

PUBLIC WORKS

Mission Statement:

To build and maintain the public infrastructure of the City, and to provide basic services and products to support a high quality urban environment and a desirable quality of life for our citizens.

Primary Businesses:

- Public Works Internal Services
- Sewer and Water
- Solid Waste and Recycling
- Transportation

Key Trends and Challenges Impacting the Department:

Among the major challenges facing Public Works, is the limited resources to maintain a strong infrastructure. Efforts to improve efficiencies can be effective, however, sustained investment is needed to maintain the infrastructure over the long term. Secondly, focusing effort on building a strong transportation system that improves mobility, is also a key challenge. Finally, it is fundamental that support functions such as financial planning and analysis, space management, human resources and technology are strong. Strong project management and asset management tools are also necessary for short and long term planning.

Including those above, challenges facing the Department are:

- Lack of information systems to support business management
- Integration of the City-wide systems and services to support Public Works' business needs
- Limited resources
- Investment needed to maintain infrastructure and basic service
- Building a strong transportation system that improves movement throughout the city
- Attracting and retaining qualified diverse employees
- Increasing focus on emergency preparedness and security concerns
- Balancing efficiencies and services – looking for alternative service delivery options or eliminated services
- Ability of workforce to adapt to change
- Operating in a larger bureaucracy that can constrain procurement and management of personnel resources

Key Initiatives or Other Models of Providing Service to be implemented in 2005

As part of the Public Works Business Plan and addendum, these activities will be started in 2004/2005 and proceed as outlined in the addendum.

Department-wide Initiatives:

- Customer Response Improvement
- One Stop Shop / Development Review Center
- Asset Management
- Transportation Revenue
- Organizational Roles and Responsibilities
- Balanced Workforce

Internal Services Business Line:

- Expand partnerships with other government agencies
- Develop new wireless communications system (in partnership with BIS)
- Review and modify Collision Review Board policies and procedures
- Centralize energy management effort

Sewer and Water Business Line:

- Expand the use of the Computerized Maintenance Management System (CMMS)
- Continue work on identifying efficiencies between the water and sewer workforces

Solid Waste and Recycling (SW&R) Business Line:

- Establish a "dumpster" service, compatible with existing City services and the City's Utility Billing System
- Enhance education efforts
- Ensure competitive process for all Solid Waste & Recycling contracts
- Examine possibility of new SW&R facilities

Transportation Business Line:

- Establish a Transportation Planning Function (department wide)
- Improve efficiency and customer service in all parking service activities
- Improve efficiency and customer services in all impound lot activities
- Improve Traffic Signal functions and efficiencies
- Increase Use of Durable Pavement Markings
- Determine the best way to produce and procure Asphalt materials
- Improve Public Outreach for Major Construction Projects

Primary Business: Public Works - Internal Services

Description of Primary Business: The Public Works Internal Services business line is comprised of services that are provided primarily to internal City departments and are funded mostly within formal Internal Service funds. Fees for these services are intended to recover the costs incurred for providing each service.

Key Performance Measures that are impacted by 2005 resources:

	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Projected
Shop rate for equipment maintenance	na	na	na	\$78.00	\$78.00
% billable time for mechanics	na	na	na	75%	75%
% of preventive work orders as a proportion of all work orders	na	na	na	41%	43%
% of reactive work orders as a proportion of all work orders	na	na	na	22%	20%
Average cost per square foot of City owned office space	\$10.00	\$10.35	\$10.80	\$11.37	\$11.37
% usage of task equipment	na	na	74%	75%	75%

Explanation of Key Performance Measures:

- *Shop rates are fully burdened and compare favorably to the private sector. The Equipment Division new activity based costing model (started in 2004) requires our mechanics to bill their time to tasks similar to private repair shops. A gross billable rate of 75% is considered high and does not take into account vacations, training or sick days.*
- *A high percentage of preventive maintenance work orders (50% being optimum) is an indicator of the fleet condition.*
- *A lower percentage of reactive work orders is related to planned versus not-planned work. 20% would be considered excellent.*
- *Cost per square foot is based on actual expenses.*
- *Task equipment measure is an indicator of optimum usage of Public Works equipment utilized by various divisions. A higher usage lowers our hourly rate (non-Winter usage only).*

Primary Business: Sewer and Water

Description of Primary Business: The Sewer and Water business line is comprised of services that promote the health and safety of people and property by providing potable water and managing non-potable water.

Key Performance Measures that are impacted by 2005 resources:

	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Projected
The number of sewer back-ups	35	29	24	20	20
The number of sanitary sewer over-flows	10	3	7	2	1
% increase in the number of projects completed with budget	na	na	na	100%	100%
Operations and Maintenance (O&M) cost per mile for sanitary sewer	na	na	na	na	na
Operations and Maintenance cost per mile for storm drain	na	na	na	na	na
Operations and Maintenance cost per mile for water distribution	na	na	nan	na	na
% decrease in number of complaints about drinking water quality	5.7% increase	4.4% increase	6.3% decrease	3.0% decrease	3.0% decrease

Explanation of Key Performance Measures: These measures indicate the effectiveness of infrastructure improvements and rehabilitation programs and effective project management for these improvement programs.

Primary Business: Solid Waste & Recycling

Description of Primary Business: The Solid Waste & Recycling business line is comprised of services that promote the health and safety of people and property by providing municipal solid waste pick-up and disposal along with the pick-up of recyclables, yard waste, large items and construction debris.

Key Performance Measures that are impacted by 2005 resources:

	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Projected
Reduce number of garbage missed pick-ups	925	665	536	Projected 500	Goal 450
Reduce number of recycling missed pick-ups	1,059	1,289	1,040	850	600
Reduce number of problem material missed pick-ups	245	257	231	150	100
Reduce number of yard waste missed pick-ups	565	794	459	350	300
Revenues greater than expenses	yes	yes	yes	yes	no

Primary Business: Transportation

Description of Primary Business: The Transportation business line exists to offer people a variety of safe, convenient options for moving throughout the City and within the region. Transportation options enhance the aesthetics of the environment and improve livability while contributing to economic vitality through the safe, efficient movement of people and goods.

The primary sub-businesses within Transportation are:

- Build, manage, operate and maintain safe transportation related assets and infrastructure
- Manage resources
- Enhance customer communication and interaction

Key Performance Measures that are impacted by 2005 resources:

	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Projected
% decrease in crashes per mile	4.0%	7.8%	5.7%	1.7%	1.5%
% of change in the average PCI (Pavement Condition Index) for all Networks combined.	0% (baseline=78)	-1%	-1%	-1%	-1%
% increase in the number of bridges with sufficiency index greater than 70%	80 %	na	81%	83%	84%
Travel time in priority corridors. (Will commence collecting data as staffing levels are adjusted.)	na	na	na	na	na
Total cost per lane mile to manage, operate, and maintain the transportation related assets and infrastructure. (Will commence collecting data as staffing levels are adjusted.)	na	na	na	na	na
% decrease in number of complaints about transportation services. (Will commence collecting data with the advent of Constituent Relationship Management (CRM)).	na	na	na	na	na
% decrease in time needed to fulfill customer requests. (Will commence collecting data with the advent of CRM.)	na	na	na	na	na
% Variance between forecasted and actual revenue - Lane Use Fees	not applicable	57%	95%	44%	5%
% Variance between forecasted and actual revenue - Parking Revenues	1%	9%	11%	5%	5%
% of projects completed within budget	na	na	78	80	82
Annual energy cost - Lighting	\$3,923,601	\$3,749,740	\$3,829,555	\$3,859,220	\$3,865,000
Annual energy cost - Signals	\$704,283	\$565,045	\$515,614	\$539,652	\$540,000
Average operating cost per Parking stall	\$975	\$1,052	\$1,314	\$1,111	\$1,115
Average operating cost per Parking meter	\$456	\$444	\$528	\$509	\$679
% increase in accuracy of inventory	na	na	na	na	na
% of assets functioning beyond estimated lifespan. (Will commence collecting data with the advent of an Asset Management System.)	na	na	na	na	na
% increase in number of projects that deliver expected benefits. (Will commence collecting data as staffing levels are adjusted.)	na	na	na	na	na
% increase in proactive maintenance dollars as a proportion of all maintenance dollars for transportation related assets.	na	na	0%	11% (due to excess revenue rollover from 2003 to be used for seal coat)	To Be Determined.

Explanation of Key Performance Measures: These are our initial performance measures selected to conform to our outcomes. Additional performance measures will be developed and refined throughout the upcoming year.

Financial Analysis:

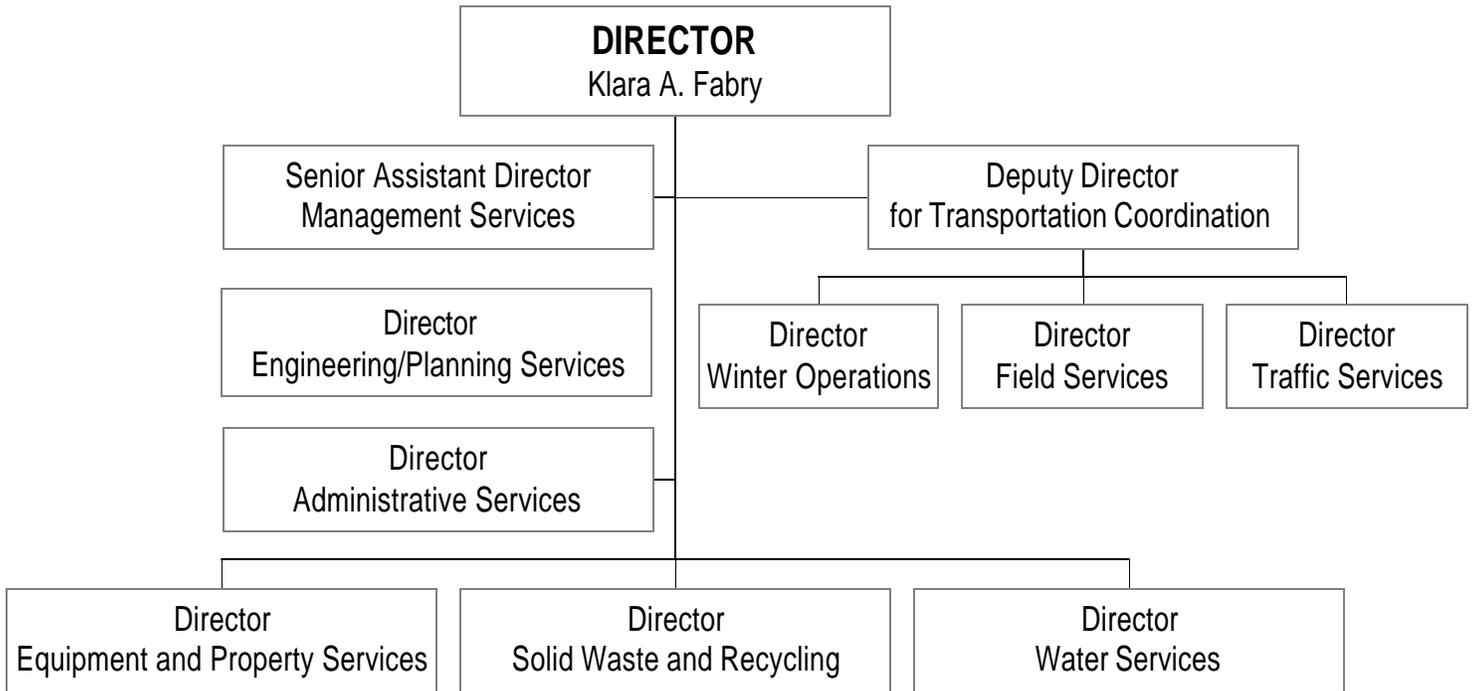
The Public Works Department's 2005 budget is \$267 million, a 9.2% increase over the 2004 Adopted Budget. Public Works is funded by the General Fund, one grant fund, the Permanent Improvement Projects (Capital) Fund, four internal service funds, and four enterprise funds.

The budget for areas of this department includes a total of \$4.2 million in BIS charges calculated on a city-wide rate model and \$204,500 for benefits administration. These charges were centrally budgeted in the past. Backing out these charges, Public Works Department's budget for 2005 is \$263 million, a 7% increase over 2004.

Target reduction strategies in the Public Works General Fund total \$1,254,006 based on the City's 5-Year Finance Plan, taking into account the current service level adjustments that have been applied. This resulted in a reduction of 12.3 positions in 2005 as outlined below. The Mayor Recommended and the Council approved this strategy.

<u>Fund</u>	<u>Cost</u>	<u>Revenues</u>	<u>FTE's</u>	<u>Job Titles/Other related costs</u>
0100/6112	\$175,111		3.00	(Bridge) 2 Eng. Tech II positions & 1 Const. Maint. Laborer position
0100/6160	\$171,733		2.20	(Street Maintenance) 1 Truck Driver position & 1.2 Const. Maint. Laborer positions
0100/6220	\$249,211		1.20	(Snow & Ice Control) 1.2 Const. Maint. Laborer positions - Seasonal
0100/6240	\$456,424		4.90	(Malls & Plazas) 4.8 Const. Maint. Laborer positions & 0.1 Maint. Crew Leader position: Also includes reductions in equipment, equipment repair, parts, and fuel needs.
0100/6851	\$80,000			(Street Lighting) Reduce electricity saved by LED conversion
0100/6874	\$121,527		1.00	(Traffic Operations) 1 Electrician position and associated equipment by movement from operating to capital activities
TOTAL	1,254,006		12.3	

Public Works



Expense Information for Public Works

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Capital Projects						
Capital Outlay	1,313	64	0	0		0
Contractual Services	1,262,713	1,069,299	1,693,086	2,302,503	36.0%	609,417
Equipment	51,582	1,089	80,671	81,800	1.4%	1,129
Fringe Benefits	690,251	728,212	833,341	1,003,914	20.5%	170,573
Operating Costs	142,365	131,576	209,517	249,877	19.3%	40,360
Salaries and Wages	2,756,652	3,069,511	3,383,285	3,547,313	4.8%	164,028
Total for Capital Projects	4,904,877	4,999,752	6,199,900	7,185,407	15.9%	985,507
Enterprise Funds						
Capital Outlay	68,796	0	22,219	6,810	-69.4%	-15,409
Contractual Services	90,981,151	74,362,351	78,207,394	85,163,956	8.9%	6,956,562
Equipment	1,413,268	1,022,321	2,191,788	2,186,981	-0.2%	-4,807
Equipment Labor	100,905	114,069	0	0		0
Fringe Benefits	8,340,987	9,354,638	9,871,099	10,572,637	7.1%	701,538
Operating Costs	7,557,764	34,371,663	39,709,396	39,452,372	-0.6%	-257,024
Salaries and Wages	25,231,806	25,979,440	27,780,753	29,189,433	5.1%	1,408,680
Total for Enterprise Funds	133,694,678	145,204,483	157,782,649	166,572,189	5.6%	8,789,540
General Fund - City						
Capital Outlay	0	0	2,537	2,573	1.4%	36
Contractual Services	14,018,649	13,615,277	16,510,632	16,051,346	-2.8%	-459,286
Equipment	267,022	176,918	311,370	262,267	-15.8%	-49,103
Fringe Benefits	4,092,414	4,056,983	3,926,262	4,127,738	5.1%	201,476
Operating Costs	4,377,284	4,221,464	4,505,040	4,725,355	4.9%	220,315
Salaries and Wages	12,424,570	11,477,097	10,883,618	10,984,350	0.9%	100,732
Total for General Fund - City	35,179,939	33,547,738	36,139,459	36,153,629	0.0%	14,170
Internal Service Funds						
Capital Outlay	119,289	163,532	7,234	7,335	1.4%	101
Contractual Services	9,672,656	9,299,892	8,977,028	15,238,854	69.8%	6,261,826
Equipment	5,526,293	39,613	672,526	681,941	1.4%	9,415
Equipment Labor	4,089	2,508	0	0		0
Fringe Benefits	5,535,023	5,965,544	6,673,044	7,023,858	5.3%	350,814
Operating Costs	6,306,347	7,747,978	8,492,152	12,932,399	52.3%	4,440,247
Salaries and Wages	16,630,846	17,214,728	19,344,728	21,050,838	8.8%	1,706,110
Total for Internal Service Funds	43,794,543	40,433,795	44,166,712	56,935,225	28.9%	12,768,513
Special Revenue Funds						
Contractual Services	158,369	130,485	107,000	107,000	0.0%	0
Total for Special Revenue Funds	158,369	130,485	107,000	107,000	0.0%	0
Total for Public Works	217,732,405	224,316,252	244,395,720	266,953,450	9.2%	22,557,730

ADMINISTRATIVE SERVICES

The 2005 Public Works Administrative Services budget increases are due mainly to the addition of two positions. One position, Management Analyst, was approved in 2004 and is to be funded by PW – Admin overhead charge reimbursements. The other position, Administrative Analyst II, was moved to this Division from Engineering Services. The total position count is 20 positions for 2005.

The budget for areas of this department includes \$260,000 in BIS charges calculated on a city-wide rate model and \$3100 for benefits administration. Both charges were centrally budgeted in the past. Backing out these charges, Administrative Services total budget is \$2.1 million, an 8% increase over 2004.

Revenue in Administrative Services results from overhead charged to other public works functions.

The Mayor recommended allocating \$25,000 to fund an environmental co-coordinator position. The City Council removed this recommendation under the advice of Regulatory Services that the function could be accommodated without the addition of a position.

PUBLIC WORKS ADMINISTRATION Staffing Information

	2002 Adopted Budget	2003 Adopted Budget	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
FTE's by Division						
Management Services	14.00	13.00	12.00	14.00	16.67%	2.00
Safety/Risk Management	4.00	4.00	3.00	3.00	0.00%	-
Special Assessments	3.00	3.00	3.00	3.00	0.00%	-
Total FTE's	21.00	20.00	18.00	20.00	11.11%	2.00

PW - ADMINISTRATIVE SERVICES
Expense Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Enterprise Funds						
Contractual Services	0	0	0	0		0
Salaries and Wages	-39,732	0	0	0		0
Total for Enterprise Funds	-39,732	0	0	0		0
General Fund - City						
Contractual Services	211,795	147,881	273,241	498,385	82.4%	225,144
Equipment	14,263	10,512	27,129	16,564	-38.9%	-10,565
Fringe Benefits	328,385	402,266	336,073	382,471	13.8%	46,398
Operating Costs	103,601	111,236	82,590	122,485	48.3%	39,895
Salaries and Wages	1,235,950	1,281,060	1,220,696	1,345,205	10.2%	124,509
Total for General Fund - City	1,893,993	1,952,955	1,939,729	2,365,110	21.9%	425,381
Total for PW - ADMINISTRATIVE \$	1,854,261	1,952,955	1,939,729	2,365,110	21.9%	425,381

PW - ADMINISTRATIVE SERVICES
Revenue Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
General Fund - City						
Charges for Sales	0	23	0	0	0.0%	0
Charges for Service	1,488,414	1,671,250	1,301,000	1,401,000	7.7%	100,000
Interest	-9	0	0	0	0.0%	0
Total for General Fund - City	1,488,405	1,671,273	1,301,000	1,401,000	7.7%	100,000
Total for PW - ADMINISTRATIVE SERVICES	1,488,405	1,671,273	1,301,000	1,401,000	7.7%	100,000

ENGINEERING MATERIALS & TESTING

The Engineering Materials and Testing Division budget of \$5 million is funded by two internal service funds. The Engineering Materials and Testing Fund accounts for approximately 86% of the Division's budget and is used to account for the City's purchase of bituminous mixes and ready-mix concrete for placement by various agencies within the Department of Public Works for their construction and maintenance requirements. Also accounted for within this fund is the Engineering Laboratory, which provides inspection and testing services for these materials along with environmental and soil testing services. The City Council took action in December 2003, to suspend the production of bituminous mixes indefinitely at the City's Asphalt Plant, resulting in a decrease of 9 positions.

The Public Works Stores Fund makes up the remaining 14% of the Division's budget and accounts for the centralized procurement, receiving, warehousing, and distribution of stocked inventory merchandise along with the purchase of special non-inventory materials and services. The Fund has two separate operating units, which are Central Stores serving all Agencies within Public Works, and Traffic Stores primarily serving Agencies within the Transportation Division. Since 1980, the Central Stores has responsibility for providing office supplies and non-specialty items to all City Agencies. Together, Public Works and the Finance Department completed a study in 1998, whereby, the recommended redesign included a revamped overhead structure and directives for utilization of the Stores Fund for non-inventory purchases. As a result, the Fund has reflected a net income for the 2000-2003 fiscal years. The 2004 projections indicate revenues over expenses; however, projected revenues are less than previous years.

The Engineering Materials and Testing division 2005 expense budget includes a \$159,500 charge for Materials and Lab and \$177,000 charge for Stores in General Fund overhead charges. This is a change in accounting that replaces various charges for indirect costs that were previously budgeted directly in management services departments.

The budget of this department also includes \$29,600 in BIS charges calculated on a city-wide rate model and \$5,000 for benefits administration. Both charges were centrally budgeted in the past. Backing out these charges, Engineering Materials and Testing's budget for 2005 is \$5.3 million, a 4% increase from 2004.

PUBLIC WORKS ENGINEERING MATERIAL AND TESTING Staffing Information

	2002 Adopted Budget	2003 Adopted Budget	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
FTE's by Division						
Central Stores	7.00	7.00	7.00	7.00	0.00%	-
Asphalt Plant	7.00	7.00	10.50	1.00	-90.48%	(9.50)
Engineering Laboratory	12.50	12.50	12.00	12.50	4.17%	0.50
Total FTE's	26.50	26.50	29.50	20.50	-30.51%	(9.00)

PW - ENG MATERIALS & TESTING
Expense Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Internal Service Funds						
Capital Outlay	119,289	0	0	0		0
Contractual Services	528,228	812,122	671,631	968,525	44.2%	296,894
Equipment	0	39,613	2,067	2,096	1.4%	29
Fringe Benefits	329,913	369,979	398,877	364,344	-8.7%	-34,533
Operating Costs	1,229,777	3,136,151	2,862,436	2,920,564	2.0%	58,128
Salaries and Wages	1,091,359	1,184,621	1,165,041	1,085,395	-6.8%	-79,646
Total for Internal Service Funds	3,298,567	5,542,486	5,100,052	5,340,924	4.7%	240,872
Total for PW - ENG MATERIALS £	3,298,567	5,542,486	5,100,052	5,340,924	4.7%	240,872

PW - ENG MATERIALS & TESTING
Revenue Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Internal Service Funds						
Charges for Sales	3,367,084	6,147,118	3,512,000	3,862,500	10.0%	350,500
Charges for Service	1,136,822	1,330,546	1,200,000	1,300,000	8.3%	100,000
Interest	15	20	0	0	0.0%	0
Other Misc Revenues	10,769	0	0	0	0.0%	0
Total for Internal Service Funds	4,514,691	7,477,684	4,712,000	5,162,500	9.6%	450,500
Total for PW - ENG MATERIALS & TESTING	4,514,691	7,477,684	4,712,000	5,162,500	9.6%	450,500

ENGINEERING SERVICES

The 2005 budget increase over the 2004 Adopted Budget is 8.3% in total. Engineering Services is funded by the Permanent Improvement Projects (Capital) Fund, Sewer Enterprise Fund, General Fund, and Water Enterprise Fund. The increase in salaries/benefits from 2004 is 12%. Personnel costs make up 65% of Engineering Services 2005 budget of \$13.7 million. The transfer of a position to PW-Administration and the addition of two positions in Water Design for the SCADA system are included in the 2005 budget.

The budget for areas of this department includes \$341,000 in BIS charges calculated on a city-wide rate model and \$19,700 for benefits administration. Both charges were centrally budgeted in the past. Backing out these charges, Engineering Services' budget for 2005 is \$13.4 million, a 5% increase over 2004. Revenue in this area results from charges to Capital Projects.

The Mayor's Recommended Budget and the Council Adopted Budget added 2 positions to Engineering Services for the administration of the storm water utility fee to be implemented in 2005 and added \$200,000 in one-time funding in the Permanent Improvement Fund for a study of the Midtown Greenway Street car, including the study of the bridges.

PUBLIC WORKS ENGINEERING SERVICES Staffing Information

	2002 Adopted Budget	2003 Adopted Budget	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
FTE's by Division						
Street Design	58.60	58.60	59.60	58.20	-2.35%	(1.40)
Water	11.00	11.00	11.00	13.00	18.18%	2.00
Sewer Design	23.90	20.90	20.90	23.30	11.48%	2.40
Storm Water Management	-	10.00	13.00	16.00	23.08%	3.00
Right of Way Management	12.00	12.00	12.50	12.00	-4.00%	(0.50)
Total FTE's	105.50	112.50	117.00	122.50	4.70%	5.50

PW - ENGINEERING SERVICES
Expense Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Capital Projects						
Capital Outlay	1,313	64	0	0		0
Contractual Services	1,187,931	924,057	1,576,247	2,115,100	34.2%	538,853
Equipment	51,582	1,089	80,671	81,800	1.4%	1,129
Fringe Benefits	632,763	672,875	758,986	930,895	22.6%	171,909
Operating Costs	126,251	114,096	191,181	228,773	19.7%	37,592
Salaries and Wages	2,519,871	2,808,963	3,082,953	3,263,422	5.9%	180,469
Total for Capital Projects	4,519,711	4,521,144	5,690,038	6,619,990	16.3%	929,952
Enterprise Funds						
Capital Outlay	673	0	0	0		0
Contractual Services	929,726	1,097,471	2,421,274	1,865,963	-22.9%	-555,311
Equipment	60,565	20,448	119,153	120,821	1.4%	1,668
Fringe Benefits	383,117	550,327	553,744	819,888	48.1%	266,144
Operating Costs	81,319	96,290	108,778	138,890	27.7%	30,112
Salaries and Wages	1,544,191	2,041,003	2,688,994	2,990,175	11.2%	301,181
Total for Enterprise Funds	2,999,592	3,805,539	5,891,943	5,935,737	0.7%	43,794
General Fund - City						
Capital Outlay	0	0	470	477	1.5%	7
Contractual Services	126,152	127,694	250,056	268,422	7.3%	18,366
Equipment	2,608	0	5,168	5,240	1.4%	72
Fringe Benefits	136,356	157,305	176,726	218,920	23.9%	42,194
Operating Costs	12,164	13,621	19,094	25,900	35.6%	6,806
Salaries and Wages	523,927	589,630	664,629	672,793	1.2%	8,164
Total for General Fund - City	801,208	888,249	1,116,143	1,191,752	6.8%	75,609
Total for PW - ENGINEERING SER	8,320,511	9,214,933	12,698,124	13,747,479	8.3%	1,049,355

PW - ENGINEERING SERVICES
Revenue Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Capital Projects						
Charges for Sales	53,422	3,875	0	0	0.0%	0
Charges for Service	93,165	29,792	2,600,000	2,854,094	9.8%	254,094
Other Misc Revenues	182	5	0	0	0.0%	0
State Government	181,538	498,285	600,000	676,920	12.8%	76,920
Total for Capital Projects	328,306	531,956	3,200,000	3,531,014	10.3%	331,014
Enterprise Funds						
Charges for Service	1,752,895	1,958,250	1,500,000	1,838,668	22.6%	338,668
Interest	0	17	0	0	0.0%	0
Other Misc Revenues	1,369	8	0	0	0.0%	0
State Government	0	0	200,002	151,002	-24.5%	-49,000
Total for Enterprise Funds	1,754,263	1,958,274	1,700,002	1,989,670	17.0%	289,668
General Fund - City						
Charges for Sales	0	3,000	0	0	0.0%	0
Charges for Service	548,469	473,497	575,000	475,000	-17.4%	-100,000
Interest	0	72	0	0	0.0%	0
Licenses and Permits	21,577	15,410	10,000	10,000	0.0%	0
Other Misc Revenues	71	28	0	0	0.0%	0
Total for General Fund - City	570,117	492,007	585,000	485,000	-17.1%	-100,000
Total for PW - ENGINEERING SERVICES	2,652,687	2,982,237	5,485,002	6,005,684	9.5%	520,682

EQUIPMENT SERVICES

This division operates out of the Equipment Internal Service Fund. The department's budget reflects an increase of 31%. This increase is due to a large increase in debt service for the year, in addition to a change in the accounting for intra-fund charges.

The Equipment Services expense budget includes \$581,000 in General Fund overhead charges. This is a change in accounting that replaces various charges for indirect costs that were previously budgeted directly in management services departments.

The budget for this department also includes \$245,000 in BIS charges calculated on a city-wide rate model and \$43,600 for benefits administration. Both charges were centrally budgeted in the past. Backing out these charges, Equipment Services' budget for 2005 is \$34.7 million, a 30% increase over 2004.

PUBLIC WORKS EQUIPMENT SERVICES Staffing Information

	2002 Adopted Budget	2003 Adopted Budget	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
FTE's by Division						
Maintenance	75.60	75.10	77.10	80.04	3.81%	2.94
Municipal Garage	12.00	12.00	10.00	-	-100.00%	(10.00)
Operations	170.00	170.00	170.00	177.06	4.15%	7.06
Total FTE's	257.60	257.10	257.10	257.10	0.00%	-

**PW - EQUIPMENT
Expense Information**

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Internal Service Funds						
Capital Outlay	0	163,532	0	0		0
Contractual Services	5,439,118	4,729,281	4,836,806	10,106,899	109.0%	5,270,093
Equipment	5,473,360	0	170,522	172,910	1.4%	2,388
Equipment Labor	1,896	0	0	0		0
Fringe Benefits	3,688,689	4,052,529	4,637,224	4,782,912	3.1%	145,688
Operating Costs	3,739,842	3,458,027	3,985,716	6,051,759	51.8%	2,066,043
Salaries and Wages	10,864,632	11,323,911	13,160,728	13,943,372	5.9%	782,644
Total for Internal Service Funds	29,207,537	23,727,280	26,790,996	35,057,852	30.9%	8,266,856
Total for PW - EQUIPMENT	29,207,537	23,727,280	26,790,996	35,057,852	30.9%	8,266,856

PW - EQUIPMENT
Revenue Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Internal Service Funds						
Charges for Sales	2,587,658	2,194,813	5,144,956	6,434,262	25.1%	1,289,306
Charges for Service	8,676,646	601,846	4,971,962	7,389,661	48.6%	2,417,699
Gains	319,590	297,499	200,000	200,000	0.0%	0
Interest	-4,328	1,596	500	500	0.0%	0
Operating Transfers In	0	0	0	0	0.0%	0
Other Misc Revenues	419,102	584,003	310,000	310,000	0.0%	0
Proceeds of Long Term Liabilities	0	0	0	0	0.0%	0
Rents	19,716,789	28,771,508	24,137,500	27,267,348	13.0%	3,129,848
Total for Internal Service Funds	31,715,458	32,451,266	34,764,918	41,601,771	19.7%	6,836,853
Total for PW - EQUIPMENT	31,715,458	32,451,266	34,764,918	41,601,771	19.7%	6,836,853

FIELD SERVICES

The Field Services division reflects an overall 0.8% decrease over the 2004 Adopted Budget. Field Services is funded by the General Fund, CDBG Fund, Permanent Improvement Projects (Capital) Fund, and the Sewer Enterprise Fund. The General Fund Budget (Bridge, Street Repair, Snow & Ice, Malls & Plazas) decreased by 5.2% resulting mainly from a reduction in Equipment charges. The CDBG Fund has been allocating approximately \$107,000 annually for graffiti removal. The Capital Fund (Sidewalk) budget was increased by 5.2% to provide funding to pay general fund overhead. The Sewer Enterprise Fund (Cleaning) increased by 15.4% mainly due to an increase in equipment costs.

The Field Services division outlined target strategies in the General Fund to comply with the five-year financial direction, amounting to \$1.1 million and resulting in a reduction of 11.3 positions in 2005. These reductions included the following: 2 Engineer Tech II positions and 1 Construction Maintenance Laborer position in the Bridge Maintenance Division, 1 Truck Drive position and 1.2 Construction Maintenance Laborer positions in the Street Maintenance Division, 1.2 Construction Maintenance Laborer (Seasonal) positions in the Snow and Ice Division, and 4.8 Construction Maintenance Laborer positions and 0.1 Maintenance Crew Leader position in the Malls and Plazas division. Additionally, savings were derived from reductions in equipment, equipment repair, parts and fuel needs.

The budget for areas of this department includes \$310,000 in BIS charges calculated on a city-wide rate model and \$28,100 for benefits administration. Both charges were centrally budgeted in the past. Backing out these charges, Field Services' budget for 2005 is \$28.5 million, a 2% decrease from 2004.

PUBLIC WORKS FIELD SERVICES Staffing Information

	2002 Adopted Budget	2003 Adopted Budget	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
FTE's by Division						
Sidewalk Inspections	5.00	6.00	6.00	6.00	0.00%	-
Bridge Maintenance	21.80	20.80	18.40	15.40	-16.30%	(3.00)
Nicollet Mall	11.80	8.30	6.10	6.10	0.00%	-
Street Maintenance	77.76	77.66	51.90	49.70	-4.24%	(2.20)
Street Administration	10.80	11.80	10.80	10.80	0.00%	-
Street Cleaning	26.34	26.34	26.30	26.30	0.00%	-
Snow & Ice Control	29.20	28.70	28.70	27.50	-4.18%	(1.20)
Malls and Plazas Maintenance	21.00	21.30	17.30	12.40	-28.32%	(4.90)
Total FTE's	203.70	200.90	165.50	154.20	-6.83%	(11.30)

**PW - FIELD SERVICES
Expense Information**

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Capital Projects						
Contractual Services	74,782	145,242	116,839	187,403	60.4%	70,564
Fringe Benefits	57,488	55,337	74,355	73,019	-1.8%	-1,336
Operating Costs	16,115	17,481	18,336	21,104	15.1%	2,768
Salaries and Wages	236,781	260,548	300,332	283,891	-5.5%	-16,441
Total for Capital Projects	385,166	478,607	509,862	565,417	10.9%	55,555
Enterprise Funds						
Contractual Services	3,674,915	3,705,734	3,556,998	4,393,435	23.5%	836,437
Fringe Benefits	366,640	409,468	523,527	555,510	6.1%	31,983
Operating Costs	34,821	38,837	251,526	273,784	8.8%	22,258
Salaries and Wages	1,100,656	1,104,040	1,350,972	1,333,664	-1.3%	-17,308
Total for Enterprise Funds	5,177,031	5,258,078	5,683,023	6,556,393	15.4%	873,370
General Fund - City						
Contractual Services	8,310,919	7,864,373	10,024,454	9,079,148	-9.4%	-945,306
Equipment	250,151	166,407	165,701	168,021	1.4%	2,320
Fringe Benefits	2,568,959	2,604,193	2,523,463	2,508,437	-0.6%	-15,026
Operating Costs	3,157,972	2,996,255	3,565,718	3,606,346	1.1%	40,628
Salaries and Wages	7,636,597	7,326,706	6,508,413	6,250,532	-4.0%	-257,881
Total for General Fund - City	21,924,598	20,957,934	22,787,749	21,612,484	-5.2%	-1,175,265
Internal Service Funds						
Fringe Benefits	0	0	0	0		0
Total for Internal Service Funds	0	0	0	0		0
Special Revenue Funds						
Contractual Services	0	5,991	107,000	107,000	0.0%	0
Total for Special Revenue Funds	0	5,991	107,000	107,000	0.0%	0
Total for PW - FIELD SERVICES	27,486,795	26,700,610	29,087,634	28,841,294	-0.8%	-246,340

PW - FIELD SERVICES
Revenue Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Capital Projects						
Charges for Service	77,547	73,739	60,000	55,000	-8.3%	-5,000
Licenses and Permits	429,035	367,333	210,000	250,000	19.0%	40,000
Operating Transfers In	5,133	0	0	0	0.0%	0
Special Assessments	0	4,069	0	0	0.0%	0
Total for Capital Projects	511,715	445,141	270,000	305,000	13.0%	35,000
Enterprise Funds						
Charges for Sales	299	3,224	500	1,000	100.0%	500
Charges for Service	1,235	484	2,000	1,000	-50.0%	-1,000
Local Government	128,178	204,086	204,086	166,985	-18.2%	-37,101
Operating Transfers In	88,520	0	0	0	0.0%	0
Other Misc Revenues	-452	15,053	2,000	10,000	400.0%	8,000
Special Assessments	0	112,330	115,000	115,000	0.0%	0
State Government	565,883	479,008	669,045	651,048	-2.7%	-17,997
Total for Enterprise Funds	783,663	814,185	992,631	945,033	-4.8%	-47,598
General Fund - City						
Charges for Sales	15,323	38,666	4,500	20,000	344.4%	15,500
Charges for Service	2,748,159	4,397,417	2,225,000	2,250,000	1.1%	25,000
Contributions	50	0	0	0	0.0%	0
Interest	5,252	954	0	0	0.0%	0
Local Government	208,213	143,622	143,622	160,914	12.0%	17,292
Operating Transfers In	100,991	30,344	0	0	0.0%	0
Other Misc Revenues	44,074	71,143	49,450	29,800	-39.7%	-19,650
Rents	2,400	2,400	2,200	2,400	9.1%	200
Special Assessments	1,644,575	1,533,108	1,552,295	1,542,768	-0.6%	-9,527
State Government	3,237,212	2,618,245	2,218,495	2,258,793	1.8%	40,298
Total for General Fund - City	8,006,250	8,835,898	6,195,562	6,264,675	1.1%	69,113
Total for PW - FIELD SERVICES	9,301,628	10,095,224	7,458,193	7,514,708	0.8%	56,515

SOLID WASTE & RECYCLING SERVICES

The total 2005 budget is \$26.5 million, which is a 3.7% increase over the 2004 Adopted Budget. The division is budgeted 100% within the Solid Waste Enterprise Fund. The total revenues are expected to be \$27.5 million, with rates remaining at the 2004 level. Please see the Solid Waste Financial Plan in the Finance Plan section of this book for more information.

The 2005 Solid Waste budget includes \$2.4 million in General Fund overhead charges. This is a change in accounting that replaces various charges for indirect costs that were previously budgeted directly in management services departments.

The budget for areas of this department includes \$342,000 in BIS charges calculated on a city-wide rate model and \$20,900 for benefits administration. Backing out these charges, the 2005 budget for Solid Waste and Recycling Services is \$26 million, a 2% increase over 2004.

The Mayor recommended and the Council concurred to add three positions to the 2005 budget within its current funding to better address clean city programs and \$150,000 in funding to study options on the South and Pacific transfer facilities.

PUBLIC WORKS SOLID WASTE AND RECYCLING Staffing Information

	2002 Adopted Budget	2003 Adopted Budget	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
FTE's by Division						
Collection	41.00	44.00	39.00	39.00	0.00%	-
Recycling	17.00	14.00	18.00	21.00	16.67%	3.00
Disposal	1.00	1.00	1.00	1.00	0.00%	-
Yard Waste	9.50	9.50	9.00	9.00	0.00%	-
Large Item & Problem Materials	9.00	8.00	8.00	9.00	12.50%	1.00
South Transfer Station	1.00	1.00	1.00	1.00	0.00%	-
Administration	17.50	17.30	16.00	16.00	0.00%	-
Customer Service	9.00	9.00	9.00	9.00	0.00%	-
Clean City	12.50	12.00	12.00	11.00	-8.33%	(1.00)
Equipment	9.00	9.00	10.00	10.00	0.00%	-
Total FTE's	126.50	124.80	123.00	126.00	2.44%	3.00

**PW - SOLID WASTE
Expense Information**

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Enterprise Funds						
Capital Outlay	40,999	0	0	0		0
Contractual Services	15,475,192	14,901,581	16,016,298	16,395,310	2.4%	379,012
Equipment	803,031	718,339	1,120,791	1,136,482	1.4%	15,691
Fringe Benefits	2,019,395	2,146,027	2,251,843	2,445,276	8.6%	193,433
Operating Costs	611,253	938,633	748,578	777,081	3.8%	28,503
Salaries and Wages	5,321,369	5,235,170	5,463,353	5,793,481	6.0%	330,128
Total for Enterprise Funds	24,271,239	23,939,749	25,600,863	26,547,630	3.7%	946,767
Total for PW - SOLID WASTE	24,271,239	23,939,749	25,600,863	26,547,630	3.7%	946,767

**PW - SOLID WASTE
Revenue Information**

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Enterprise Funds						
Charges for Sales	618,273	940,994	640,200	900,000	40.6%	259,800
Charges for Service	25,174,809	26,240,594	26,098,800	26,098,800	0.0%	0
Gains	15,171	0	0	0	0.0%	0
Interest	14	1	0	0	0.0%	0
Local Government	936,327	844,405	804,000	544,000	-32.3%	-260,000
Other Misc Revenues	3,433	1,892	0	0	0.0%	0
Rents	280	140	0	0	0.0%	0
Special Assessments	34,856	0	0	0	0.0%	0
Total for Enterprise Funds	26,783,162	28,028,027	27,543,000	27,542,800	-0.0%	-200
Total for PW - SOLID WASTE	26,783,162	28,028,027	27,543,000	27,542,800	-0.0%	-200

PROPERTY SERVICES

This division operates out of the Property Services Internal Service Fund. The department's budget reflects a 16.1% increase in expenditures over the 2004 budget. The maintenance of three new ramps in 2005 was added in the Ramp Maintenance division during the Current Service Level.

The 2005 Property Services expense budget includes \$233,000 in General Fund overhead charges. This is a change in accounting that replaces various charges for indirect costs that were previously budgeted directly in management services departments.

The budget for this department also includes \$199,000 in BIS charges calculated on a city-wide rate model and \$16,300 for benefits administration. Both charges were centrally budgeted in the past. Backing out these charges, Property Services' 2005 budget is \$13.7 million, a 14.3% increase over 2005.

The Mayor recommended and the Council concurred to add seven positions to Property Management from CPED, and removed one position from Real Estate Management to CPED.

PUBLIC WORKS PROPERTY SERVICES Staffing Information

	2002 Adopted Budget	2003 Adopted Budget	2004 Adopted Budget	2005 Adopted Budget	%	%
					Change	Change
FTE's by Division						
Radio	11.30	11.00	11.00	11.00	0.00%	-
Facilities Management Maintenance	52.50	82.85	82.90	91.90	10.86%	9.00
Special Projects	3.00	2.50	3.00	-	-100.00%	(3.00)
Total FTE's	66.80	96.35	96.90	102.90	6.19%	6.00

**PW - PROPERTY SERVICES
Expense Information**

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Internal Service Funds						
Capital Outlay	0	0	7,234	7,335	1.4%	101
Contractual Services	3,650,868	3,682,729	3,415,964	4,035,286	18.1%	619,322
Equipment	52,934	0	483,661	490,432	1.4%	6,771
Equipment Labor	2,194	2,508	0	0		0
Fringe Benefits	1,482,047	1,513,169	1,605,460	1,843,312	14.8%	237,852
Operating Costs	1,309,545	1,105,975	1,572,298	1,640,157	4.3%	67,859
Salaries and Wages	4,580,694	4,608,275	4,916,549	5,916,705	20.3%	1,000,156
Total for Internal Service Funds	11,078,282	10,912,657	12,001,166	13,933,227	16.1%	1,932,061
Special Revenue Funds						
Contractual Services	158,369	124,495	0	0		0
Total for Special Revenue Funds	158,369	124,495	0	0		0
Total for PW - PROPERTY SERVICE	11,236,650	11,037,151	12,001,166	13,933,227	16.1%	1,932,061

PW - PROPERTY SERVICES
Revenue Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Internal Service Funds						
Charges for Sales	648,745	510,842	880,000	385,480	-56.2%	-494,520
Charges for Service	5,116,358	4,777,037	4,432,500	6,380,500	43.9%	1,948,000
Interest	57	-24	0	0	0.0%	0
Other Misc Revenues	25,784	440	2,000	2,000	0.0%	0
Rents	5,929,459	6,214,108	6,338,500	6,647,500	4.9%	309,000
<i>Total for Internal Service Funds</i>	11,720,403	11,502,403	11,653,000	13,415,480	15.1%	1,762,480
Total for PW - PROPERTY SERVICES	11,720,403	11,502,403	11,653,000	13,415,480	15.1%	1,762,480

SEWER MAINTENANCE

The 2005 budget of \$43.3 million for Sewer Maintenance is funded entirely in the Sewer Enterprise Fund. Please see the Stormwater and Sanitary Sewer Fund Financial Plan in the Finance Plan section of this book for more information.

The 2005 Sewer Maintenance expense budget includes \$3.8 million in General Fund overhead charges. This is a change in accounting that replaces various charges for indirect costs that were previously budgeted directly in management services departments.

The budget for this department also includes \$194,000 in BIS charges calculated on a city-wide rate model and \$10,400 for benefits administration. Backing out these charges, Sewer Maintenance's 2005 budget is \$43 million, a 1% decrease from the 2004 Adopted Budget.

PUBLIC WORKS SEWER MAINTENANCE Staffing Information

	2002 Adopted Budget	2003 Adopted Budget	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Total FTE's	61.90	63.60	64.10	64.10	0.00%	-

PW - SEWER MAINTENANCE
Expense Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Enterprise Funds						
Capital Outlay	1,393	0	0	0		0
Contractual Services	30,835,322	6,375,523	10,640,737	10,551,769	-0.8%	-88,968
Equipment	135,827	28,674	159,153	161,381	1.4%	2,228
Equipment Labor	1,600	1,530	0	0		0
Fringe Benefits	1,212,133	1,309,983	1,389,773	1,422,172	2.3%	32,399
Operating Costs	1,398,013	27,647,258	28,480,339	28,093,721	-1.4%	-386,618
Salaries and Wages	2,945,355	2,973,443	2,926,682	3,083,680	5.4%	156,998
Total for Enterprise Funds	36,529,644	38,336,410	43,596,684	43,312,723	-0.7%	-283,961
Total for PW - SEWER MAINTENA	36,529,644	38,336,410	43,596,684	43,312,723	-0.7%	-283,961

PW - SEWER MAINTENANCE
Revenue Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Enterprise Funds						
Charges for Service	60,789,367	60,374,304	64,540,624	65,847,200	2.0%	1,306,576
Interest	-338	420	0	0	0.0%	0
Local Government	0	86,003	86,003	0	-100.0%	-86,003
Other Misc Revenues	-61,189	9,906	50,000	50,000	0.0%	0
Special Assessments	55,541	0	0	0	0.0%	0
State Government	0	77,327	117,631	117,631	0.0%	0
Total for Enterprise Funds	60,783,380	60,547,961	64,794,258	66,014,831	1.9%	1,220,573
Total for PW - SEWER MAINTENANCE	60,783,380	60,547,961	64,794,258	66,014,831	1.9%	1,220,573

TRANSPORTATION & PARKING SERVICES

This division is funded by the Municipal Parking Fund (75% of total budget), the General fund (20%), and the Public Works Stores Fund (5%). The 2003 budget cuts recommended eliminating and the shifting to capital of 18 positions. The 2004 decision package included Mayor's recommendation of consolidating parking ramp security system. Consolidation of ramp security systems result in a savings of \$698,000 in the 2005 budget. The 2005 budget of \$54.5 million is an increase of 9% over 2004. The increase is partially due to two additional ramps, Guthrie Ramp and Mill Quarter Ramp, that are scheduled to be completed and operational in 2005. Projected revenue is estimated at \$60.9 million, which is a decrease of \$2.1 million across all funds.

As a target strategy in the General Fund, the Transportation division eliminated 1.0 Electrician position in the Traffic Operations division, reduced contractual services through LED conversions of traffic signals and shifted non-personnel costs to capital activities. These reductions amount to \$201,527 in the General Fund.

The 2005 Transportation and Parking Services budget includes \$1.4 million in General Fund overhead charges. This is a change in accounting that replaces various charges for indirect costs that were previously budgeted directly in management services departments.

The budget for areas of this department includes \$804,000 in BIS charges calculated on a city-wide rate model and \$16,700 for benefits administration. Both charges were centrally budgeted in the past. Backing out these charges, the 2005 budget for Transportation and Parking Services is \$54 million, a 7% increase over 2004.

The Council Adopted Budget added \$40,000 for residential parking planning funding in the Parking Fund, thereby reducing the fund balance.

PUBLIC WORKS TRANSPORTATION Staffing Information

	2002 Adopted Budget	2003 Adopted Budget	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
FTE's by Division						
Street Lighting	5.60	6.60	5.10	5.10	0.00%	-
Planning and Design	6.50	6.50	8.50	8.50	0.00%	-
Inventory	2.00	2.00	2.00	2.00	0.00%	-
Field Operations	51.54	48.54	33.84	32.84	-2.96%	(1.00)
On-Street Parking	10.30	12.30	12.65	12.75	0.79%	0.10
Off-Street Parking	18.10	14.10	13.40	13.20	-1.49%	(0.20)
Towing and Impound	22.50	25.00	24.85	24.95	0.40%	0.10
Total FTE's	116.54	115.04	100.34	99.34	-1.00%	(1.00)

**PW - TRANSPORTATION
Expense Information**

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Enterprise Funds						
Capital Outlay	1,790	0	15,502	0	-100.0%	-15,502
Contractual Services	28,986,287	37,532,190	34,857,407	36,292,896	4.1%	1,435,489
Equipment	281,140	96,894	603,109	576,062	-4.5%	-27,047
Fringe Benefits	664,380	728,603	805,595	828,737	2.9%	23,142
Operating Costs	496,472	351,799	507,898	512,032	0.8%	4,134
Salaries and Wages	2,512,654	2,647,034	2,634,513	2,736,686	3.9%	102,173
Total for Enterprise Funds	32,942,723	41,356,521	39,424,024	40,946,413	3.9%	1,522,389
General Fund - City						
Capital Outlay	0	0	2,067	2,096	1.4%	29
Contractual Services	5,369,783	5,475,329	5,962,881	6,205,391	4.1%	242,510
Equipment	0	0	113,372	72,442	-36.1%	-40,930
Fringe Benefits	1,058,713	893,218	890,000	1,017,910	14.4%	127,910
Operating Costs	1,103,547	1,100,351	837,638	970,624	15.9%	132,986
Salaries and Wages	3,028,096	2,279,701	2,489,880	2,715,820	9.1%	225,940
Total for General Fund - City	10,560,140	9,748,599	10,295,838	10,984,283	6.7%	688,445
Internal Service Funds						
Contractual Services	54,442	75,761	52,627	128,144	143.5%	75,517
Equipment	0	0	16,276	16,503	1.4%	227
Fringe Benefits	34,374	29,867	31,483	33,290	5.7%	1,807
Operating Costs	27,182	47,824	71,702	2,319,919	3,135.5%	2,248,217
Salaries and Wages	94,160	97,920	102,410	105,366	2.9%	2,956
Total for Internal Service Funds	210,158	251,372	274,498	2,603,222	848.4%	2,328,724
Total for PW - TRANSPORTATION	43,713,020	51,356,492	49,994,360	54,533,918	9.1%	4,539,558

PW - TRANSPORTATION
Revenue Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Enterprise Funds						
Charges for Sales	1,062,638	1,184,528	1,001,000	1,001,000	0.0%	0
Charges for Service	52,702,169	51,111,180	56,455,882	54,389,616	-3.7%	-2,066,266
Interest	150	1,492	750	750	0.0%	0
Licenses and Permits	193,244	192,354	155,000	193,000	24.5%	38,000
Operating Transfers In	0	502,148	0	0	0.0%	0
Other Misc Revenues	856	18,971	1,000	1,000	0.0%	0
Rents	130,744	123,137	3,000	3,000	0.0%	0
State Government	0	295,600	0	0	0.0%	0
Total for Enterprise Funds	54,089,801	53,429,410	57,616,632	55,588,366	-3.5%	-2,028,266
General Fund - City						
Charges for Sales	5,556	10,196	12,000	12,000	0.0%	0
Charges for Service	63,732	156,883	320,000	200,000	-37.5%	-120,000
Franchise Fees	91,014	85,997	100,000	110,000	10.0%	10,000
Interest	-430	3,633	1,000	2,500	150.0%	1,500
Licenses and Permits	597,588	1,093,248	521,243	721,243	38.4%	200,000
Local Government	345,602	414,969	414,970	478,570	15.3%	63,600
Other Misc Revenues	90,963	259,347	200,000	200,000	0.0%	0
Special Assessments	46,166	63,050	60,000	60,000	0.0%	0
State Government	2,234,766	1,369,790	1,583,985	1,636,524	3.3%	52,539
Total for General Fund - City	3,474,956	3,457,113	3,213,198	3,420,837	6.5%	207,639
Internal Service Funds						
Charges for Sales	1,824,794	2,529,621	2,033,000	1,810,000	-11.0%	-223,000
Charges for Service	111,306	59,311	75,000	50,000	-33.3%	-25,000
Interest	0	163	0	0	0.0%	0
Total for Internal Service Funds	1,936,100	2,589,094	2,108,000	1,860,000	-11.8%	-248,000
Total for PW - TRANSPORTATION	59,500,856	59,475,617	62,937,830	60,869,203	-3.3%	-2,068,627

WATER TREATMENT & DISTRIBUTION SERVICES

The 2005 budget increase is \$5.7 million, which represents a 15.1% increase over the prior year. The budget increased from \$37.6 million in 2004 to \$43.3 million in 2005. The 2005 revenue is projected to increase from \$62 million to \$65 million. This increase is mainly due to projected rate increases and a temporary increase in revenue resulting from a provisional agreement with the joint water commission. Please see the Water Financial Plan in the Finance Plan section of this book for more information.

In 2005, the Water Treatment budget includes \$4.3 million to phase in General Fund overhead charges. This is a \$600,000 expense increase over the 2004 budget. The General Fund overhead charges replace various charges for indirect costs that were previously budgeted directly in management services departments. The budget for this department also includes \$1.4 million in BIS charges calculated on a city-wide rate model and \$40,700 for benefits administration. Both charges were centrally budgeted in the past. Backing out these charges, the 2005 budget for Water Treatment and Distribution Services is \$41.8 million, an 11% increase over 2004.

PUBLIC WORKS WATER Staffing Information

	2002 Adopted Budget	2003 Adopted Budget	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
FTE's by Division						
Administration	7.00	7.00	7.00	7.00	0.00%	-
Treatment	80.00	79.75	79.75	79.75	0.00%	-
Treatment Maintenance	59.00	59.00	60.00	61.00	1.67%	1.00
Distribution	95.00	94.00	93.00	92.00	-1.08%	(1.00)
Total FTE's	241.00	239.75	239.75	239.75	0.00%	-

**PW - WATER
Expense Information**

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Enterprise Funds						
Capital Outlay	23,940	0	6,717	6,810	1.4%	93
Contractual Services	11,079,709	10,749,852	10,714,680	15,664,583	46.2%	4,949,903
Equipment	132,705	157,966	189,582	192,235	1.4%	2,653
Equipment Labor	99,305	112,539	0	0		0
Fringe Benefits	3,695,321	4,210,230	4,346,617	4,501,054	3.6%	154,437
Operating Costs	4,935,886	5,298,847	9,612,278	9,656,864	0.5%	44,586
Salaries and Wages	11,847,314	11,978,752	12,716,239	13,251,747	4.2%	535,508
Total for Enterprise Funds	31,814,181	32,508,187	37,586,113	43,273,293	15.1%	5,687,180
Total for PW - WATER	31,814,181	32,508,187	37,586,113	43,273,293	15.1%	5,687,180

PW - WATER
Revenue Information

	2002 Actual	2003 Actual	2004 Adopted Budget	2005 Adopted Budget	% Change	Change
Enterprise Funds						
Charges for Sales	1,714,787	678,996	1,740,000	1,780,000	2.3%	40,000
Charges for Service	50,170,879	57,163,670	60,254,953	63,221,953	4.9%	2,967,000
Interest	-22,332	1,542	0	0	0.0%	0
Licenses and Permits	787	1,069	1,000	1,000	0.0%	0
Other Misc Revenues	1,743	39,329	19,100	19,100	0.0%	0
Rents	3,066	0	2,000	1,000	-50.0%	-1,000
Special Assessments	0	1,139,718	0	0	0.0%	0
Total for Enterprise Funds	51,868,930	59,024,324	62,017,053	65,023,053	4.8%	3,006,000
Total for PW - WATER	51,868,930	59,024,324	62,017,053	65,023,053	4.8%	3,006,000