

stepup Intern Growth Contract

Intern:

Worksite:

Supervisor:

SUMMER GROWTH GOALS:

Intern's Individual Learning Goals <i>To be completed at the beginning of the internship.</i>	What does success look like? <i>To be completed at the beginning of the internship.</i>	Final Results <i>To be completed at the end of the internship.</i>
<i>Example: Develop public presentation skills.</i>	<i>Do a presentation to supervisor and her peers at the end of the summer about a project worked on.</i>	

PROJECT GOALS:

Early Summer			Mid-Summer		End of Summer
Project	Skills Developed <small>Should align with learning goals</small>	Support Staff <small>Who can support your work?</small>	Progress Check	Next Steps	Final Results
<i>Example: Plan, prepare, and deliver a presentation for the communications team on youth use of SnapChat</i>	<i>Research Skills Time Management PowerPoint Public Speaking</i>	<i>Sarah – PowerPoint Omar – Public Speaking Sylvia – Project Management</i>			

PROFESSIONAL DEVELOPMENT:

Professional Development Opportunities	Dates Scheduled	Skills Learned / Key Takeaways
<i>Example: Attend time management workshop provided by employer</i>	<i>July 18</i>	

