

Minneapolis Advisory Committee on Housing

Regular Meeting

February 13, 2019, 3:00 – 5:00 p.m.

City Hall Room 333

Board/Commission Members Present: Coriner Boler, Mary Christianson, Brittany Lewis, Brenda Kay Marcos, Colleen O'Connor Toberman, Scott Schaffer, Shanae Turner-Smith, Hukun Abudullahi, Colleen Ebinger, Damaris Melo, Queen Maletta Kimmons, Rose Teng, Annie Wells, Ryan Strack, Jeff Horwich, Michelle Basham, Joanna Dobson, Barbara McCormick, Cecil Smith, David McGee, Sebastian Rivera

Members Absent: David McGee

Others in Attendance: Katie Topinka, Kellie Rose Jones, Ron Harris, Lisa Smestad, Margaret Schuster, Risheka Remus, Robin Garwood, Andrea Inouye

Welcome – Mayor Jacob Frey and Council Member Cam Gordon

Council Member Gordon welcomed Committee members; explained why he wanted to create the community advisory committee. He shared that housing is an important issue to voters. As chair of the Housing Policy and Development Committee, his door is open to committee members. He wants the group to be effective and work well together and he will need help/guidance from committee on housing issues.

Mayor Frey welcomed Committee members. Shared that housing is the priority at the City. Values are going up, rents are rising, people are getting displaced and the City has a role to play in addressing issues.

Oaths, City Clerk Casey Carl

Members took oath of office

Presentation, Serving on a City Advisory Committee, City Clerk Casey Carl

The City Clerk, Casey Carl, provided an in-depth overview of what it means to serve on a City Board and Commission. Boards and commissions are important part of how the city does its work. He shared:

- There are more than 50 boards and commissions
- This is an advisory board
- Work of body is to inform/assist mayor/council as they work to direct staff to work on programs
- Recommendations can be given individually/formally in form of reports
- The power is vested in all members collectively
- Must disclose conflicts of interest – work with staff and clerk on questions around this
- It is important to have open meetings. The meetings must be posted in advance and the door should remain open to ensure accessibility.
- Staff will coordinate meetings and serve as a resource, but does not work for the board and commission

- Group must select leadership - Chair/vice chair or co-chairs
- Leadership must ensure that everyone can participate, everyone has a voice
- The committee must have agendas for every meeting; reports that are clear, concise, informative, and reflect decisions of group' operating procedures that help effective group process; established rules in advance of making decisions; meetings that are accessible.

Introductions of Committee Members

Each member introduced themselves and shared why they wanted to be on the committee.

Chair selection process and adopting committee by-laws

Discussion about selecting a chair and adopting committee by-laws. Included advice to disseminate work among several members, consider forming an executive committee that takes on roles to ensure that one person is not in charge of everything.

Discussion around 4 dynamics identified as a priority by the city – equity, safe, stable affordable housing. How will the committee answer those 4 key issues? The Committee may need working groups .

Discussion of examples of by-laws. Staff will draft and circulate bylaws to be approved at the next meeting

2019 Committee meeting schedule

Discussion, but will be determined over email prior to next meeting.

Adjournment