
MINNEAPOLIS WORKFORCE DEVELOPMENT BOARD

MEETING MINUTES

Meeting Date: March 21, 2017

Meeting Location: Brian Coyle Center

Pillsbury United Communities

420 15th Avenue South

Minneapolis, MN 55454

Approved : Minneapolis Workforce Development Board

Recorded By: Matthew Courtney

1 ATTENDANCE

Name	Title	Organization	Present
COUNCIL MEMBERS			
Beeth, Laura - Chair	System Dir, Talent Acquisition System, HR	Fairview Health Services	Y
Abdullahi, Siyad	CEO/Entrepreneur/Health Care Executive	Pro-Health Care and The Language Banc, Inc.	Y
Bistodeau, Craig	Apprenticeship	Sprinkler Fitter Local	Y
Campbell, Elizabeth	Director of Emerging Business Inclusion	Ryan Companies US Inc	Y
Eison, Jashan	President/CEO	H & B Elevators	Y
Flateau, Doug	Executive Director	Working Partnerships	Y
Goze, Anthony	Owner/Chief Manager	MAG Mechanical	N
Harris, Terrance	Store Manager	VILLA	N
Horner Mary Jane	Sr. Dir, Talent Strategy and Transformation	Xcel Energy	Y
Ibrahim, Garat	Organizer	AFSCME Council 5	N
Kuntz, Steven	Program Specialist	State of Minnesota	Y
Lehner, Scott	Area Manager Gas Operations	CenterPoint Energy	N
Mbali, John	Program Manager	Hennepin County Work Supports, Human Services	Y
McConnell, Daniel	Business Manager	Minneapolis Building and Construction Trades Council	N
Morrissey Satre, Philomena	HR-Org Dev and Diversity and Inclusion	Wells Fargo	Y
Noor, Ibrahim	Field Operations Area Manager	MN Dept of Employment and Economic Dev.	Y
Olson, Tyler	CEO	SMCpros (Social Media Consulting), LLC	Y
Peterson, Carlye	Manager, Adult Education	Minneapolis Public Schools	Y
Pierce, Sharon	President	Minneapolis Community and Technical College	N
Roth, Jim	Executive Director	Metropolitan Consortium of Community Developers	Y
Watson, Tara	Chiropractor	Watson Chiropractor	Y
STAFF			
Allen, ShaVonda	Justice Career Pathways Grant Manager	City of Minneapolis	Y
Bahr-Helgen, Deb	Director	City of Minneapolis	Y
Bihi, Saeed	Opportunity Center Manager	City of Minneapolis	Y
Brinda, Mark	Manager	City of Minneapolis	Y
Christian, Catherine	Adult and DW Programs Coordinator	City of Minneapolis	Y
Courtney, Matthew	Administrative Analyst II	City of Minneapolis	Y
DeHaven, Linda	MFIP Program Manager	City of Minneapolis	Y
Dickinson, Tammy	Career Pathways Coordinator	City of Minneapolis	Y
Frank, David	Director, Economic Policy and Development	City of Minneapolis	Y
Harrold, Teresa	Youth Program Manager	City of Minneapolis	Y
Larson, Marie	Business Relations Manager	City of Minneapolis	Y
Lundborg, Jeremy	Program Manager, STEP-UP	City of Minneapolis	Y
Peterson, Anna	Director, STEP-UP	City of Minneapolis	Y
Robertson, Nina	Program Manager, STEP-UP	City of Minneapolis	Y
GUESTS			
Adesiji, Adesewa	Business Service Representative	MN DEED	Y
Cook, Shym	Job Service Manager	MN DEED	Y

2 MEETING LOCATION

Address: Brian Coyle Center—Pillsbury United Communities, 420 15th South Avenue, Minneapolis, MN 55404

3 MEETING START

Meeting Schedule Start: 8:00am

Meeting Scribe: Matthew Courtney

4 AGENDA

- **Welcome and Chair's Report**

Laura Beeth opened the Minneapolis Workforce Development Board (MWDB) meeting. All MWDB members and guests introduced themselves.

- **Approval of Minutes**

The minutes from the January 17, 2017 were moved and approved.

- **Receive and File: Committee Reports**

The Youth Committee Report was received and filed.

- **Workforce Center Usage Report**

The Workforce Center Usage Report was received and filed.

Announcements –

- Chair Beeth announced the following:
 - The new North Minneapolis Workforce Center (800 West Broadway Ave) is expected to hold a Grand Opening in the near future. Members will be informed of this event when it is announced, and they were encouraged to attend to represent the MWDB and their organizations.
 - The Spring appointment process will begin next week for open MWDB seats; new, three-year terms will begin July 1, 2017.
- Director Bahr-Helgen announced the following:
 - State of Minnesota Department of Employment and Economic Development will be restructuring its Business Development Division. DEED will create positions and hire seven (7) Regional Workforce Strategy Consultants; five (5) Regional Consultants will work in Greater Minnesota, and two (2) consultants will work with metropolitan Workforce Centers.
 - MWDB is responsible for participating in the review process of the State's procurement of Adult Basic Education Services for Minneapolis Local Area #10. Staff will follow up with members to recruit readers to review proposals.
 - The State has approved the board's WIOA Local Area #10 plan.
 - The Great Metropolitan Workforce Council will be finalizing and submitting the WIOA Regional Plan for final state review.

One-Stop Operator Evaluation Panel

- Director Bahr-Helgen provided an overview of the federally-required competitive procurement of a One-Stop Operator by local workforce development boards. Staff will follow up to recruit review panelists. A Call for Proposals will be published in April, and an award recommendation will be presented to the MWDB at the May 16 meeting.

Employment Partner Request for Proposals

- Adult Ad Hoc Committee

- WIOA Adult Program: The ad hoc selection committee reviewed the WIOA Adult funding opportunity and the review process. Fourteen (14) applications were received for the one (1) award to be made. The committee recommended an award be made to Project in Pride for Living. The MWDB approved the recommendation by voice vote.
- WIOA Dislocated Worker (DW) Program: The ad hoc selection committee reviewed the WIOA DW funding opportunity and the review process. Five (5) applications were received for the one (1) award to be made. The committee recommended an award be made to Jewish Family and Children's Services of Minneapolis. MWDB approved the recommendation by voice vote.
- Youth Ad Hoc Committee
 - WIOA Youth Program: The ad hoc selection committee reviewed the WIOA Youth funding opportunity and the review process. Ten (10) applications were received. The committee recommended that six (6) organizations should be awarded:
 - American Indian OIC
 - Eastside Neighborhood Services
 - EMERGE Community Development
 - HIRED
 - Pillsbury United Communities—Waite House
 - RESOURCE, Inc.MWDB approved the recommendation by voice vote.
 - STEP-UP Program: The ad hoc selection committee reviewed the STEP-UP funding opportunity and the review process.
 - One (1) application was received to provide the Private Sector STEP-UP Services. The committee recommended that an award be made to AchieveMpls. MWDB approved the recommendation by voice vote.
 - One (1) application was received to provide the Middle School Training and Healthcare Pre-Employment Training Services. The committee recommended that an award be made to Project for Pride in Living. MWDB approved the recommendation by voice vote.
 - Zero (0) applications were received to provide STEP-UP Summer Classes Services. Since these services have been redesigned recently, City staff will evaluate and report back to the standing Youth Committee recommendations to re-structure the needed scope of services in order to procure a contractor.

Cedar-Riverside Opportunity Center

- Mark Brinda, Manager of Minneapolis Employment and Training, introduced Saeed Bihi, Opportunity Center Manger. Mr. Bihi was hired recently to provide City staffing support and guidance to the newly opened Cedar-Riverside Opportunity Center. Mr. Bihi introduced himself and provided an overview of the Opportunity Center.

5 MEETING END

Meeting Adjourned at 9:00 am. Members and guests walked across the street for a tour of the Cedar-Riverside Opportunity Center.

6 NEXT MEETING

Date: Tuesday, May 16, 2017

Time: 8:00am – 9:30am

Location: TBD