

INTERGOVERNMENTAL RELATIONS

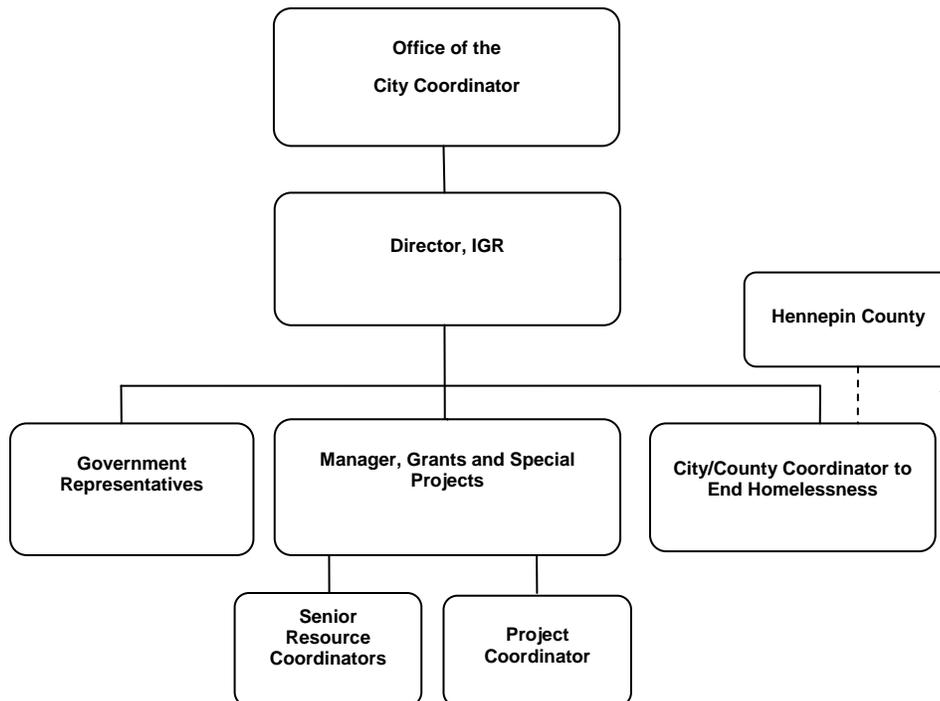
MISSION

Advocate policy proposals and funding requests on behalf of the City of Minneapolis at the federal, state, metropolitan and local government levels. Build relationships between departments and community-based agencies that facilitate applications for funding with private-sector sources, between the City and other levels of government, and interested organizations.

BUSINESS LINES

- **Intergovernmental, agenda development and implementation:** The annual legislative and federal agendas are prepared with City departmental, City Council and Mayoral input, with City Council approval on final agendas and an agenda summary prepared and distributed. Given that there are many issues involving the City and other governmental entities, City staff and elected officials are encouraged to serve on committees and boards of national, state and regional governmental organizations. The capacity to involve the City in international governmental activities is currently under development.
- **Grants information, compliance and development:** City departments and community-based agencies are given grant application and management information and technical assistance on grant issues. Partnerships are developed and sustained to enhance awareness of funding needs and opportunities throughout the City and the metropolitan area. The department also manages special projects as needed.
- **Development of a blueprint to end homelessness:** The implementation plan (Blueprint) aimed at eliminating homelessness by 2016 began in January of 2007. The effort to plan and engage a broad-based commission to develop the Blueprint and funding strategies was lead by a City/County coordinator and the plan was adopted by the City Council in the fall of 2006.

ORGANIZATION CHART



**FIVE-YEAR DEPARTMENTAL GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
(ALIGNED WITH CITY GOALS AND STRATEGIC DIRECTIONS)**

Department Goal	Objective	Measure
Note: As policy advisors for the City, the department's work is linked to all the City goals.		
Resources will be found to fund all City priority projects	Respond to all requests for assistance to locate funding	<ul style="list-style-type: none"> Percentage of grant funds in the City budget Amount of funds awarded versus those applied for by City departments
	Provide information about funding opportunities	<ul style="list-style-type: none"> Update website every two weeks
Grant funds will be used to expand opportunities for all City residents.	<ul style="list-style-type: none"> HUD consolidated plan will be submitted on time. Funds will be spent in a manner to comply with grantor regulations Provide grant-related support to departments and community-based agencies 	<ul style="list-style-type: none"> % of public hearings held on time % of sub recipients who are monitored There will be no findings of significance in audits Number of agencies receiving technical assistance Number of agencies found in compliance with selected HUD regulations
In 5 years there will be a 50% reduction in homelessness, ultimately transitioning our system from one that manages homelessness to one that ends homelessness for singles, families and youth by the end of 2016.	<ul style="list-style-type: none"> Coordinator will lead the implementation and evaluation of the plan to ensure that goals are being met. Coordinator will work with public and private partners to leverage additional dollars for strategies identified in the Blueprint. Coordinate efforts aimed at improving the effectiveness of the system. Communicate regularly with the broader community about efforts and results. 	Measures are currently being developed. Measure will most likely be related to the number of people on the streets, number of people in shelters, number of homeless kids in City public schools, number of unnecessary interactions with the police department for people experiencing homelessness, etc.
Maximize the positive impact of legislation to the City.	<ul style="list-style-type: none"> Establish clear priorities Develop and deliver target audience communication plans and materials Build strategic alliances 	

MEASURES, DATA AND TARGETS TABLE

Measure Name	2004 Data	2005 Data	2006 Data	2007 Est.	2008 Target	2011 Target
Number of bills authorized to be submitted to the legislature	N/A	N/A	N/A	9	10	10
Number of bills introduced	N/A	N/A	N/A	8	9	9
Number of bills enacted	N/A	N/A	N/A	6	7	7
Amount of state bonding received/requested for operations	N/A	N/A	N/A	\$16.1M/ \$32.1M	\$15M/ \$30M	\$15M/ \$28M
% of grant funds in the City budget	12.8	9.9	10.8	11	11	11
Amount of awards versus applications	\$47M/ \$34M	\$38M/ \$26M	\$52M/ \$34M	\$30M/ \$25M	\$28M/ \$20M	\$28M/ \$20M

Measure Name	2004 Data	2005 Data	2006 Data	2007 Est.	2008 Target	2011 Target
% of public hearings held in a timely manner	100	100	100	100	100	100
% of sub-recipients monitored	N/A	N/A	N/A	50	50	50
% of sub recipients found in full compliance with selected HUD regulations.	N/A	N/A	N/A	85	90	95
Number of community-based agencies receiving technical assistance	25	30	50	50	50	50
Number of people living on the streets.	N/A	N/A	304	250	200	150
Number of people living in shelters	N/A	N/A	2,000/night	1,850/night	1,500/night	1,000/Night
Number of homeless children in Minneapolis Public Schools	N/A	N/A	4,585	4,000	3,500	2,250

What key trends and challenges does your department face and how will they be addressed?

The turnover of legislators and shifts in majority parties at the national and state level has resulted in a loss of political clout. There is a need for leadership experience and a need for more familiarity with the City's legislative priorities: Meet regularly with elected officials and their staff, to provide an opportunity to exchange information and solicit input for legislative agendas. Encourage City elected officials to interact regularly with state and federal elected officials. Continue to develop relationships with the new office holders and committee chairs.

The decreasing federal budget and its effect on longtime, City grant-funded activities: Continue to monitor the federal priorities and the budget. Communicate with federal elected officials about the important role the federal grant programs play at the local government level. Build coalitions with groups who have the same agenda. Use grant funds appropriately and in a timely manner.

Compliance with federal regulations in grant-funded programs: Work with City departments so they understand the regulations for their grant funds. Teach City departments to monitor the community-based organizations receiving pass through funding so that this money is used in compliance with federal regulations. Participate in monitoring visits made by federal agencies.

Assist departments and community-based agencies to work with increased external mandates and in an environment of decreasing or stagnant resources: Identify new resources or resource reallocations to permit meeting the challenge. Work with partners to redesign processes to facilitate meeting challenges.

Continue to work with City Council members to incorporate them into the Intergovernmental Relations process: Conduct end-of-session review to analyze

expectations and results from the Intergovernmental Relations department. Prepare information materials for their review and meet regularly with members. Encourage participation in member organizations' policy committees.

Employee turnover and retirements will result in a lack of expertise on certain issues because of the decrease in institutional knowledge in some City departments: Regularly meet with departments about their priorities, helping to develop an understanding of issue urgency and to help them understand why freelance lobbying is not a good option. Develop department liaisons and incorporate the legislative tracking system into departmental relationships. Resurrect the Coordinator's weekly report to increase the citywide information base and keep City staff updated on activities in various departments. Consider legislative team meetings.

The alignment of the local bonding process with the City's capital needs versus the capital needs of the non-profit entities in the City. The State's capital bonding process requires that the funding be used in four years and that there is a local match for the bond amounts: Review current process with City department staff. Work with them and the City Council members to determine the City's bonding agenda, versus a bonding agenda that includes the county, Park Board, and non-profit entities. Meet with the Finance staff to determine how systems might be modified to work better for the advantage of the City.

The increase in geographic division at the legislature: Increase the City Coordinator's involvement with the City managers from across the state. Encourage elected officials' interaction with their counterparts statewide. Encourage membership in coalitions and organizations.

The need for ongoing relationships with other government units-Hennepin County, the University of Minnesota, the Metropolitan Council and St. Paul: Continue and strengthen the legislative mandate for the City to work with the U of MN on neighborhood initiatives. Work with Hennepin County on the ballpark development. Continue the City's involvement with the Criminal Justice Coordinating Committee (CJCC). Continue the work of the City-County Commission to End Homelessness (CCEH). Look for opportunities to continue and expand these alliances and coalitions.

Engage in the broader community in the work of ending homelessness and leveraging new funding: Develop committees and workgroups that directly engage all interested community members in the implementation process of Heading Home Hennepin. Develop a private sector fundraising campaign, in collaboration with others, to raise new significant private dollars for ending homelessness.

Collecting the necessary data to effectively evaluate the "Blueprint to End Homelessness": Establish an evaluation committee to direct the overall evaluation process of Heading Home Hennepin.

Making sure that City ordinances are not creating unnecessary barriers to the elimination of homelessness: Review ordinances and make recommendations to eliminate any barriers that are identified.

City advisory and community groups have a desire to be heard throughout City Hall: Provide increased support, program information, and training to underrepresented community groups as to effective organizational development and the overall operation of the City enterprise, which, in turn, increases access to policymaking and services. Additionally,

expanding the number of groups accessing City information will require full implementation of the City's limited English proficiency plan (LEP), which will increase translations of informational materials into other languages, and improve customer service with City residents and visitors.

Increasing need for language access for individuals who live, work, worship, or do business in Minneapolis: Sixty percent of children and 29% of adults aged 18-64 years have a racial heritage other than white or are multi-racial. According to a report put out by the McKnight foundation, Minneapolis and St. Paul are home to the largest numbers of Latinos in the state. According to the McKnight report, "Minneapolis tripled its Latino population in the 1990s," and nearly half of Minnesota's Somali population calls Minneapolis home. Furthermore, ninety (90) languages are spoken in the Minneapolis Schools. These diversity indicators, along with the overall trends in population, indicate that the City will continue to see increasing demands by community members who have not traditionally sought services in the past.

As communities of color and new arrivals work to solidify a financial and social foothold, there are both challenges and opportunities in delivering services that recognize and account for multiple languages, perceptions of governmental authority, and abilities to participate in commercial and civic life within Minneapolis. The challenge is having the internal capacity to meet the linguistic needs of these growing populations, and diversifying other City departments so that they can meet these needs. One effort to increase the level of internal capacity will be to engage all City departments in supportive and collaborative efforts.

What actions will the department take to meet the five-year financial direction?

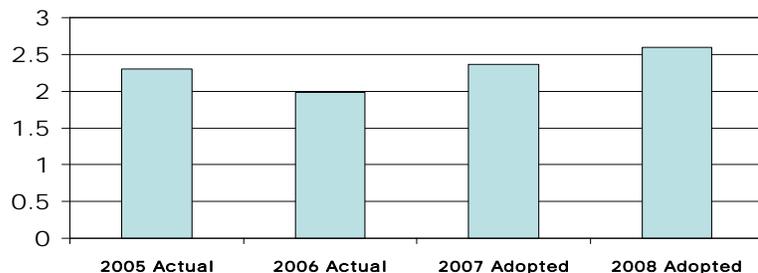
The department is on track to meet the five year financial direction. The department will continue to spend within its budget. Outside funding will continue to be sought for the "Blueprint to End Homelessness".

FINANCIAL ANALYSIS

EXPENDITURE

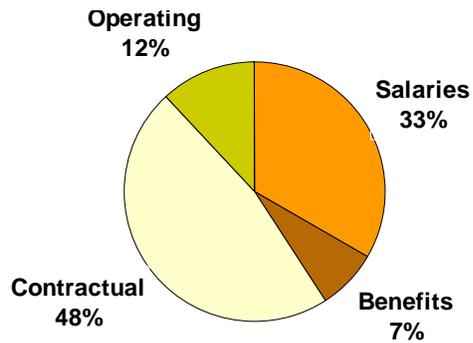
Intergovernmental Relations includes the grants and special projects function of the City as well as the Intergovernmental Relations staff. The 2008 total operating budget for these two functions is \$2.6 million with \$1.5 million in the general fund and \$1.1 million from the community development block grant fund.

Expenditures 2005-2008

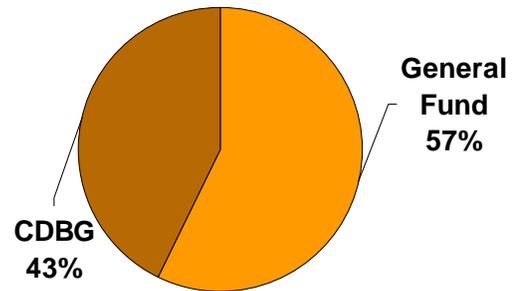


This department's budget also includes grants to external organizations that receive funding from the consolidated plan.

Expenditures by Type (\$2.6 million)



Expenditures by Fund (\$2.6 million)



REVENUE

This department does not generate revenue.

FUND ALLOCATION

The intergovernmental relations function is funded entirely from the general fund while the grants and special projects division receives a portion of its funding from community development block grant funds for efforts supporting the consolidated plan and related grant processes.

MAYOR'S RECOMMENDED BUDGET

The Mayor's budget added \$150,000 for federal lobbying with an expanded focus on appropriations. Homeless outreach workers were funded in the budget at \$100,000 on a one-time basis.

The Coordinator was to transform Intergovernmental Relations into Government and Community Relations (GCR) through shifts within his own departments. The Mayor added \$30,000 to enhance funding for the grants manager position. The Mayor moved \$343,000 in citizen participation funding from CPED.

COUNCIL ADOPTED BUDGET

The Council eliminated the Mayor's recommendation to consolidate community engagement positions. All of the Mayor's other recommendations were adopted.

GOVERNMENT AND COMMUNITY RELATIONS

Staffing Information

	2005 Adopted Budget	2006 Adopted Budget	2007 Adopted Budget	2008 Adopted Budget	% Change	Change
FTE's by Division						
Intergovernmental Relations	4.00	4.00	4.00	4.00	0.00%	-
Grants and Special Projects	6.00	7.00	6.00	6.00	0.00%	-
Total FTE's	10.00	11.00	10.00	10.00	0.00%	-

EXPENDITURE AND REVENUE INFORMATION

	2005 Actual	2006 Actual	2007 Adopted	2008 Adopted	Percent Change	Change
Total Expenditures – All Funds	2,301,840	1,972,984	2,363,462	2,603,561	12.01%	279,200
Total Revenues – All Funds	6,391					
General Fund - City						
Salaries and Wages	439,358	427,607	476,503	627,874	31.77%	151,371
Contractual Services	219,425	216,823	356,869	400,375	12.19%	43,506
Operating Costs	172,569	205,985	299,712	306,006	2.10%	6,294
Fringe Benefits	106,148	95,463	118,318	121,972	3.09%	3,654
Equipment			13,060	13,334	2.10%	274
Total Expenditures	937,499	945,879	1,264,462	1,469,561	13.96%	205,099
Other Misc Revenues	71					
Total Revenues	71					
Special Revenue Funds						
Salaries and Wages	224,874	240,165	166,947	237,293	42.14%	70,346
Contractual Services	1,087,262	731,676	875,729	828,386	-5.41%	147,343
Operating Costs	1,633	1,664				
Fringe Benefits	50,573	53,599	56,324	68,321	21.30%	11,997
Total Expenditures	1,364,341	1,027,105	1,099,000	1,134,000	3.18%	35,000
Local Government	6,320					
Total Revenues	6,320					