
MINNEAPOLIS WORKFORCE DEVELOPMENT BOARD

MEETING MINUTES

Meeting Date: November 15, 2016

Meeting Location: Crown Roller Mill

City of Minneapolis

105 Fifth Avenue South

Minneapolis, MN 55401

Approved: Minneapolis Workforce Development Board

Recorded By: Matthew Courtney

1 ATTENDANCE

Name	Title	Organization	Present
COUNCIL MEMBERS			
Beeth, Laura - Chair	System Dir, Talent Acquisition System, HR	Fairview Health Services	Y
Abdullahi, Siyad	CEO/Entrepreneur/Health Care Executive	Pro-Health Care and The Language Banc, Inc.	Y
Bistodeau, Craig	Apprenticeship	Sprinkler Fitter Local	Y
Campbell, Elizabeth	Director of Emerging Business Inclusion	Ryan Companies US Inc	Y
Eison, Jashan	President/CEO	H & B Elevators	N
Flateau, Doug	Executive Director	Working Partnerships	Y
Goze, Anthony	Owner/Chief Manager	MAG Mechanical	N
Harris, Terrance	Store Manager	VILLA	N
Horner Mary Jane	Sr. Dir, Talent Strategy and Transformation	Xcel Energy	Y
Ibrahim, Garat	Organizer	AFSCME Council 5	N
Kuntz, Steven	Program Specialist	State of Minnesota	Y
Lehner, Scott	Area Manager Gas Operations	CenterPoint Energy	N
Mbali, John	Program Manager	Hennepin County Work Supports, Human Services	Y
McConnell, Daniel	Business Manager	Minneapolis Building and Construction Trades Council	N
Morrissey Satre, Philomena	HR-Org Dev and Diversity and Inclusion	Wells Fargo	N
Noor, Ibrahim	Field Operations Area Manager	MN Dept of Employment and Economic Dev.	N
Olson, Tyler	CEO	SMCpros (Social Media Consulting), LLC	N
Peterson, Carlye	Manager, Adult Education	Minneapolis Public Schools	Y
Pierce, Sharon	President	Minneapolis Community and Technical College	Y
Roth, Jim	Executive Director	Metropolitan Consortium of Community Developers	N
Watson, Tara	Chiropractor	Watson Chiropractor	Y
STAFF			
Bahr-Helgen, Deb	Director	City of Minneapolis	Y
Brinda, Mark	Manager	City of Minneapolis	Y
Christian, Catherine	Adult and DW Programs Coordinator	City of Minneapolis	Y
Courtney, Matthew	Administrative Analyst II	City of Minneapolis	Y
DeHaven, Linda	MFIP Program Manager	City of Minneapolis	Y
Frank, David	Director, Economic Policy and Development	City of Minneapolis	Y
Harrold, Teresa	Youth Program Manager	City of Minneapolis	Y
Peterson, Anna	Director, STEP-UP	City of Minneapolis	Y
GUESTS			
Cook, Shym		DEED	Y

2 MEETING LOCATION

Address: Crown Roller Mill Building, City of Minneapolis, 105 Fifth Ave South, Minneapolis, MN 55401

3 MEETING START

Meeting Schedule Start: 8:00am

Meeting Scribe: Matthew Courtney

4 AGENDA

- **Welcome and Chair's Report**

Laura Beeth opened the Minneapolis Workforce Development Board (MWDB) meeting. All MWDB members and guests introduced themselves.

- **Approval of Minutes**

The minutes from the September 20, 2016 were moved and approved.

- **Receive and File: Committee Reports**

The Youth Committee Report was received and filed.

- **Workforce Center Usage Report**

The Workforce Center Usage Report was not available.

Announcements –

- Chair Beeth announced that the presentation of Annual Workforce Partner Awards would be presented at the November 29, 2016 meeting of the City of Minneapolis Community Development and Regulatory Services Committee.
 - 2016 Youth Services Partner of the Year: RESOURCE
 - 2016 Adult Services Partner of the Year: Jewish Family and Children's Services of Minneapolis
- Chair Beeth announced that Elizabeth Campbell has been appointed to serve on the Executive Team. Her term will start immediately and end on June 30, 2017.
 - Executive Team members serve one-year terms (July 1-June 30) at the discretion of the Chair.

WIOA Implementation Update

- Deb Bahr-Helgen, Director, City of Minneapolis Employment and Training
Mark Brinda, Manager, City of Minneapolis Employment and Training; and Director, Greater Metropolitan Workforce Council.
Deb and Mark presented a summary of the federal implementation of WIOA of 2014.

Three priorities of the Federal vision for WIOA:

1. Needs of businesses and workers drive workforce solutions (customer-driven services)
2. One-Stop Centers provide excellent customer service to jobseekers and employers and focus on continuous improvement
3. The workforce system supports strong regional economies and plays an active role in community and workforce development.

RFP Process and Preview Ad Hoc RFP Committee

- In January 2017, City of Minneapolis Employment and Training will publish Request for Proposals to contract with employment service providers for its WIOA-funded Adult, Dislocated Worker, and Youth Programs, as well as the STEP-UP program. To implement the RFP process, staff recommended that Ad Hoc Committees be formed to provide oversight and guidance.

- A motion was made, seconded and approved to form an Ad Hoc Committee to oversee the Request for Proposals process to contract with Employment Service Providers for the WIOA Adult and Dislocate Worker Programs.
- A motion was made, seconded, and approved to form an Ad Hoc Committee to oversee the Request for Proposals process to contract with Employment Service Providers for the WIOA Youth and STEP-UP programs.
- Staff will follow up to coordinate volunteers to join the Ad Hoc Committees.

City of Minneapolis Updates

- David Frank, Director, City of Minneapolis Economic Policy and Development, provided updates on new City of Minneapolis policies:

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- *Sick and Safe Time Ordinance:*

Beginning July 1, 2017, employees will accrue sick and safe time at one hour per 30 hours worked and be compensated while using sick and safe time at normal rates of pay and benefits.

Employers who will be affected:

- Employers with six or more employees that do not already provide comparable or more generous time off must provide paid sick and safe time.
- Employers with fewer than six employees must provide sick and safe time; it may be unpaid.
- Employees who work at least 80 hours/year within Minneapolis city limits may use sick and safe time.

- *Minimum Wage Study:*

In April 2015, the Minneapolis City Council adopted a resolution supporting a strong economy and working families. In September 2015, City Council authorized the issuance of a Request for Proposals for a comprehensive economic analysis of the effects of an increased minimum wage, both locally and in Hennepin and Ramsey Counties.

The study found that of the City's 311,000 workers, about 47,000 would be affected by an increase to \$12 per hour and about 71,000 would be affected by an increase to \$15 per hour. Moreover, the study concludes that workers of color—especially Latino and black workers—would disproportionately benefit from an increased minimum wage.

Currently, City staff has been directed to undertake a comprehensive community engagement plan to get feedback from employers, employees, and other stakeholders about a potential minimum wage increase in Minneapolis.

5 MEETING END

Meeting End: 9:30 am.

6 NEXT MEETING

Date: Tuesday, January 17, 2017

Time: 8:00am – 9:30am

Location: TBD