



## 2019 Summer Payroll Schedule

<i>Pay Period Sunday-Saturday</i>	<i>Timesheets Due in Tsheets</i>	<i>Pay Date</i>	<i>Additional Notes</i>
June 9 – June 22	June 21	July 5	Most youth will begin work on June 17 <sup>th</sup> . <b><u>Prior approval is required to have youth start before June 17.</u></b>
June 23 – July 6	July 5	July 19	Youth may NOT be scheduled to work on July 4 <sup>th</sup> .
July 7 – July 20	July 19	August 2	
July 21 – August 3	August 2	August 16	
August 4 – August 17	August 16	August 30	Most youth will end work by Aug. 16 <sup>th</sup> . <b><u>Prior approval is required to have youth work past August 16.</u></b>

\*Youth are limited to 20 hours on your work sites each week. Youth MAY NOT work more than 8 hours per day.\*