

INTERGOVERNMENTAL RELATIONS

MISSION

Advocate policy proposals and funding requests on behalf of the City of Minneapolis at the federal, state, metropolitan and local government levels. Build relationships between departments and community-based organizations that facilitate applications for funding with private-sector sources, between the City and other levels of government, and interested organizations.

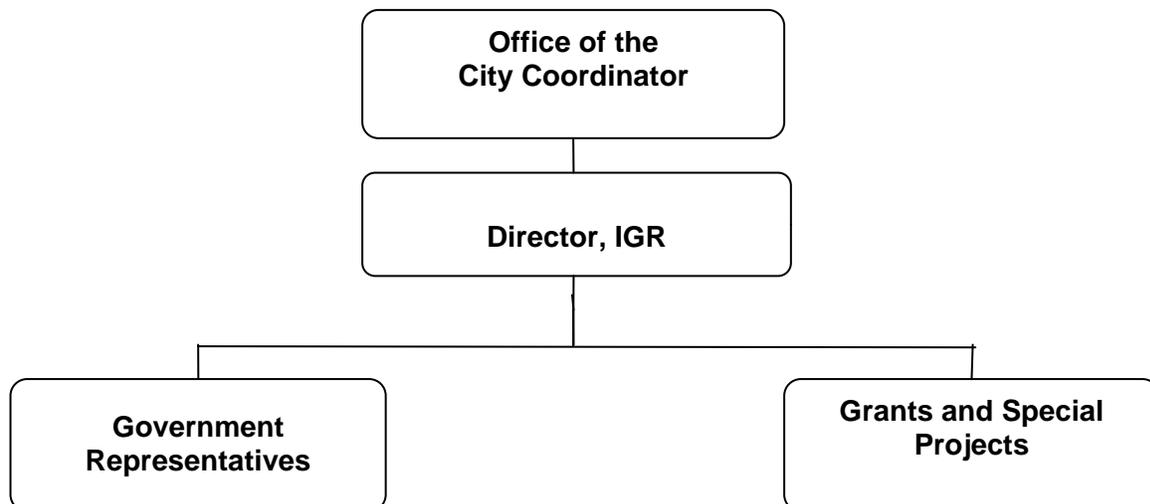
BUSINESS LINES

- **Intergovernmental agenda development and implementation:** The annual legislative and federal agendas are prepared with City departmental, City Council and Mayoral input. City Council approves the final agendas. IGR prepares and distributes agenda summary. Given that there are many issues involving the City and other governmental entities, City staff and elected officials are encouraged to serve on committees and boards of national, state and regional governmental organizations.
- **Federal grants compliance and administration:** Coordinate and monitor the development and implementation of the annual consolidated plan. The consolidated plan includes programs, strategies and evaluation methods for federal grants related to community development, affordable housing, and homelessness.

Coordinate the City's participation in the available programs of the American Recovery and Reinvestment Act (ARRA).

- **Special Projects:** Develop and implement special projects. Projects often require liaison with other City departments and other units of government.

ORGANIZATION CHART



RESULTS MINNEAPOLIS CHARTS

It is probable that the proposed 5% reduction will not impact the Results Minneapolis measures.

MEASURES, DATA AND TARGETS TABLE						
Measure Name	2004 Data	2005 Data	2006 Data	2007 Data	2008 Target	2011 Target
Grant revenue as a % of annual City revenue budget (minus Board transfers)	N/A	3.66	4.64	4.29	6.28 (*does not include May property tax revenue; % will fall when tax rev. received)	4.00
Amount of grant funds applied for versus awarded (in millions) with success %	\$47/\$34 72%	\$38/\$26 68%	\$52/ \$34 65%	\$84/ \$53 63%	\$4/\$6 (through 1 st quarter)	Award Target is 70% of funds applied for
Number of homeless in Hennepin County	3,090 (2003 Wilder Count)	N/A	2,877 (2006 Wilder Count)	1,564 household units	1,007 household units (thru April)	1,000/night
Housing opportunities developed for transitioning homeless	N/A	N/A	N/A	709	500	2,900
Amount of local government aid paid/certified to Minneapolis (in millions)	\$82.51	\$80.34	\$93.95	\$83.98	\$82.23	\$90
Amount of state bonding received /requested for operations (in millions)	N/A	N/A	N/A	\$16/\$32		\$15/\$28

What two or three key trends and challenges does the department face and how will each be addressed?

The emerging urban policy of the Federal Administration. IGR will continue contractual arrangements with the current Washington-based firms. Elected officials will be encouraged to participate in national organizations such as the U.S. Conference of Mayors and the National League of Cities.

IGR will encourage City departments to become involved in federal policy development. Involvement has included participation in conference calls and internal working groups such as the Neighborhood Stabilization Program group.

The changing Federal/State fiscal relationship. Minnesota local governments are continuing to experience reduced state aids. The aid reductions are forcing public service reductions that are actualized for example by closing or curtailing the operating times of public facilities or the laying off of personnel.

The IGR staff will coordinate the City's efforts to develop a fiscal relationship that recognizes local revenue-raising capacity and fiscal burdens in appropriating aids. As part of the efforts the City will actively be involved with the League of Minnesota Cities, Metro Cities, and other similar organizations. The City will also participate in study commissions such as the legislative LGA study commission, and possibly propose or support legislation amending the current relationship.

In what internal/external partnerships is the department currently engaged and/or exploring for the future?

The department is engaged in numerous internal and external partnerships. The department's IGR staff works with all City departments in formulating the Federal and State agenda. Staff are assigned to specific departments and serve as liaison to the departments. Department staff have, upon request, testified at metropolitan and legislative meetings. The IGR staff also coordinates a grant users group that meets quarterly and an American Recovery and Reinvestment Act interdepartmental work group.

IGR staff meets frequently with representatives of City organizations as well as serve on their boards and policy committees. Staff also participate in numerous issue-oriented or working groups.

How is the department evaluating programs or services for cost effectiveness?

It is difficult to evaluate the cost effectiveness of IGR activities. However, the department measures the number and amount of Federal grants and State grants received. The amount of State assistance is also tracked. While it is difficult to measure the cost effectiveness of pursuing legislation related to such issues as domestic abuse, elections or municipal bonding, the legislation often improves current procedures.

What actions will the department take to meet the current financial projection of a 5% reduction from all funding sources?

The department's general fund target for a 5% reduction is \$74,906. To achieve the 5% target reduction, changes are proposed in the following expenditures:

- 1) Health Insurance - \$12,000
- 2) Professional Services - \$40,000. Reductions will be made in State lobbying contracts by modifying the terms of the contracts from 6 to 4.5 months, limiting increases in current contracts and not entering into new agreements. The 2010 session is a relatively short session. Federal contracts will not change.
- 3) Other Reductions – Based on historic spending patterns and future needs, the 5% goal would be met by the following expenditure reductions

Capital	\$8,000
Travel	\$2,500
Registration Fees and Tuition	\$3,000
Miscellaneous	\$5,000
Memberships	\$3,500
Subscriptions	<u>\$1,000</u>
	\$23,000

FINANCIAL ANALYSIS

EXPENDITURE

The expense budget for this department includes the grants and special projects function of the City as well as Intergovernmental Relations staff. The department's budget also includes grants to external organizations that receive funding from the consolidated plan. The total 2010 operating budget for these functions is \$2.7 million, with \$1.5 million from the general fund and \$1.2 million from the community development block grant fund. The general fund budget is an 5.3% increase from the 2009 revised budget.

REVENUE

This department does not generate revenue.

FUND ALLOCATION

The Intergovernmental Relations function is funded entirely from the General Fund while the Grants and Special Projects Division receives \$1.2 million of its funding from Community Development Block Grant funds for efforts supporting the Consolidated Plan and related grant processes.

ORIGINAL BUDGET

The Mayor recommended and the Council approved a reduction of \$84,000 for this department. The reductions will impact professional services, reductions in memberships and subscriptions as well as other non-personnel expenditures. \$150,000 is added on a one-time basis for homeless outreach programs from the Reallocated Legacy Fund.

MAYOR'S REVISED BUDGET

The Mayor recommends a reduction of \$41,000. The department will achieve this by reducing salaries and benefits from an open position as well as other salary savings.

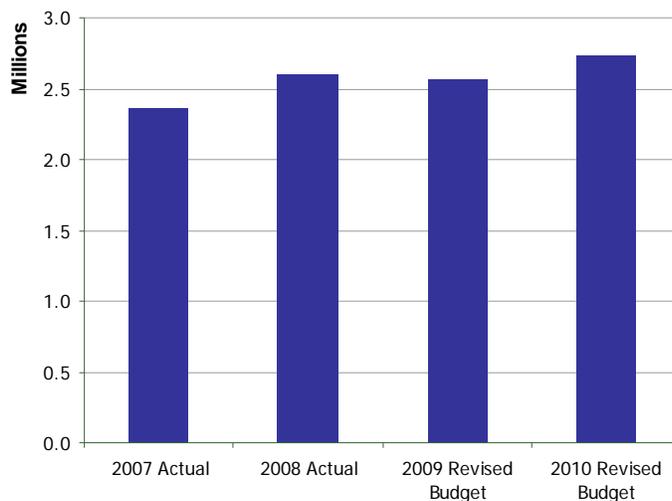
COUNCIL REVISED BUDGET

Council adopted the Mayor's recommendations.

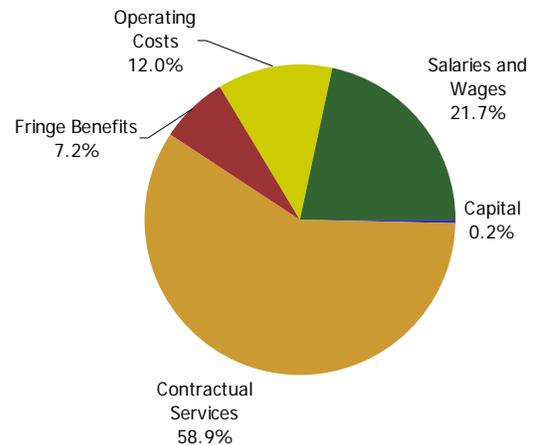
INTERGOVERNMENTAL RELATIONS EXPENSE AND REVENUE INFORMATION

EXPENSE	2007 Actual	2008 Actual	2009 Revised Budget	2010 Revised Budget	Percent Change	Change
GENERAL						
Salaries and Wages	444,602	432,494	489,975	439,321	-10.3%	(50,654)
Fringe Benefits	95,762	95,596	123,431	138,538	12.2%	15,107
Contractual Services	259,213	338,401	489,084	611,618	25.1%	122,533
Operating Costs	282,713	344,474	329,393	328,445	-0.3%	(948)
Capital	213		13,707	4,981	-63.7%	(8,726)
TOTAL GENERAL	1,082,503	1,210,965	1,445,592	1,522,903	5.3%	77,312
SPECIAL REVENUE						
Salaries and Wages	227,909	206,738	159,821	154,573	-3.3%	(5,248)
Fringe Benefits	61,672	61,690	43,894	58,698	33.7%	14,804
Contractual Services	986,405	1,119,861	921,985	999,729	8.4%	77,744
Operating Costs	880	4,657			0.0%	0
TOTAL SPECIAL REVENUE	1,276,866	1,392,946	1,125,700	1,213,000	7.8%	87,300
TOTAL EXPENSE	2,359,369	2,603,911	2,571,292	2,735,903	6.4%	164,611

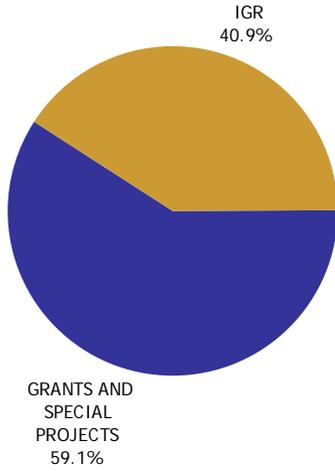
Expense 2007 - 2010



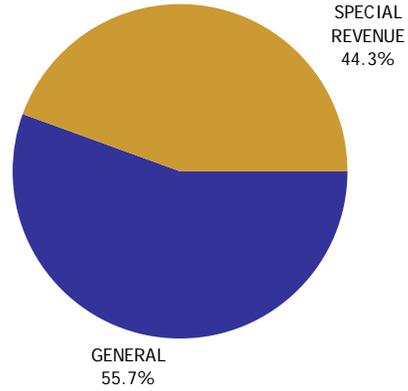
Expense by Category



Expense by Division



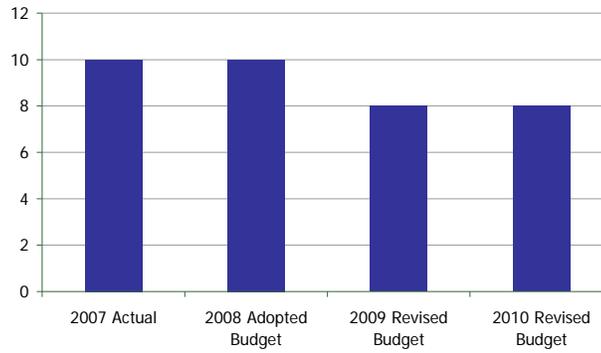
Expense by Fund



**INTERGOVERNMENTAL RELATIONS
Staffing Information**

Expense	2007 Actual	2008 Adopted Budget	2009 Revised Budget	2010 Revised Budget	% Change	Change
GRANTS AND SPECIAL PROJECTS	6.00	6.00	3.50	3.50	0.0%	
IGR	4.00	4.00	4.50	4.50	0.0%	
TOTAL	10.00	10.00	8.00	8.00	0.0%	

Positions 2007-2010



Positions by Division

