

**Community Planning & Economic Development
Planning Division**

350 South 5th Street, Room 210
Minneapolis, MN 55415-1385



MEMORANDUM

DATE: June 10, 2004

TO: Capital Long Range Improvement Committee
City Planning Commission

FROM: Pam Miner
Supervisor, CPED-Community Planning

SUBJECT: 2005 CLIC Proposal Review

Each year, the Capital Long Range Improvement Committee reviews capital project proposals for recommendation to the Mayor for inclusion in the budget. The attached provides information regarding improving the timing and coordination of this review.

The recommendations are as follows:

- At the beginning of the CLIC process, submit project proposals to Planning to review for compliance with the comprehensive plan.
- Planning prepares a list which identifies the preliminary status of all projects. This will identify those projects that will require no further review, those for which additional information will be required, and those that currently are not in conformance with comprehensive plan policies.
- This list is provided to CLIC during their review, prior to recommendations for projects being submitted to the Mayor. This will allow the reviewers information regarding each project and how it is or is not serving to implement the vision of the City.

After final review, the process will remain the same. After the budget is approved and adopted, and final review will be conducted for any of the capital projects that were preliminarily identified as needing further review. This process is to be followed any time the City is incurring debt, which includes instances when bond funds are being redirected from one project to another.

Attached is a list of the 2005 CLIC project proposals and the status of preliminary review by Planning. Also attached is a summary of the CLIC and City Planning Commission responsibilities relative to these processes, including suggestions for further refinement of the coordination of project review.

Attached:

*Capital Long Range Improvement Committee and City Planning Commission Review of Public Improvements
2005 CLIC Proposals – Preliminary Review Status*