

Doing Business with the City of Minneapolis

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Procurement - Finance and Property Services



B-TAP + 101 Business Series

Topics

- Who we are
- What we do
- How to find current procurement opportunities
- How to get notified of future procurement opportunities
- How to become a bidder
- The purchasing process

Overview

- Procurement office is responsible for the purchase of goods and services for the City of Minneapolis.
- Integrity, Public Trust and the Law are our guiding principles.
- Governed by Uniform Municipal Contracting Laws (MN Statutes, Sections 471.345-471.37) and city ordinances and policies.

What is procurement?

- A process of acquiring goods and services
- The process spans the whole cycle from identification of needs, through the end of services contract or end of the useful life of an asset

What does the city buy?

Professional Services



Equipment & Mobile



Demolition & Construction



Horticulture



Towing



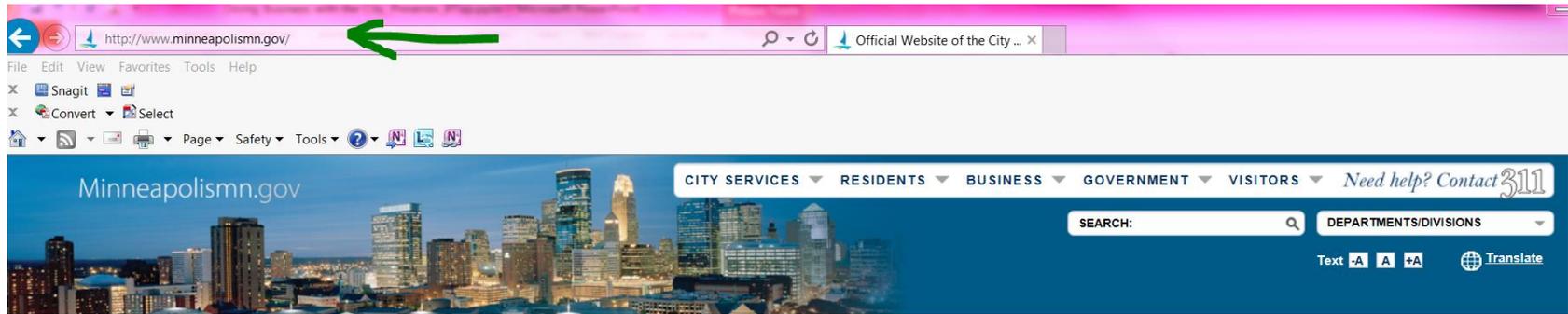
Janitorial Services



Food and Beverages

Where can I find current procurement opportunities?

1. Go to City of Minneapolis website:
www.minneapolismn.gov



Talking is Teaching: Talk, Read, Sing

Minneapolis Mayor Betsy Hodges joins PBS characters Peg + Cat, explaining why it's important to talk, read, and sing to young children.

Get resources and [learn more](#) about how you can boost the brain power of young children.



News & Events

[New and restored public art coming to Nicollet Mall \(9/12\)](#)

[Viewers can now watch government meeting broadcasts in high definition, Meetings and programming move to new channels\(9/09\)](#)

[Learn how to collect organics at home for the City's organics recycling program\(9/09\)](#)

[Apply for openings on the Workplace Advisory Committee\(9/08\)](#)

[City leaders unveil new Third Avenue protected bike lanes\(9/08\)](#)

Where can I find current procurement opportunities?

2. Hover over “BUSINESS” dropdown menu and click on “Doing Business with the City”

The screenshot shows the official website of the City of Minneapolis. The browser address bar displays <http://www.ci.minneapolis.mn.us/index.htm>. The navigation menu includes 'CITY SERVICES', 'RESIDENTS', 'BUSINESS', and 'GOVERNMENT'. The 'BUSINESS' dropdown menu is open, listing several options: 'Start Your Business', 'Expand Your Business', 'Relocate Your Business', 'Green Your Business', 'Permits, Licenses & Zoning', 'Business Tools & Assistance', 'Doing Business with the City', and 'Growing MPLS Newsletters'. The 'Doing Business with the City' option is highlighted in yellow and circled in red. A purple arrow points from the text 'The City of Minneapolis has launched a Transparency Platform' to the highlighted option. Below the navigation menu, there is a chart titled 'City of Minneapolis, MN - Departments' and a news article titled 'City launches Financial Transparency Platform'.

City of Minneapolis, MN - Departments

City launches Financial Transparency Platform

The City of Minneapolis has launched a Transparency Platform that allows the public to explore online in various, easy-to-use ways.

- Assessor
- Attorney
- CRP
- Capital Improvements
- City Clerk
- City Coordinator
- City Council
- City Rights
- Fire
- Health
- Independent Boards
- Internal Audit
- Mayor
- Other Non-Departmental
- Police
- Public Works

Where can I find current procurement opportunities?

3. Click on Formal Bids or Informal Bids or Request for Proposal

The screenshot shows a web browser window with the URL http://www.ci.minneapolis.mn.us/business/business_doing_business_with_city. The browser tabs include 'Worklist', 'Doing Bus...', and 'DBE S'. The page header features the Minneapolis City of Lakes logo and navigation menus for 'CITY SERVICES', 'RESIDENTS', 'BUSINESS', and 'GOVERNMENT'. A search bar is visible on the right. The main content area is titled 'Doing Business with the City' and includes a breadcrumb trail 'Home > Business'. A sidebar on the left lists various business services. The main content area contains a link to the 'Procurement Office' with a red starburst icon and a purple arrow pointing to it. Below this link are three highlighted options: 'Formal Bids', 'Informal Bids', and 'Request For Proposals (RFP)', all enclosed in a red hand-drawn circle. A red envelope icon is also present next to the 'Procurement Office' link.

[Home](#) > [Business](#)

Doing Business with the City

[Procurement Office](#) - [Subscribe to get email alerts on Bids and RFP](#) 

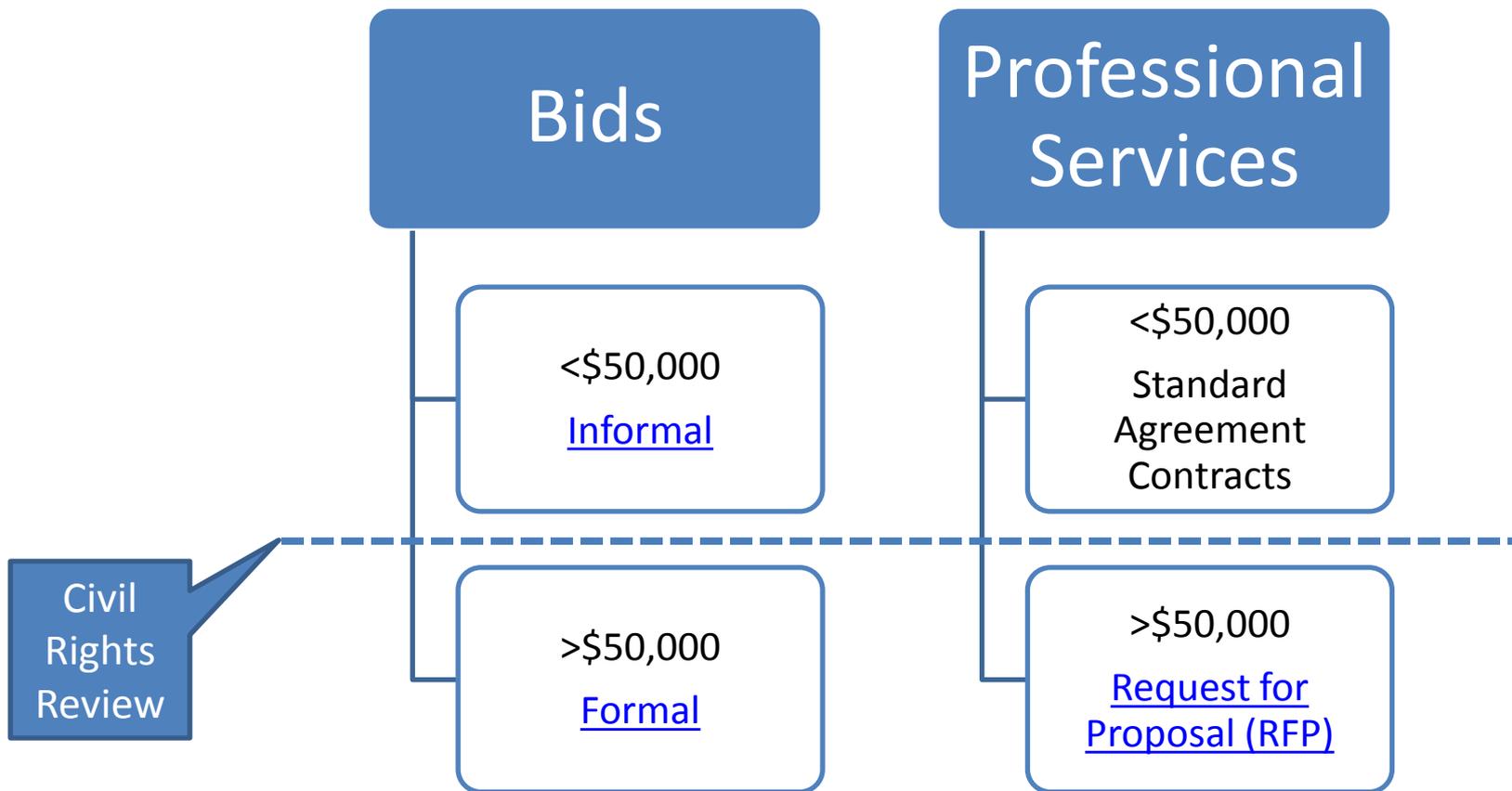
- [Formal Bids](#)
- [Informal Bids](#)
- [Request For Proposals \(RFP\)](#)

Business

- [Start Your Business](#)
- [Expand Your Business](#)
- [Relocate Your Business](#)
- [Green Your Business](#)
- [Permits, Licenses and Zoning](#)
- [Business Tools, Financing and Assistance](#)

>> [Doing Business with the City](#)

Where can I find current procurement opportunities?



How can I get notified for future procurement opportunities?

- [Subscribing to Bids and RFPs](#)
- [Become a bidder with Minneapolis](#)

The screenshot shows a web browser window with the URL http://www.minneapolismn.gov/business/business_doing_business_with_city. The page header includes navigation links for CITY SERVICES, RESIDENTS, BUSINESS, and GOVERNMENT, along with a search bar. The main content area is titled "Doing Business with the City" and features a "Procurement Office" section. A red circle highlights a yellow button with the text "Subscribe to get email alerts on Bids and RFP" and an envelope icon. Below this button are links for "Formal Bids", "Informal Bids", and "Request For Proposals (RFP)". A left sidebar contains a "Business" menu with various options like "Start Your Business", "Expand Your Business", and "Doing Business with the City".

The Procurement Process

- Step 1 Planning
- Step 2 Preparation
- Step 3 Search
- Step 4 Evaluation
- Step 5 Decision
- Step 6 Delivery and Payment

Step 1: Planning



Step 2: Preparation



Step 3: Search



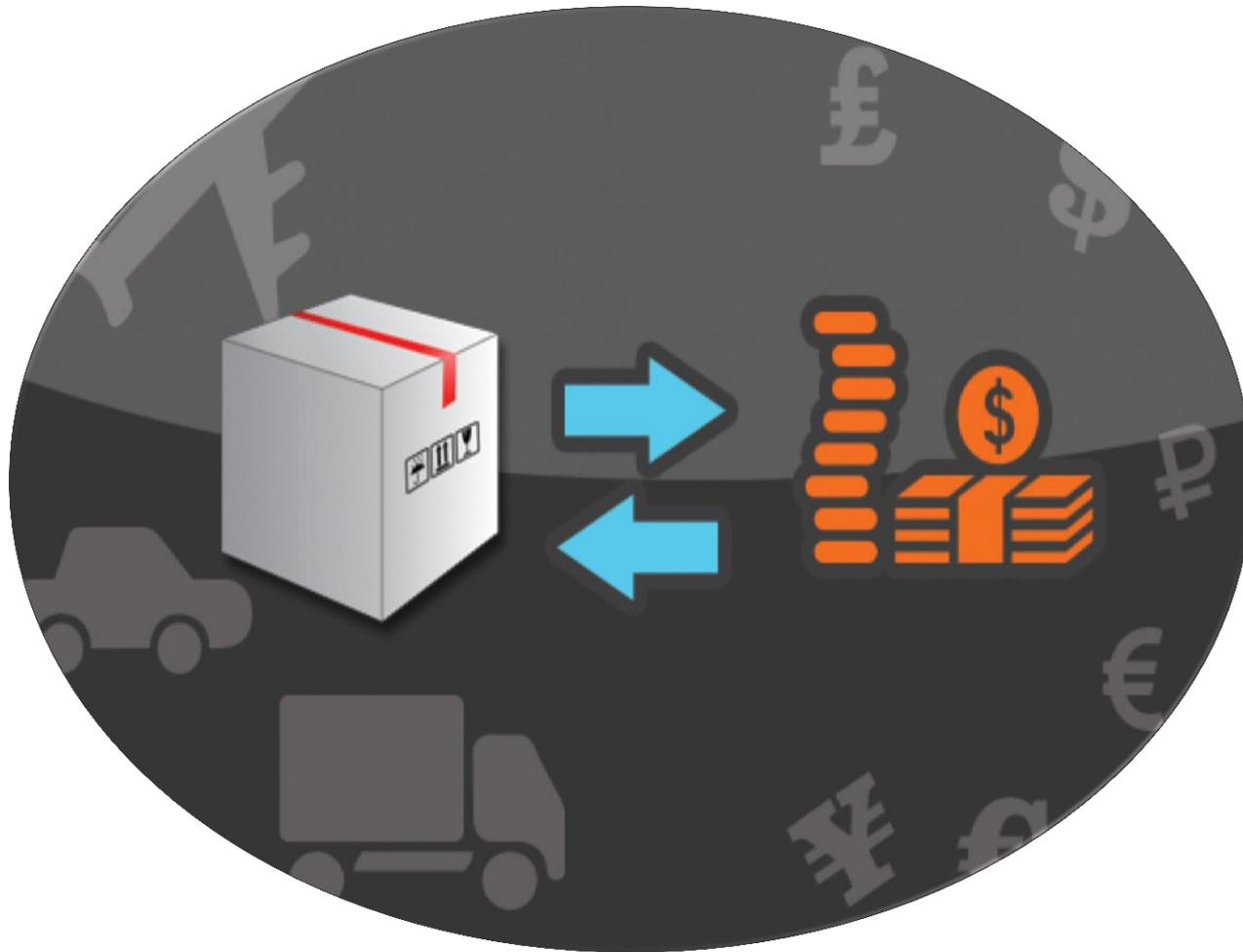
Step 4: Evaluation



Step 5: Decision (Award of Contract)



Step 6: Delivery and Payment



Buyers and Buying Responsibilities

Dave Schlueter

Phone (612) 673-2834

Email david.schlueter@minneapolismn.gov

Buyer Categories:

- Construction
- Paving Materials
- Trades – Electrical, Plumbing, HVAC
- Roofing
- Horticulture
- Towing Services
- Elevator and Escalator Services
- Snow Removal and Lawn Services
- Abatement Services

Buyers and Buying Responsibilities

Traci Reimringer

Phone (612) 673-2176

Email traci.reimringer@minneapolismn.gov

Buyer Categories:

- Building Equipment and Supplies
- Construction (Minneapolis Convention Center/Target Center)
- Demolition and Site Clearance
- Electrical Supplies
- Metals - Steel, Castings, Manhole Covers
- Furniture
- Industrial Supplies
- Office Supplies
- Medical Equipment/Supplies
- Office Equipment
- Computer Hardware and Software
- Printing

Buyers and Buying Responsibilities

Emily Connolly

Phone (612) 673-2197

Email emily.connolly@minneapolismn.gov

Buyer Categories:

- Disposal and Hauling Services
- Equipment, Construction, Mobile, Lawn
- Police and Fire Supplies and Equipment
- Recreational Equipment
- Clothing and Uniforms
- Chemicals
- Safety Equipment and Supplies
- Bus \ Transportation Services

Target Market Program

Under the Target Market Program (TMP), qualified small-businesses will have the ability to respond alongside other similarly situated small-businesses for City contracts up to \$100,000 instead of competing against larger, more established companies.

- Eligibility
- Participation
- Program Start Date
- Contracting Opportunities
- More information about the program will be announced on Procurement's website at www.minneapolismn.gov/finance/procurement

Q & A

