</b>	<b>16,332,261</b>	<b>21,878,156</b>	<b>34.0%</b>	<b>5,545,895</b>
<b>TOTAL EXPENSE</b>	<b>16,798,241</b>	<b>17,684,739</b>	<b>16,357,261</b>	<b>21,878,156</b>	<b>33.8%</b>	<b>5,520,895</b>

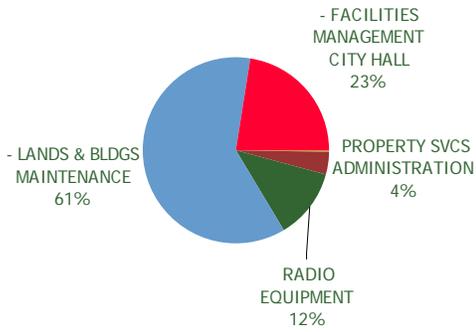
REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>INTERNAL SERVICE</b>						
Charges for Service	7,646,654	7,663,181	7,902,500	8,579,500	8.6%	677,000
Charges for Sales	702,724	690,078	430,000	530,000	23.3%	100,000
Gains	0	(607,869)	0		0.0%	0
Rents	7,030,432	7,149,323	8,434,500	13,022,583	54.4%	4,588,083
Other Misc Revenues	177	637,803	3,000	3,000	0.0%	0
<b>TOTAL REVENUE</b>	<b>15,379,987</b>	<b>15,532,516</b>	<b>16,770,000</b>	<b>22,135,083</b>	<b>32.0%</b>	<b>5,365,083</b>

### Expense by Category

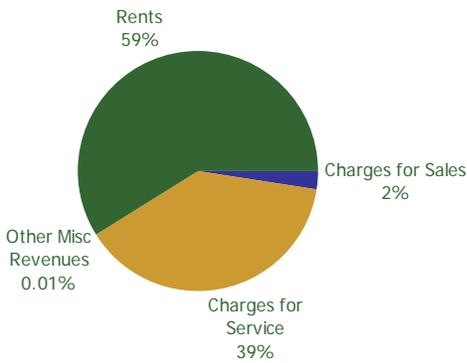
Expense 2006 - 2009



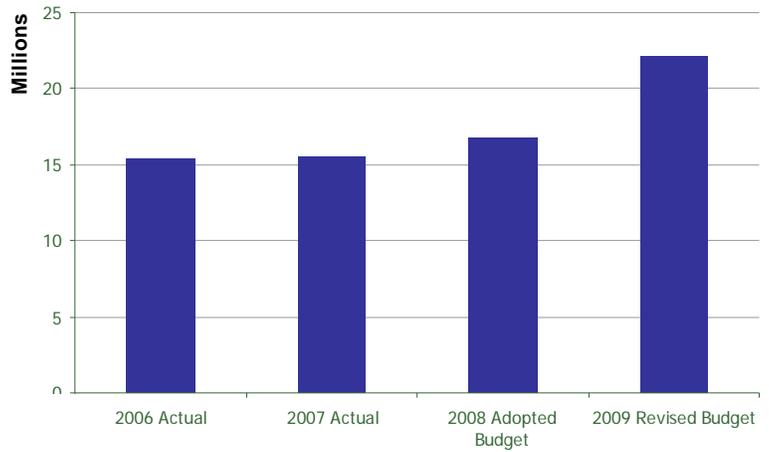
### Expense by Division



### Direct Revenue by Type



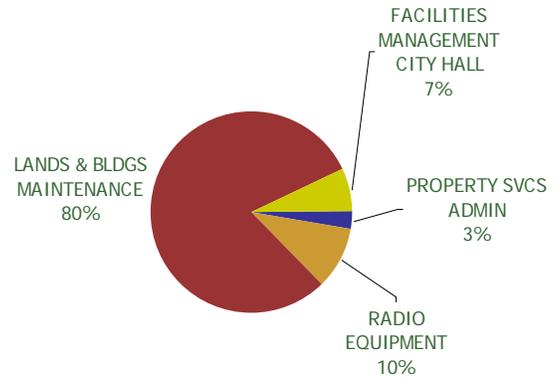
### Revenue 2006 - 2009



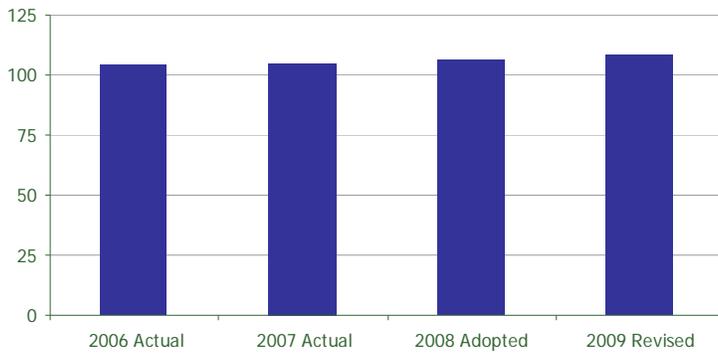
### PUBLIC WORKS - PROPERTY SERVICES Staffing Information

	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
LANDS & BLDGS MAINTENANCE				87		87
FACILITIES MANAGEMENT CITY HALL				8		8
PROPERTY SVCS ADMINISTRATION	93	94	95	3	-96.8%	(92)
RADIO EQUIPMENT	11	11	11	11	0.0%	
<b>TOTAL</b>	<b>104</b>	<b>105</b>	<b>106</b>	<b>108</b>	<b>2.3%</b>	<b>2</b>

### Positions by Division



### Positions 2006-2009



## SOLID WASTE & RECYCLING SERVICES

### EXPENDITURE

The total 2009 expense budget is \$32.5 million compared to \$31.3 million for 2008. This is a 3.8% or \$1.2 million increase over the prior year.

### REVENUE

With a rate increase of \$1.00, from \$23 to \$24 for 2009, total anticipated revenues are \$30.5 million compared to \$31.5 million for 2008.

### FUND ALLOCATION

The division is funded by the Solid Waste enterprise fund.

*Please see the Solid Waste financial plan in the financial plans section of this book for more information.*

### ORIGINAL BUDGET

The Mayor recommended an increase in solid waste rates of \$1 above 2008 rates. Graffiti strategies are funded at \$1.2 million from the division's fund balance. The Mayor also recommended \$75,000 (one-time) from the General Fund for graffiti micro-grants. The Council approved the Mayor's recommendations.

### COUNCIL REVISED BUDGET

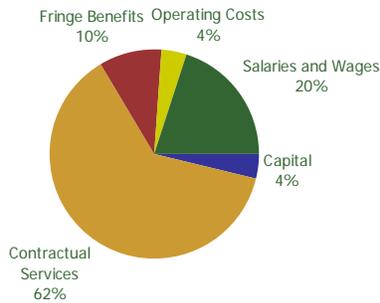
The budget for this department includes a reduction of BIS charges of \$7,800 due to the Council's actions to reduce the BIS budget by \$725,000. This reduction in BIS charges will subsequently reduce the department's appropriation by the same amount. Backing out this reduction in charges, the 2009 supplemental budget for Solid Waste & Recycling is \$32,508,210, a 3.8% increase over the 2008 Adopted budget.

## PUBLIC WORKS - SOLID WASTE EXPENSE AND REVENUE INFORMATION

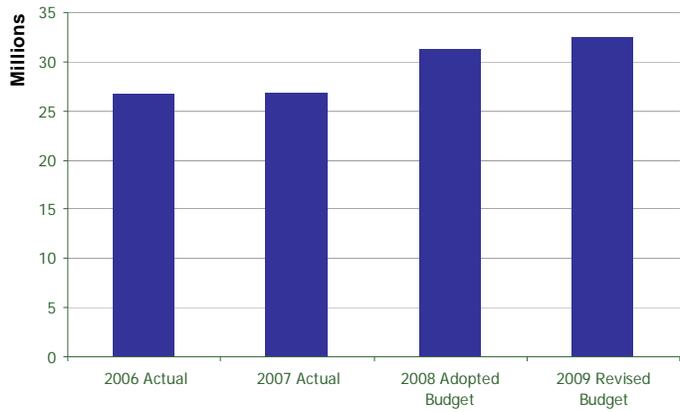
EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>GENERAL</b>						
Contractual Services	0	0	150,000	75,000	-50.0%	(75,000)
<b>TOTAL GENERAL</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>75,000</b>	<b>-50.0%</b>	<b>(75,000)</b>
<b>INTERNAL SERVICE</b>						
Fringe Benefits	0	11,315	0		0.0%	0
<b>TOTAL INTERNAL SERVICE</b>	<b>0</b>	<b>11,315</b>	<b>0</b>		<b>0.0%</b>	<b>0</b>
<b>ENTERPRISE</b>						
Salaries and Wages	5,826,385	6,403,033	6,242,052	6,524,495	4.5%	282,443
Fringe Benefits	2,684,197	2,779,499	2,876,853	3,168,178	10.1%	291,325
Contractual Services	16,325,060	15,820,939	19,869,163	20,245,978	1.9%	376,815
Operating Costs	1,962,526	1,847,304	940,404	1,227,480	30.5%	287,076
Capital	0	0	1,224,979	1,259,278	2.8%	34,299
<b>TOTAL ENTERPRISE</b>	<b>26,798,168</b>	<b>26,850,775</b>	<b>31,153,451</b>	<b>32,425,410</b>	<b>4.1%</b>	<b>1,271,959</b>
<b>TOTAL EXPENSE</b>	<b>26,798,168</b>	<b>26,862,090</b>	<b>31,303,451</b>	<b>32,500,410</b>	<b>3.8%</b>	<b>1,196,959</b>

REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>ENTERPRISE</b>						
Local Government	802,623	783,762	800,000	800,000	0.0%	0
Charges for Service	26,301,457	26,712,042	28,989,310	28,079,000	-3.1%	(910,310)
Charges for Sales	1,497,204	1,875,838	1,699,400	1,699,400	0.0%	0
Special Assessments	0	119,614	0	0	0.0%	0
Gains	0	13,807	0	0	0.0%	0
Rents	0	806	0	0	0.0%	0
Other Misc Revenues	14,868	17,363	0	0	0.0%	0
<b>TOTAL REVENUE</b>	<b>28,616,151</b>	<b>29,523,232</b>	<b>31,488,710</b>	<b>30,578,400</b>	<b>-2.9%</b>	<b>(910,310)</b>

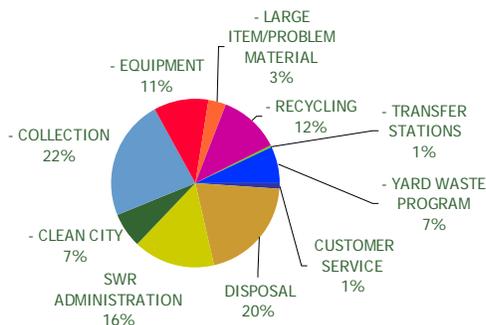
### Expense by Category



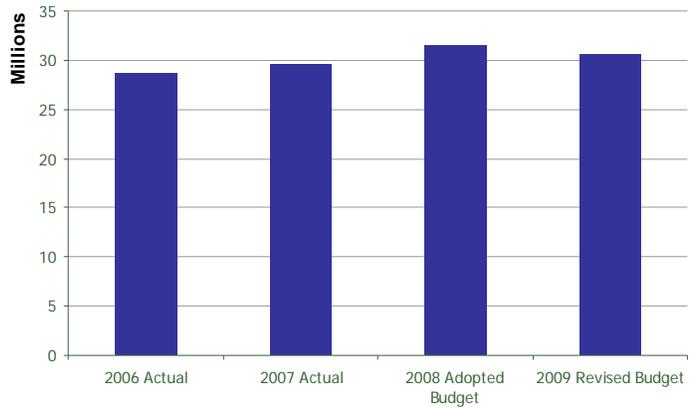
### Expense 2006 - 2009



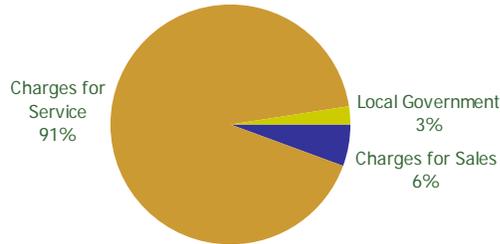
### Expense by Division



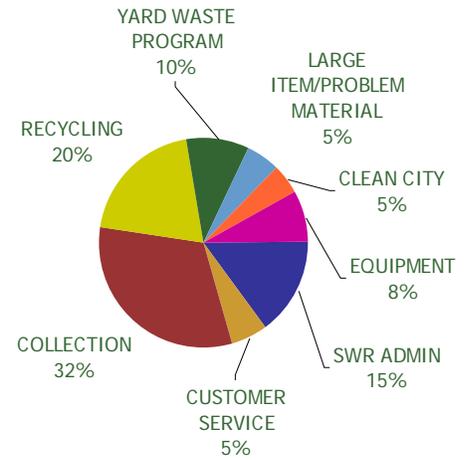
### Revenue 2006 - 2009



### Direct Revenue by Type



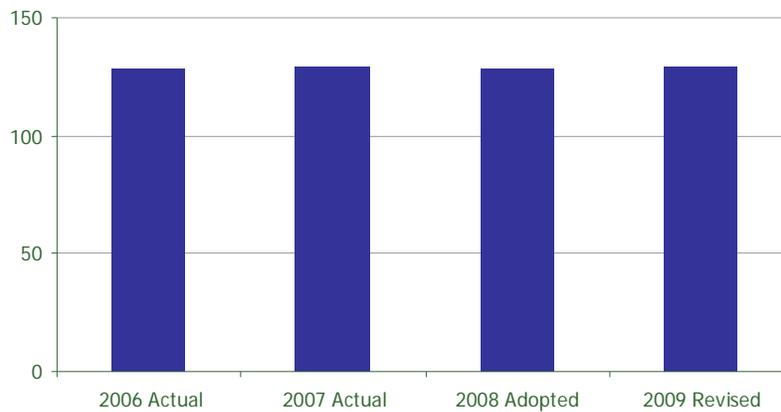
### Positions by Division



### PUBLIC WORKS - SOLID WASTE & RECYCLING Staffing Information

	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
CLEAN CITY	18	15	5	6	20.0%	1
COLLECTION	38	41	44	41	-6.8%	(3)
EQUIPMENT	10	10	10	10	0.0%	
LARGE ITEM/PROBLEM MATERIAL	10	11	4	7	75.0%	3
RECYCLING	18	20	26	26	0.0%	
TRANSFER STATIONS	1	1				
YARD WASTE PROGRAM	9	9	13	13	-3.8%	(1)
SWR ADMINISTRATION	17	14	19	20	2.6%	1
CUSTOMER SERVICE	7	8	7	7	0.0%	
<b>TOTAL</b>	<b>128</b>	<b>129</b>	<b>128</b>	<b>129</b>	<b>0.8%</b>	<b>1</b>

### Positions 2006-2009



## SURFACE WATER AND SANITARY SEWER

### EXPENDITURE

The 2009 expense budget is \$55.3 million compared to \$53.9 million for 2008, an increase of \$1.4 million over the 2008 adopted budget. Over \$600,000 of the increase can be attributed to increased Metropolitan Council Environmental Services (MCES) charges estimated for 2009. The remaining portion is due to inflation.

The reduction in positions is due to Utility which is not accounted for in the Surface Water and Sanitary Sewer fund in 2009.

### REVENUE

The projected revenue is \$79.3 million compared to \$76.7 million for 2008. Revenue estimates are based on 2007 actual consumption and preset rates for years 2009 through 2013.

### FUND ALLOCATION

The Sanitary Sewer fund accounts for 76% of the division's budget with the Stormwater fund accounting for 24%.

*Please see the Stormwater fund and Sanitary Sewer fund financial plans in the financial plan section of this book for more information.*

### ORIGINAL BUDGET

The Mayor recommended and Council approved an increase of \$0.16 in per unit sewer rates and \$0.51 in the Equivalent Stormwater Unit (ESU) rate.

### COUNCIL REVISED BUDGET

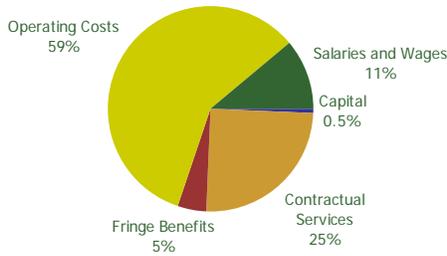
The budget for this department includes a reduction of BIS charges of \$13,200 due to the Council's actions to reduce the BIS budget by \$725,000. This reduction in BIS charges will subsequently reduce the department's appropriation by the same amount. Backing out this reduction in charges, the 2009 supplemental budget for Surface Water & Sanitary Sewer is \$55,300,909, a 2.6% increase over the 2008 Adopted budget.

## PUBLIC WORKS - SURFACE WATER & SANITARY SEWER EXPENSE AND REVENUE INFORMATION

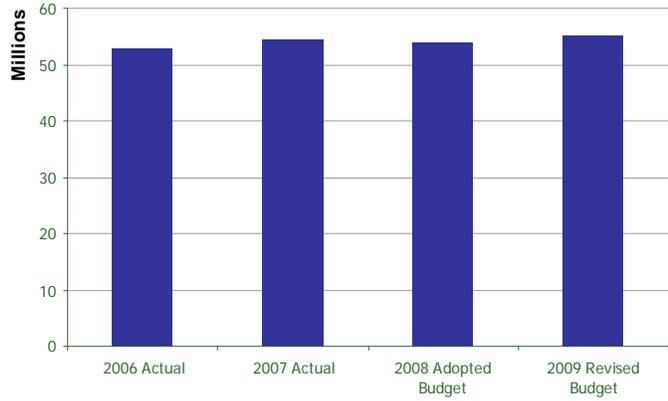
EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>GENERAL</b>						
Salaries and Wages	0	0	344,078		-100.0%	(344,078)
Fringe Benefits	0	0	140,344		-100.0%	(140,344)
Contractual Services	0	0	57,920		-100.0%	(57,920)
Operating Costs	0	0	25,707		-100.0%	(25,707)
Capital	0	0	1,200		-100.0%	(1,200)
<b>TOTAL GENERAL</b>	<b>0</b>	<b>0</b>	<b>569,249</b>		<b>-100.0%</b>	<b>(569,249)</b>
<b>ENTERPRISE</b>						
Salaries and Wages	5,256,961	5,295,682	5,599,444	6,174,224	10.3%	574,780
Fringe Benefits	2,131,742	2,099,812	2,456,827	2,539,318	3.4%	82,491
Contractual Services	13,292,236	12,575,829	13,861,979	13,920,390	0.4%	58,411
Operating Costs	32,338,906	34,372,706	31,128,966	32,389,498	4.0%	1,260,532
Capital	0	0	257,081	264,279	2.8%	7,198
<b>TOTAL ENTERPRISE</b>	<b>53,019,845</b>	<b>54,344,029</b>	<b>53,304,297</b>	<b>55,287,709</b>	<b>3.7%</b>	<b>1,983,412</b>
<b>TOTAL EXPENSE</b>	<b>53,019,845</b>	<b>54,344,029</b>	<b>53,873,546</b>	<b>55,287,709</b>	<b>2.6%</b>	<b>1,414,163</b>

REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>ENTERPRISE</b>						
State Government	85,484	129,675	185,275	62,872	-66.1%	(122,403)
Local Government	111,767	85,028	85,642	37,442	-56.3%	(48,200)
Charges for Service	68,007,407	71,815,535	76,315,937	79,123,401	3.7%	2,807,464
Charges for Sales	550	0	0		0.0%	0
Fines and Forfeits	0	41,789	45,000	45,000	0.0%	0
Other Misc Revenues	34,082	83,473	50,841	53,841	5.9%	3,000
<b>TOTAL REVENUE</b>	<b>68,239,291</b>	<b>72,155,499</b>	<b>76,682,695</b>	<b>79,322,556</b>	<b>3.4%</b>	<b>2,639,861</b>

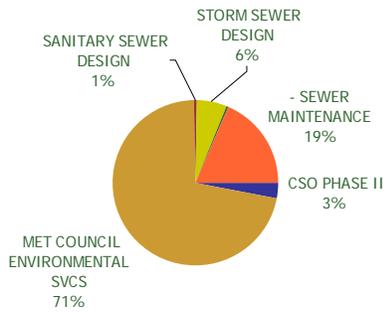
**Expense by Category**



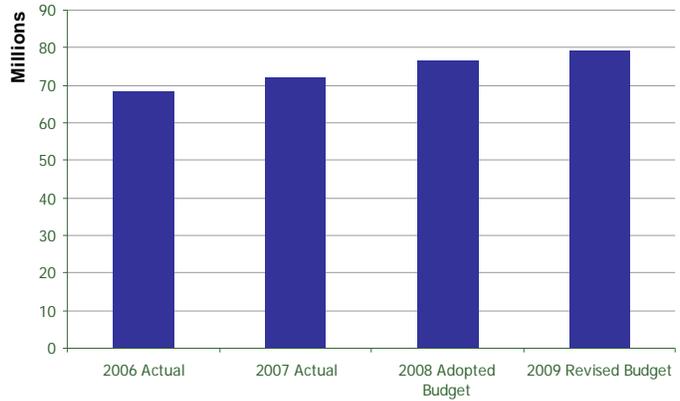
**Expense 2006 - 2009**



**Expense by Division**



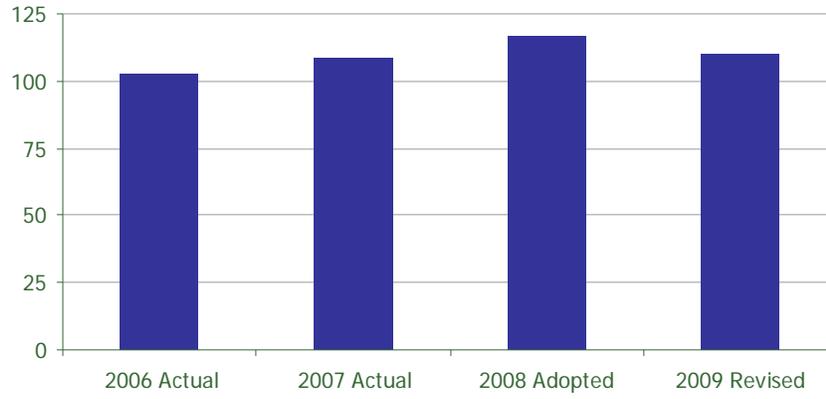
**Revenue 2006 - 2009**



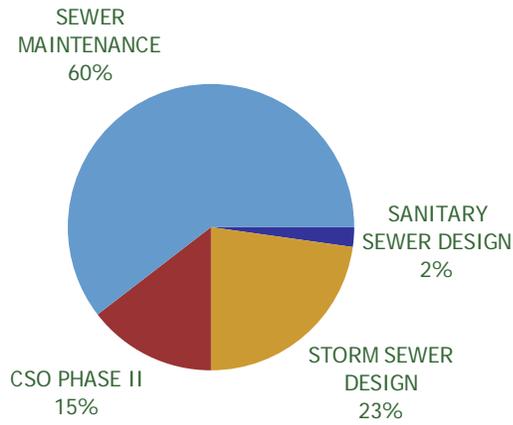
**PUBLIC WORKS - SURFACE WATER & SANITARY SEWER Staffing Information**

	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
SEWER MAINTENANCE	64	64	66	66	0.6%	0
SANITARY SEWER DESIGN	3	3	4	3	-37.5%	(2)
STORM SEWER DESIGN				25		25
CSO PHASE II	20	26	25	16	-36.0%	(9)
UTILITY CONNECTIONS			7		-100.0%	(7)
WORK FOR OTHERS	16	16	15		-100.0%	(15)
<b>TOTAL</b>	<b>103</b>	<b>109</b>	<b>117</b>	<b>110</b>	<b>-6.1%</b>	<b>(7)</b>

### Positions 2006-2009



### Positions by Division



## **TRAFFIC & PARKING SERVICES**

### **EXPENDITURE**

The 2009 budget for Traffic and Parking Services totals \$50.1 million compared to \$50.8 million for 2008. This is a decrease of \$0.7 million or 1.4% less than 2008.

The division had a reduction in expenditures of \$0.4 million due to the sale of a parking ramp in 2008. The increase is due to an increase in BIS charges of \$131,380 and other vendor cost increases. The budget includes \$1.6 million in General Fund overhead charges.

The budget for this department includes \$77,054 in property services charges based on the Council's adoption and implementation of a City-wide rate for City Hall tenants. This charge was previously not reflected in departmental budgets. See Schedule 13 for more detailed information. Backing out this charge, the 2009 budget for Public Works Traffic & Parking Services is \$50,019,283 million, a 1.6% decrease from the 2008 Adopted budget.

### **REVENUE**

Projected revenue of \$57.7 million is less than the 2008 figure of \$57.9 million by 0.4%. The 2009 budget has decreased due to the sale of a parking ramp during 2008 and a decrease in Municipal State Aid funding of \$184,000.

### **FUND ALLOCATION**

This division is funded by the Municipal Parking Fund (89% of total budget), the General Fund (7%), and the Public Works Stores Fund (4%).

*Please see the Parking fund financial plans in the financial plan section of this book for more information.*

### **ORIGINAL BUDGET**

The Mayor recommended \$40,000 in one-time funds for a bike rack program. Additionally, the department is required to allocate, within existing resources, the City's portion of the assessment for a downtown improvement district (up to \$200,000). This amount represents the assessment for City parking facilities in the zone.

The Council approved the Mayor's recommendation and further directed Public Works to increase funding by \$500,000 on a one-time basis for resolving outstanding traffic issues on Trunk Highway 55 caused by the Hiawatha Light Rail Transit in the amount of \$250,000, and the remaining \$250,000 goes to the Transportation Planning and Engineering division for engineering studies for relieving traffic congestion anticipated due to the Central Corridor Light Rail Transit project (see also Transportation Planning and Engineering).

### **COUNCIL REVISED BUDGET**

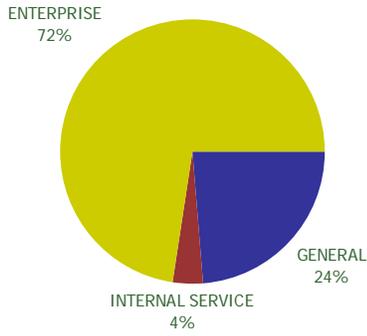
The budget for this department includes a reduction of BIS charges of \$21,300 due to the Council's actions to reduce the BIS budget by \$725,000. This reduction in BIS charges will subsequently reduce the department's appropriation by the same amount. Backing out this reduction in charges, the 2009 supplemental budget for Traffic & Parking Services is \$50,117,637, a 1.4% decrease over the 2008 Adopted budget.

**PUBLIC WORKS - TRAFFIC & PARKING SERVICES  
EXPENSE AND REVENUE INFORMATION**

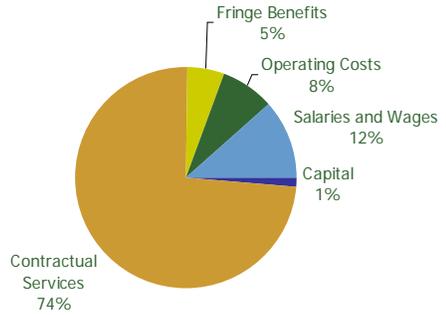
EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>GENERAL</b>						
Salaries and Wages	2,702,865	2,810,952	2,625,820	2,616,903	-0.3%	(8,917)
Fringe Benefits	1,211,202	1,240,932	1,168,302	1,119,701	-4.2%	(48,601)
Contractual Services	6,559,670	6,240,451	6,310,342	6,597,427	4.5%	287,085
Operating Costs	1,119,221	1,205,167	1,322,483	1,417,303	7.2%	94,820
Capital	0	0	71,676	73,683	2.8%	2,007
<b>TOTAL GENERAL</b>	<b>11,592,958</b>	<b>11,497,502</b>	<b>11,498,623</b>	<b>11,825,017</b>	<b>2.8%</b>	<b>326,394</b>
<b>SPECIAL REVENUE</b>						
Contractual Services	0	50,925	0		0.0%	0
<b>TOTAL SPECIAL REVENUE</b>	<b>0</b>	<b>50,925</b>	<b>0</b>		<b>0.0%</b>	<b>0</b>
<b>INTERNAL SERVICE</b>						
Salaries and Wages	148,259	151,726	108,234	118,227	9.2%	9,993
Fringe Benefits	52,949	63,172	70,314	75,821	7.8%	5,507
Contractual Services	122,773	93,295	78,307	98,547	25.8%	20,240
Operating Costs	2,268,305	2,438,832	2,485,757	1,695,718	-31.8%	(790,039)
Capital	865	0	17,789	18,287	2.8%	498
<b>TOTAL INTERNAL SERVICE</b>	<b>2,593,151</b>	<b>2,747,025</b>	<b>2,760,401</b>	<b>2,006,600</b>	<b>-27.3%</b>	<b>(753,801)</b>
<b>ENTERPRISE</b>						
Salaries and Wages	2,464,698	2,918,679	2,886,153	3,107,413	7.7%	221,260
Fringe Benefits	760,189	963,123	1,184,442	1,429,808	20.7%	245,366
Contractual Services	35,706,960	34,549,326	31,162,458	30,386,728	-2.5%	(775,730)
Operating Costs	7,553,718	7,691,731	746,173	736,135	-1.3%	(10,038)
Capital	0	0	592,686	604,635	2.0%	11,949
Debt Service	500,001	0	0		0.0%	0
<b>TOTAL ENTERPRISE</b>	<b>46,985,566</b>	<b>46,122,859</b>	<b>36,571,912</b>	<b>36,264,719</b>	<b>-0.8%</b>	<b>(307,193)</b>
<b>TOTAL EXPENSE</b>	<b>61,171,675</b>	<b>60,418,311</b>	<b>50,830,936</b>	<b>50,096,337</b>	<b>-1.4%</b>	<b>(734,599)</b>

REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>GENERAL</b>						
Franchise Fees	134,881	152,631	110,000	110,000	0.0%	0
License and Permits	1,581,826	1,716,158	1,284,000	1,359,000	5.8%	75,000
State Government	1,249,890	1,167,669	1,420,702	1,236,395	-13.0%	(184,307)
Local Government	475,361	399,557	483,045	489,489	1.3%	6,444
Charges for Service	93,689	105,949	202,500	202,500	0.0%	0
Charges for Sales	56,605	17,555	18,500	18,500	0.0%	0
Special Assessments	87,730	110,150	65,000	65,000	0.0%	0
Contributions	50	0	0		0.0%	0
Other Misc Revenues	491,728	450,536	622,492	622,492	0.0%	0
<b>TOTAL GENERAL</b>	<b>4,171,759</b>	<b>4,120,205</b>	<b>4,206,239</b>	<b>4,103,376</b>	<b>-2.4%</b>	<b>(102,863)</b>
<b>INTERNAL SERVICE</b>						
Charges for Service	139,766	71,931	50,000	51,400	2.8%	1,400
Charges for Sales	2,751,365	2,960,669	1,910,000	1,963,200	2.8%	53,200
<b>TOTAL INTERNAL SERVICE</b>	<b>2,891,131</b>	<b>3,032,600</b>	<b>1,960,000</b>	<b>2,014,600</b>	<b>2.8%</b>	<b>54,600</b>
<b>ENTERPRISE</b>						
License and Permits	252,229	240,571	218,000	218,000	0.0%	0
Charges for Service	55,480,912	58,027,399	49,819,085	49,720,825	-0.2%	(98,260)
Charges for Sales	2,105,218	7,472,577	1,551,000	1,551,000	0.0%	0
Special Assessments	12,500,005	34,424	0		0.0%	0
Gains	0	25,260,842	0		0.0%	0
Rents	214,075	20,254	3,000	3,000	0.0%	0
Other Misc Revenues	65,650	8,159	138,000	138,000	0.0%	0
<b>TOTAL ENTERPRISE</b>	<b>70,618,089</b>	<b>91,064,227</b>	<b>51,729,085</b>	<b>51,630,825</b>	<b>-0.2%</b>	<b>(98,260)</b>
<b>TOTAL REVENUE</b>	<b>77,680,979</b>	<b>98,217,031</b>	<b>57,895,324</b>	<b>57,748,801</b>	<b>-0.3%</b>	<b>(146,523)</b>

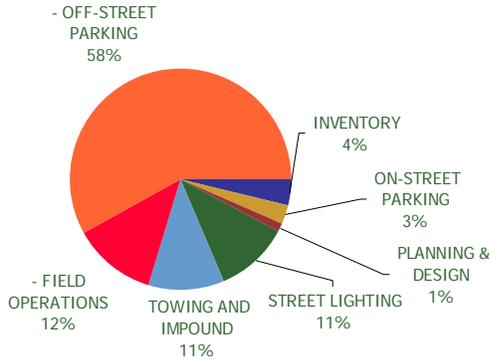
### Expense by Fund



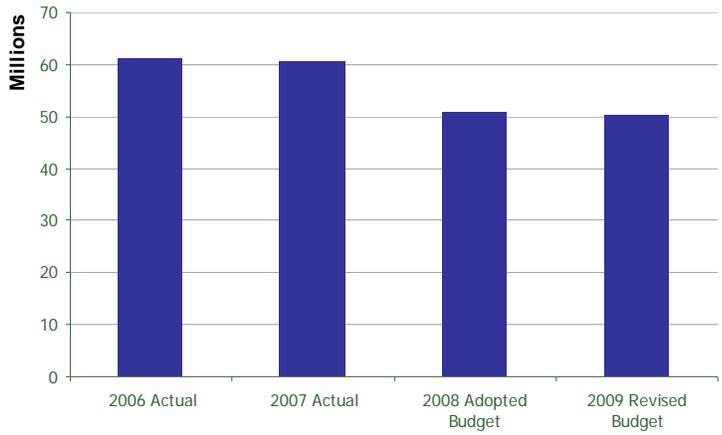
### Expense by Category



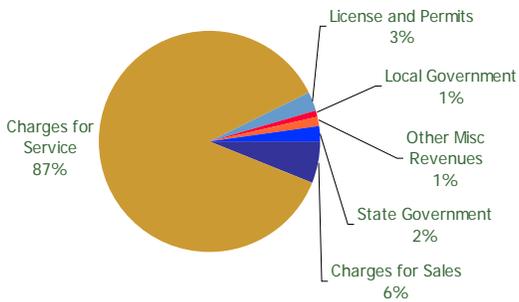
### Expense by Division



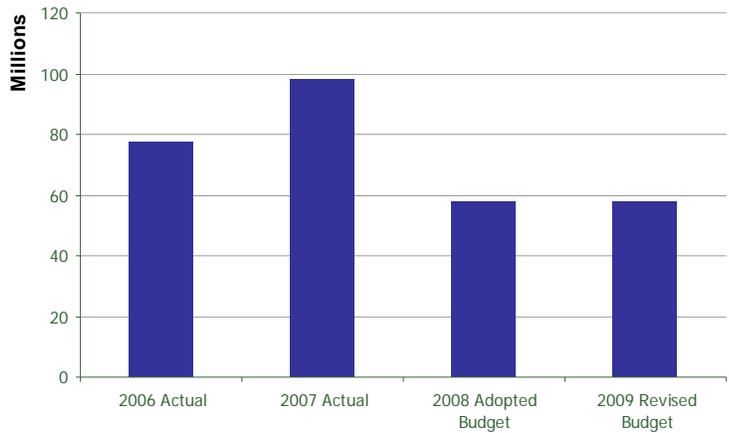
### Expense 2006 - 2009



### Direct Revenue by Type



### Revenue 2006 - 2009

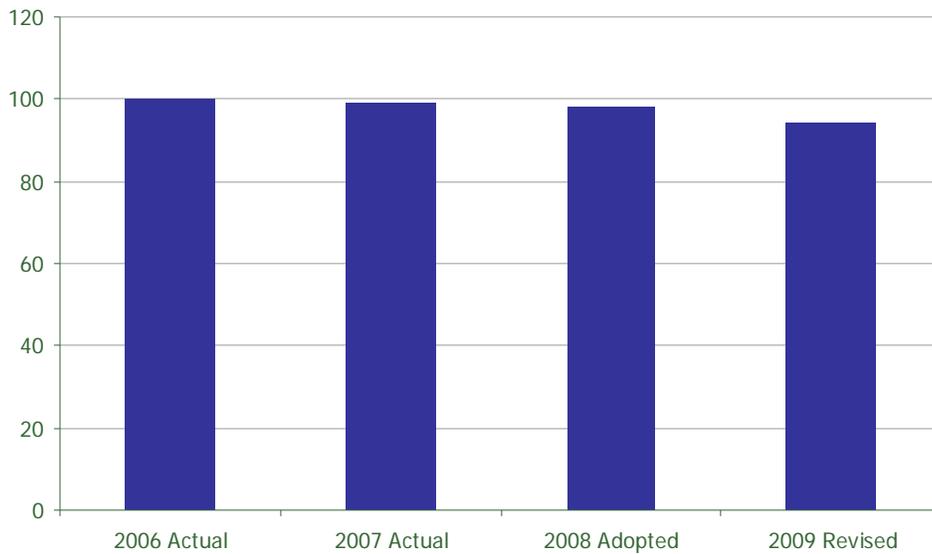


## PUBLIC WORKS - TRAFFIC AND PARKING SERVICES

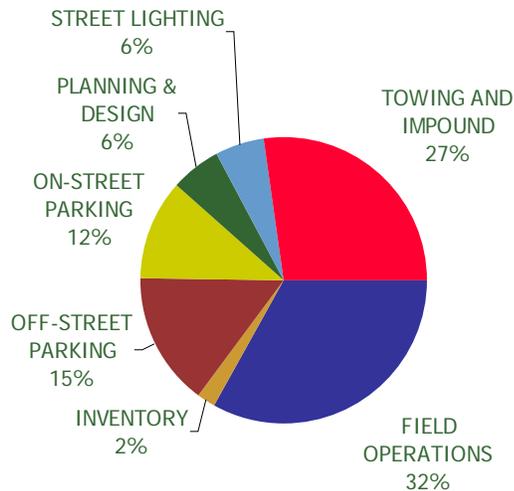
### Staffing Information

Expense	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
FIELD OPERATIONS	32	32	32	31	-2.8%	1
INVENTORY	2	2	2	2	0.0%	
OFF-STREET PARKING	13	13	14	14	0.7%	(0)
ON-STREET PARKING	13	12	11	11	-1.5%	0
PLANNING & DESIGN	9	8	7	5	-25.0%	2
STREET LIGHTING	6	6	6	5	-12.5%	1
TOWING AND IMPOUND	25	26	26	26	-1.5%	0
<b>TOTAL</b>	<b>100</b>	<b>99</b>	<b>98</b>	<b>94</b>	<b>-3.9%</b>	<b>4</b>

### Positions 2006-2009



### Positions by Division



## **TRANSPORTATION MAINTENANCE & REPAIR**

### **EXPENDITURE**

Transportation Maintenance and Repair's expense budget of \$33.5 million reflects a 3.8% increase over the 2008 adopted budget. The current service level is increased by \$300,000 to reflect experience with special pay expenses.

The budget for this department includes \$54,004 in property services charges based on the Council's adoption and implementation of a City-wide rate for City Hall tenants. This charge was previously not reflected in departmental budgets. See Schedule 13 for more detailed information. Backing out this charge, the 2009 budget for Public Works Transportation Maintenance & Repair is \$32,594,209 million, a 1.1% increase over the 2008 Adopted budget.

### **REVENUE**

The division's revenue budget is \$8.0 million, which is an overall 6.8% or \$488,000 decrease from 2008 adopted due to a \$500,000 reduction in utility cut revenue.

### **FUND ALLOCATION**

The division is funded by the General Fund, CDBG fund, Permanent Improvement fund, and the Surface Water and Sanitary Sewer fund. The General Fund budget (bridge, street repair, snow and ice, malls and plazas) increased by 4.6% from \$24.0 million in 2008 to \$25.1 million in 2009. The CDBG fund allocation for graffiti removal is \$84,000 for 2009.

The capital fund (sidewalk) budget increased 18.5% due to increased contractual services and the surface water & sewer fund increased by 0.4% due primarily to an increase in personnel charges.

Three positions were transferred from division to the Transportation Planning and Engineering division following the 2008 budget adoption to best align the support function for both capital programming and maintenance planning in Public Works. Also, the position of Director of Transportation Maintenance and Repair has been increased by the capital allocation of 30% to 100%.

To satisfy long-term funding for the \$50,000 one-time funding received in 2008 for an additional position for special service district administration, a vacant maintenance crew leader was transferred from Street Maintenance to Administration.

### **ORIGINAL BUDGET**

The Mayor recommended the department's budget be increased to reflect the City's portion of the assessment for a downtown improvement district (\$150,000). This amount represents the assessment for the City buildings in the zone. The department's budget is decreased by \$145,000 reflecting the reduction to growth included in the five-year financial direction. The Council approved the Mayor's recommendation.

### **COUNCIL REVISED BUDGET**

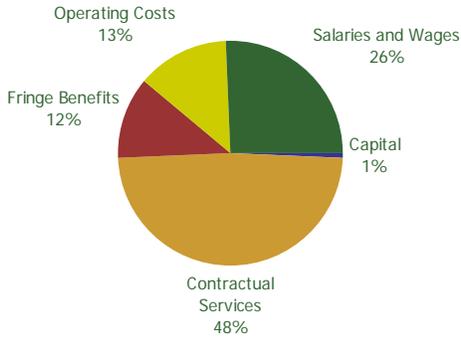
The budget for this department includes a reduction of BIS charges of \$19,500 due to the Council's actions to reduce the BIS budget by \$725,000. This reduction in BIS charges will subsequently reduce the department's appropriation by the same amount. Backing out this reduction in charges, the 2009 supplemental budget for Transportation Maintenance & Repair is \$32,667,713, a 1.3% increase over the 2008 Adopted budget.

**PUBLIC WORKS - TRANSPORTATION MAINTENANCE AND REPAIR  
EXPENSE AND REVENUE INFORMATION**

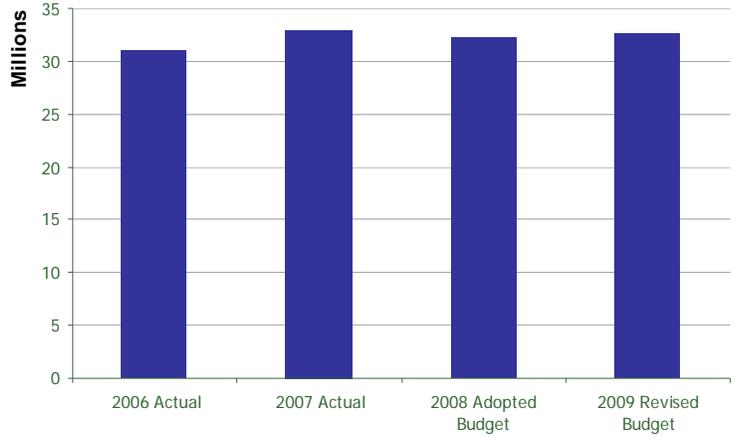
EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>GENERAL</b>						
Salaries and Wages	6,783,841	6,922,679	6,422,091	6,533,918	1.7%	111,827
Fringe Benefits	2,883,868	3,009,627	3,204,720	3,065,678	-4.3%	(139,042)
Contractual Services	9,834,778	11,435,452	10,855,755	10,589,912	-2.4%	(265,843)
Operating Costs	3,496,060	3,825,371	3,298,607	3,865,448	17.2%	566,841
Capital	147,467	193,677	174,649	179,539	2.8%	4,890
<b>TOTAL GENERAL</b>	<b>23,146,014</b>	<b>25,386,806</b>	<b>23,955,822</b>	<b>24,234,495</b>	<b>1.2%</b>	<b>278,673</b>
<b>SPECIAL REVENUE</b>						
Contractual Services	77,681	264,562	90,000	84,000	-6.7%	(6,000)
<b>TOTAL SPECIAL REVENUE</b>	<b>77,681</b>	<b>264,562</b>	<b>90,000</b>	<b>84,000</b>	<b>-6.7%</b>	<b>(6,000)</b>
<b>CAPITAL PROJECT</b>						
Salaries and Wages	289,234	306,190	310,807	307,676	-1.0%	(3,131)
Fringe Benefits	83,305	97,721	106,953	119,647	11.9%	12,694
Contractual Services	132,562	151,404	154,610	250,123	61.8%	95,513
Operating Costs	25,253	12,279	6,881	7,978	15.9%	1,097
<b>TOTAL CAPITAL PROJECT</b>	<b>530,354</b>	<b>567,594</b>	<b>579,251</b>	<b>685,424</b>	<b>18.3%</b>	<b>106,173</b>
<b>ENTERPRISE</b>						
Salaries and Wages	1,310,671	1,157,338	1,474,897	1,529,125	3.7%	54,228
Fringe Benefits	568,494	427,104	555,503	615,255	10.8%	59,752
Contractual Services	4,872,063	4,783,022	5,141,368	5,073,497	-1.3%	(67,871)
Operating Costs	462,669	394,158	443,191	426,418	-3.8%	(16,773)
<b>TOTAL ENTERPRISE</b>	<b>7,213,897</b>	<b>6,761,622</b>	<b>7,614,959</b>	<b>7,644,295</b>	<b>0.4%</b>	<b>29,336</b>
<b>TOTAL EXPENSE</b>	<b>30,967,946</b>	<b>32,980,584</b>	<b>32,240,032</b>	<b>32,648,213</b>	<b>1.3%</b>	<b>408,181</b>

REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>GENERAL</b>						
State Government	2,442,735	2,155,352	2,204,458	2,216,135	0.5%	11,677
Local Government	206,594	93,679	122,356	175,429	43.4%	53,073
Charges for Service	3,852,317	3,144,108	2,937,110	2,538,000	-13.6%	(399,110)
Charges for Sales	17,136	5,930	15,000	10,000	-33.3%	(5,000)
Special Assessments	1,700,894	1,934,613	1,687,926	1,687,926	0.0%	0
Rents	0	0	2,400	2,400	0.0%	0
Other Misc Revenues	2,926	6,928	28,750	28,750	0.0%	0
<b>TOTAL GENERAL</b>	<b>8,222,601</b>	<b>7,340,610</b>	<b>6,998,000</b>	<b>6,658,640</b>	<b>-4.8%</b>	<b>(339,360)</b>
<b>CAPITAL PROJECT</b>						
License and Permits	213,396	287,423	263,159	263,159	0.0%	0
Charges for Service	238	0	39,924	39,924	0.0%	0
Special Assessments	24,179	19,485	16,072	16,072	0.0%	0
<b>TOTAL CAPITAL PROJECT</b>	<b>237,813</b>	<b>306,908</b>	<b>319,155</b>	<b>319,155</b>	<b>0.0%</b>	<b>0</b>
<b>ENTERPRISE</b>						
State Government	586,041	702,015	561,500	686,597	22.3%	125,097
Local Government	94,167	245,504	247,279	235,961	-4.6%	(11,318)
Charges for Service	65,167	240,881	225,000	1,000	-99.6%	(224,000)
Charges for Sales	9,957	2,873	1,000	1,000	0.0%	0
Special Assessments	114,768	112,057	115,000	115,000	0.0%	0
Other Misc Revenues	0	0	2,000	2,000	0.0%	0
<b>TOTAL ENTERPRISE</b>	<b>870,101</b>	<b>1,303,331</b>	<b>1,151,779</b>	<b>1,041,558</b>	<b>-9.6%</b>	<b>(110,221)</b>
<b>TOTAL REVENUE</b>	<b>9,330,515</b>	<b>8,950,850</b>	<b>8,468,934</b>	<b>8,019,353</b>	<b>-5.3%</b>	<b>(449,581)</b>

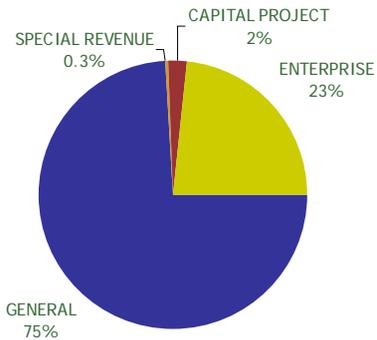
### Expense by Category



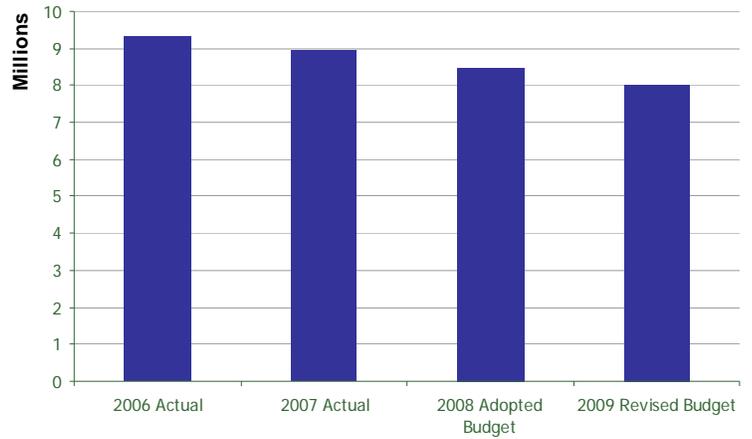
### Expense 2006 - 2009



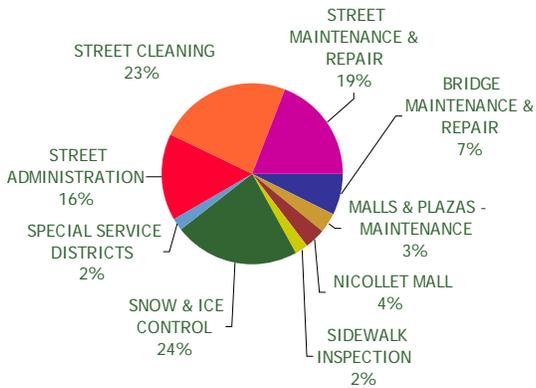
### Expense by Fund



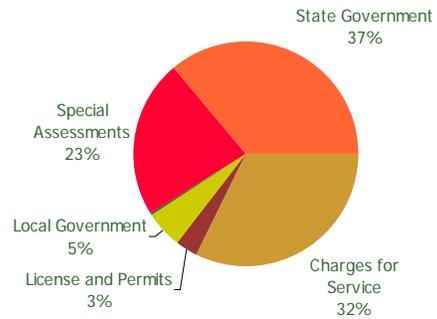
### Revenue 2006 - 2009



### Expense by Division



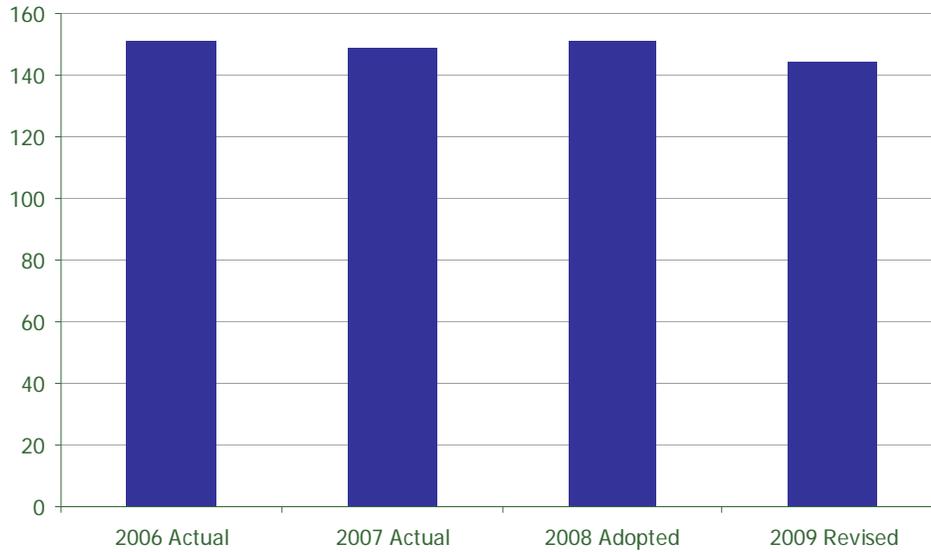
### Direct Revenue by Type



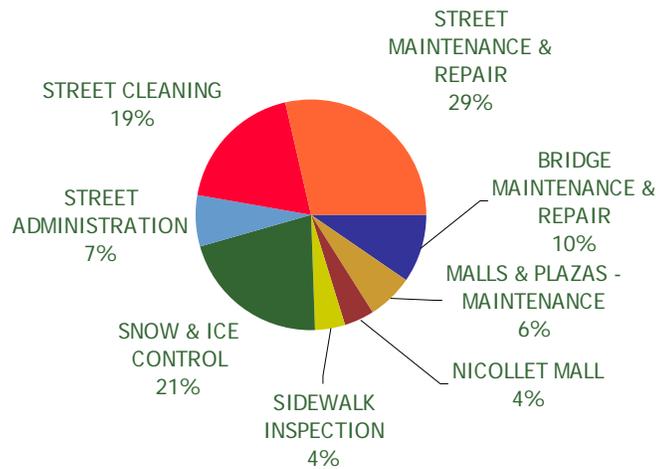
**PUBLIC WORKS - TRANSPORTATION MAINTENANCE AND REPAIR**  
**Staffing Information**

Expense	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
BRIDGE MAINTENANCE & REPAIR	15	14	14	14	0.0%	
MALLS & PLAZAS - MAINTENANCE	11	9	9	9	4.4%	0
NICOLLET MALL	6	6	6	6	1.7%	0
SIDEWALK INSPECTION	6	6	6	6	0.0%	
SNOW & ICE CONTROL	28	31	31	30	-1.9%	(1)
STREET ADMINISTRATION	11	10	11	11	-4.5%	(1)
STREET CLEANING	26	26	27	27	-0.7%	(0)
STREET MAINTENANCE & REPAIR	48	47	47	42	-11.7%	(6)
<b>TOTAL</b>	<b>151</b>	<b>149</b>	<b>151</b>	<b>145</b>	<b>-4.2%</b>	<b>(6)</b>

**Positions 2006-2009**



**Positions by Division**



## **TRANSPORTATION PLANNING & ENGINEERING**

### **EXPENDITURE**

During 2008, Transportation Planning & Engineering was expanded to include the Engineering Lab, Asphalt and Concrete Plants. Utility Connections was transferred back to the division from Surface Water & Sewers in addition to 3 positions that were transferred in from Pavement Management to the General Fund. The total budget for 2009 is \$14.3 million, a 32.3% increase from 2008 due to the reorganization.

### **REVENUE**

Total revenues for 2009 are budgeted at \$7.8 million, or \$831,000 increase from 2008.

### **FUND ALLOCATION**

The Transportation Planning & Engineering division is now funded by the General Fund, the Permanent Improvement fund and the Engineering Materials and Testing internal service fund.

The General Fund consists of the right of way management, special assessments, pavement management and the utilities connections areas. There was an increase of 0.4 positions in the Permanent Improvement Fund that was previously shared with the Surface Water & Sewers division.

The Engineering Materials and Testing fund is used to account for the City's purchase of bituminous mixes and ready-mix concrete for placement by various agencies within Public Works for construction and maintenance requirements. Also recorded within this fund are the transactions of the Engineering Laboratory, which provides inspection and testing services for these materials and environmental and soil testing services. The Council took action in December 2003, to suspend the production of bituminous mixes indefinitely at the City's asphalt plant.

### **ORIGINAL BUDGET**

The Mayor recommended no changes to the Transportation Planning & Engineering division.

Council directed Public Works to increase funding by \$450,000 for planning and engineering for the Central Corridor Light Rail Transit project.

The Council further directed Public Works to increase funding by \$500,000 on a one-time basis for engineering studies for relieving traffic congestion anticipated due to the Central Corridor Light Rail Transit project. The remaining \$250,000 goes to the Traffic and Parking Services division for resolving outstanding traffic issues on Trunk Highway 55 caused by the Hiawatha Light Rail Transit (see also Transportation Planning and Engineering).

### **COUNCIL REVISED BUDGET**

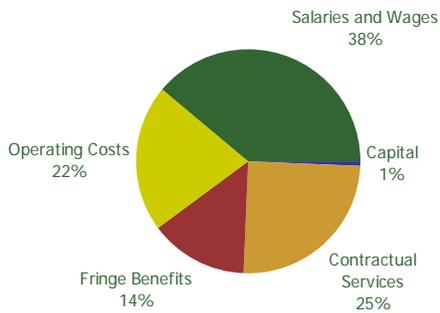
The budget for this department includes a reduction of BIS charges of \$13,500 due to the Council's actions to reduce the BIS budget by \$725,000. This reduction in BIS charges will subsequently reduce the department's appropriation by the same amount. Backing out this reduction in charges, the 2009 supplemental budget for Transportation Planning & Engineering is \$14,333,955, a 32.4% increase over the 2008 Adopted budget.

**PUBLIC WORKS - TRANSPORTATION PLANNING AND ENGINEERING  
EXPENSE AND REVENUE INFORMATION**

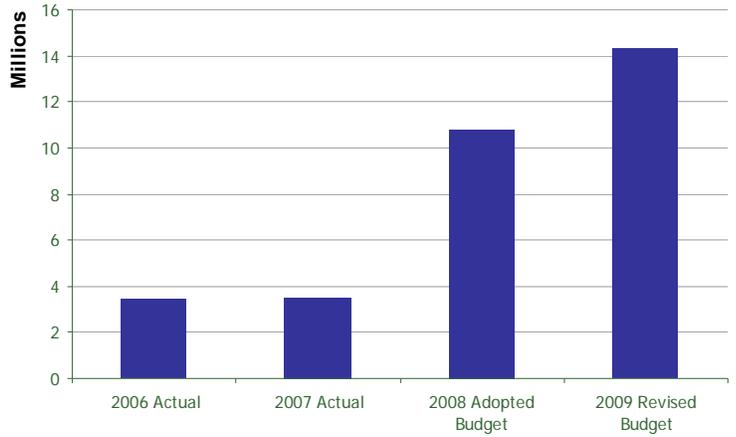
EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>GENERAL</b>						
Salaries and Wages	721,712	761,428	575,821	1,062,298	84.5%	486,477
Fringe Benefits	242,112	268,155	215,873	385,664	78.7%	169,791
Contractual Services	169,391	222,004	274,414	255,550	-6.9%	(18,864)
Operating Costs	29,133	16,395	8,164	32,746	301.1%	24,582
Capital	0	0	5,529	6,917	25.1%	1,388
<b>TOTAL GENERAL</b>	<b>1,162,348</b>	<b>1,267,982</b>	<b>1,079,801</b>	<b>1,743,175</b>	<b>61.4%</b>	<b>663,374</b>
<b>CAPITAL PROJECT</b>						
Salaries and Wages	2,566,934	2,478,899	3,351,277	3,573,128	6.6%	221,851
Fringe Benefits	716,628	770,155	1,177,153	1,308,065	11.1%	130,912
Contractual Services	1,461,609	1,500,952	2,707,341	2,792,537	3.1%	85,196
Operating Costs	167,413	142,734	147,803	182,747	23.6%	34,944
Capital	(3,464,328)	(3,481,566)	80,448	82,701	2.8%	2,253
<b>TOTAL CAPITAL PROJECT</b>	<b>1,448,256</b>	<b>1,411,174</b>	<b>7,464,022</b>	<b>7,939,178</b>	<b>6.4%</b>	<b>475,156</b>
<b>INTERNAL SERVICE</b>						
Salaries and Wages	482,062	511,402	637,005	921,945	44.7%	284,940
Fringe Benefits	147,727	146,678	217,309	335,079	54.2%	117,770
Contractual Services	161,393	169,453	284,459	508,226	78.7%	223,767
Operating Costs	29,394	31,951	1,140,587	2,872,852	151.9%	1,732,265
<b>TOTAL INTERNAL SERVICE</b>	<b>820,576</b>	<b>859,484</b>	<b>2,279,360</b>	<b>4,638,102</b>	<b>103.5%</b>	<b>2,358,742</b>
<b>TOTAL EXPENSE</b>	<b>3,431,180</b>	<b>3,538,640</b>	<b>10,823,183</b>	<b>14,320,455</b>	<b>32.3%</b>	<b>3,497,272</b>

REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Adopted Budget	Percent Change	Change
<b>GENERAL</b>						
License and Permits	18,884	14,680	15,000	15,000	0.0%	0
Charges for Service	436,971	406,433	450,000	450,000	0.0%	0
Other Misc Revenues	0	421	0		0.0%	0
<b>TOTAL GENERAL</b>	<b>455,854</b>	<b>421,534</b>	<b>465,000</b>	<b>465,000</b>	<b>0.0%</b>	<b>0</b>
<b>CAPITAL PROJECT</b>						
State Government	1,036,766	71,857	550,000	761,000	38.4%	211,000
Charges for Service	247,838	30,771	1,613,000	2,083,000	29.1%	470,000
Charges for Sales	1,620	410	0		0.0%	0
<b>TOTAL CAPITAL PROJECT</b>	<b>1,286,224</b>	<b>103,038</b>	<b>2,163,000</b>	<b>2,844,000</b>	<b>31.5%</b>	<b>681,000</b>
<b>INTERNAL SERVICE</b>						
Charges for Service	828,035	846,122	1,000,000	1,030,000	3.0%	30,000
Charges for Sales	0	0	3,381,000	3,501,000	3.5%	120,000
<b>TOTAL INTERNAL SERVICE</b>	<b>828,035</b>	<b>846,122</b>	<b>4,381,000</b>	<b>4,531,000</b>	<b>3.4%</b>	<b>150,000</b>
<b>TOTAL REVENUE</b>	<b>2,570,113</b>	<b>1,370,694</b>	<b>7,009,000</b>	<b>7,840,000</b>	<b>11.9%</b>	<b>831,000</b>

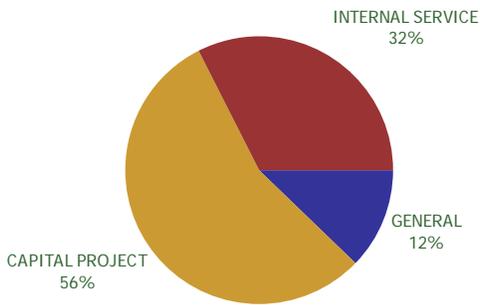
### Expense by Category



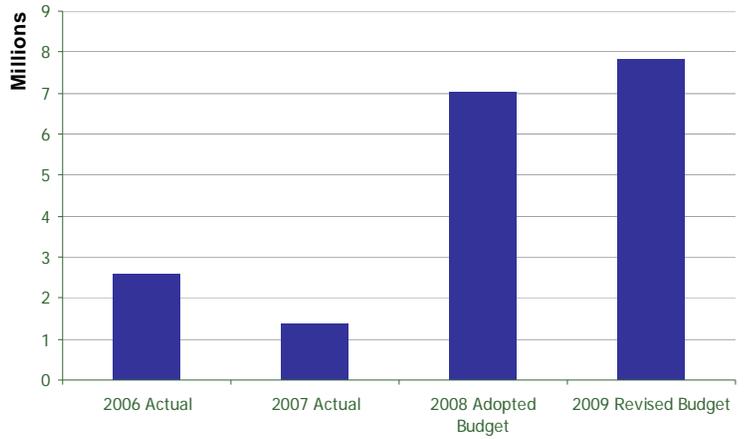
### Expense 2006 - 2009



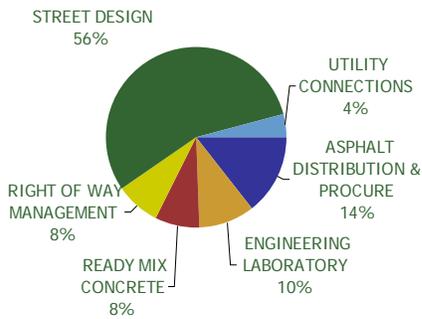
### Expense by Fund



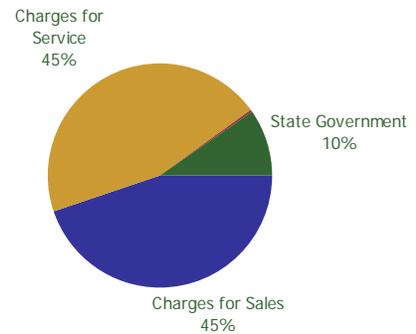
### Revenue 2006 - 2009



### Expense by Division



### Direct Revenue by Type

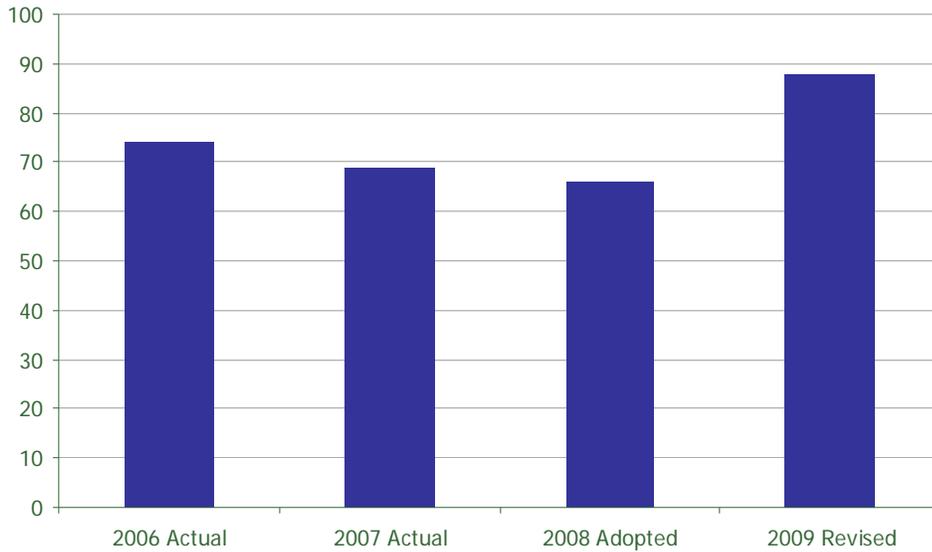


## PUBLIC WORKS - TRANSPORTATION PLANNING AND ENGINEERING

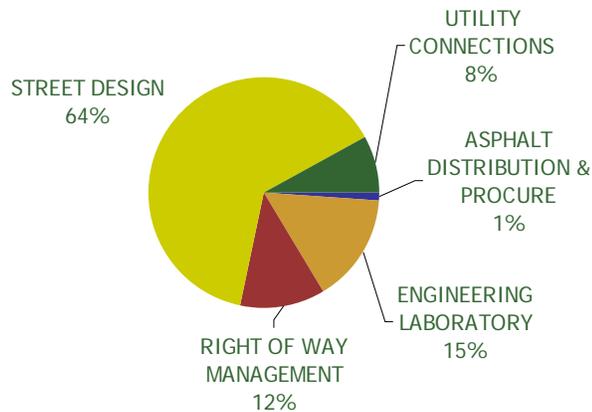
### Staffing Information

Expense	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
ASPHALT DISTRIBUTION & PROCURE				1		1
ENGINEERING LABORATORY				14		14
RIGHT OF WAY MANAGEMENT	3	3	3	11	250.0%	8
STREET DESIGN	59	54	56	56	0.0%	
UTILITY CONNECTIONS	12	12	7	7	0.0%	
<b>TOTAL</b>	<b>74</b>	<b>69</b>	<b>66</b>	<b>88</b>	<b>33.3%</b>	<b>22</b>

### Positions 2006-2009



### Positions by Division



## WATER TREATMENT & DISTRIBUTION SERVICES

### EXPENDITURE

The 2009 expense budget increases from \$44.8 million in 2008 to \$47.9 million in 2009, an increase of 7.1%.

### REVENUE

The 2009 revenue is projected to increase by approximately \$3.9 million to \$70.7 million, based on a 5.8% increase.

### FUND ALLOCATION

The division is fund completely by the Water enterprise fund.

*Please see the Water fund financial plan in the finance plan section of this book for more information.*

### ORIGINAL BUDGET

The Mayor recommended a \$0.16 increase in per unit water rates. The Mayor also recommended the department use its resources to fund up to \$50,000 in drinking fountain maintenance. The Council approved the Mayor's recommendation.

### COUNCIL REVISED BUDGET

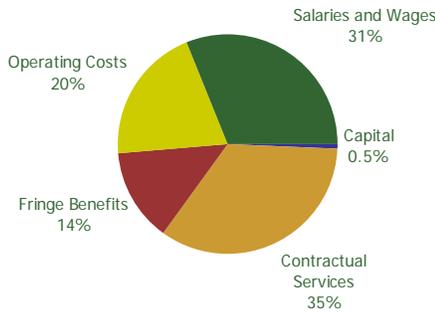
The budget for this department includes a reduction of BIS charges of \$23,200 due to the Council's actions to reduce the BIS budget by \$725,000. This reduction in BIS charges will subsequently reduce the department's appropriation by the same amount. Backing out this reduction in charges, the 2009 supplemental budget for Water Treatment & Distribution is \$47,931,386, a 7.1% increase over the 2008 Adopted budget.

## PUBLIC WORKS - WATER TREATMENT & DISTRIBUTION EXPENSE AND REVENUE INFORMATION

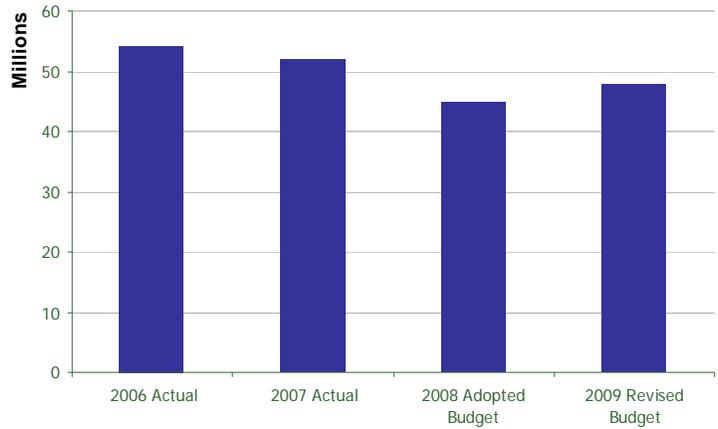
EXPENSE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>ENTERPRISE</b>						
Salaries and Wages	13,463,893	14,506,307	14,274,220	14,887,004	4.3%	612,784
Fringe Benefits	5,130,469	5,606,417	5,837,909	6,533,862	11.9%	695,953
Contractual Services	18,774,393	16,252,561	16,303,326	16,596,636	1.8%	293,310
Operating Costs	16,845,735	15,638,994	8,127,877	9,670,131	19.0%	1,542,254
Capital	0	0	214,545	220,552	2.8%	6,007
<b>TOTAL EXPENSE</b>	<b>54,214,490</b>	<b>52,004,279</b>	<b>44,757,877</b>	<b>47,908,186</b>	<b>7.0%</b>	<b>3,150,309</b>

REVENUE	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Revised Budget	Percent Change	Change
<b>ENTERPRISE</b>						
License and Permits	728	773	1,000	1,000	0.0%	0
Federal Government	36,036	0	0	0	0.0%	0
Charges for Service	63,354,640	65,181,104	65,488,931	69,898,816	6.7%	4,409,885
Charges for Sales	1,702,574	920,450	1,315,000	822,000	-37.5%	(493,000)
Other Misc Revenues	27,918	346	20,100	340	-98.3%	(19,760)
<b>TOTAL REVENUE</b>	<b>65,121,896</b>	<b>66,102,673</b>	<b>66,825,031</b>	<b>70,722,156</b>	<b>5.8%</b>	<b>3,897,125</b>

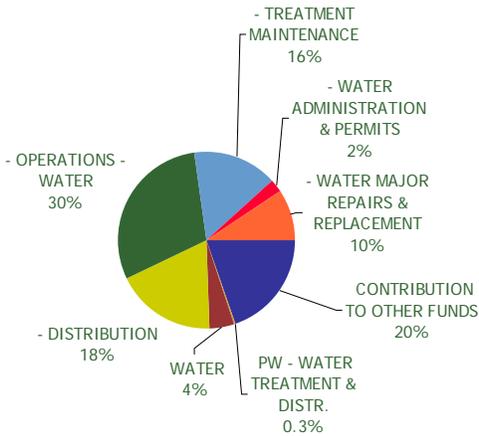
### Expense by Category



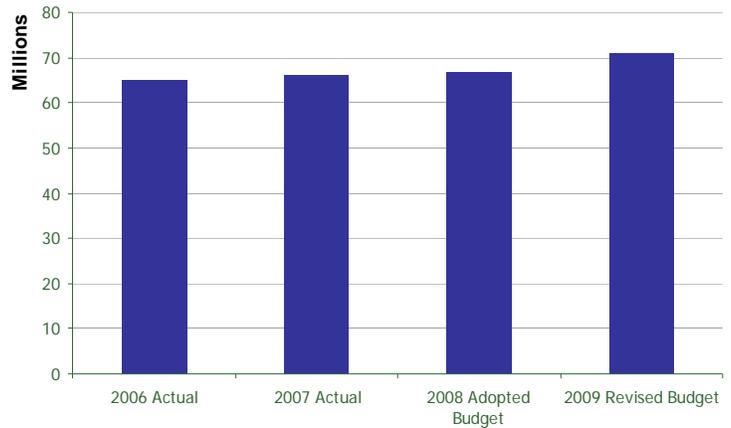
### Expense 2006 - 2009



### Expense by Division



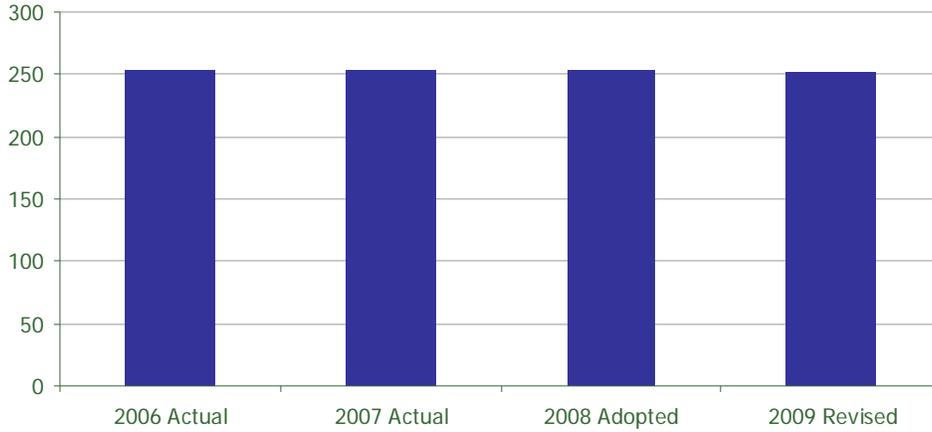
### Revenue 2006 - 2009



### PUBLIC WORKS - WATER TREATMENT & DISTRIBUTION Staffing Information

	2006 Actual	2007 Actual	2008 Adopted	2009 Revised	% Change	Change
DISTRIBUTION	92	94	91	90	-1.1%	(1)
OPERATIONS - WATER	80	77	82	77	-6.4%	(5)
TREATMENT MAINTENANCE	61	62	59	57	-3.4%	(2)
WATER ADMINISTRATION & PERMITS	7	7	8	8	0.0%	
WATER	13	13	13	21	61.5%	8
<b>TOTAL</b>	<b>253</b>	<b>253</b>	<b>253</b>	<b>253</b>	<b>-0.1%</b>	<b>(0)</b>

### Positions 2006-2009



### Positions by Division

