

BUILD Leaders

Questions and Answers

QUESTIONS	ANSWERS
<p>It appears that successful applicants will be providing a range of services including paid training in facilitation, leadership, and job skills to deliver the BUILD curriculum to 9-12 year children. In addition, these youth will be provided with employment readiness, and develop job skills. I'm unsure of the relationship between these services and the performance indicators listed in the 5th bullet under "specific young adults services requested via this RFP." Can you provide additional detail?</p>	<p>The original BUILD Leaders Program implemented in 2014 by the City of Minneapolis Health Department provided young adult participants with wages only when they were being trained in facilitation, leadership, and learning job skills as they prepared for and delivered the BUILD youth violence prevention curriculum to youth 9-12 years old at various locations in group settings of 8-12. Enhancements to the original model are funds for core services (includes staffing) to provide 18-24 year old participants with individualized employment and training case management services, paid internships (beyond the training and delivery of the BUILD curriculum), cover costs for 18-24 year olds to earn industry specific credentials and support services. The 5th bullet under the Specific young adult services requested via this RFP include: (header) relates to employment, education and training outcomes the 18-24 year old young adults will be expected to attain during program participation and/or at program completion.</p>
<p>Under the Requirements header (page 2 of RFP), it states that the program must be approved by an agency staff possessing either a Global Career Development Facilitator certification or a counseling-related degree. Would a Master's Degree in Education or Youth Studies satisfy this requirement?</p>	<p>Yes, both degree areas would satisfy this requirement.</p>
<p>I don't see any mention of the contract amount. Is there a recommended allocation per individual or a contract ceiling?</p>	<p>As stated on page 3, funds will be negotiated with the selected providers and ongoing funding may be available and awarded for successful programming.</p>
<p>Will the county accept collaborative proposals that would include two of the organizations on the approved vendor list?</p>	<p>Note: This is a City of Minneapolis project, not a county project. Yes; City of Minneapolis Employment and Training will accept collaborative proposals, but only one agency can be the Applicant Agency (see Attachment A), and the Applicant Agency must be on the CPED Eligible Providers List for Employment and Training Services 2016-2020. The Applicant Agency may collaborate with other organizations whether or not the other organizations are on the CPED Eligible Providers List for Employment and Training Services 2016-2020.</p>
<p>The timeline for providing the case management for the youth is very short - really only six months (June-December, 2016). What are the realistic expectations that the City has for what can be accomplished in such a short period of time, and what performance standards will projects be expected to meet?</p>	<p>The BUILD Leaders initiative will receive ongoing funds through the City of Minneapolis budget. Young adult program participation timelines are based on the individual's identified need and detailed in the participant's Individual Service Strategy. As stated in the 5th bullet under the Specific young adult services requested via this RFP include: (header) performance indicators will be negotiated with selected providers.</p>
<p>Since the time frame of the project is from April through December and also requires 12-month follow up support will the provider be compensated for services provided after December, 2016?</p>	<p>Yes, providers will be able to invoice Minneapolis Employment and Training via cost reimbursement for 12-month follow-up support services issued to participants' after December 2016.</p>

<p>Regarding the training and delivery of the Build curriculum; how many 9-12 year olds will be served and will this training occur in the schools or at our facility? Is there a performance indicator related to the delivery of the Build curriculum?</p>	<p>As stated in the Technical Proposal Content: Section 2) Service Design, question e; Describe how your organization will deliver the BUILD youth violence prevention curriculum to younger youth 9-12 years old. Include partners and proposed number of 9-12 year olds who will receive curriculum instruction by December 31, 2016. Yes, a performance indicator related to the delivery of the BUILD curriculum will be negotiated with selected providers.</p>
<p>Will the 10 individuals served under this RFP be in-school or out-of-school?</p>	<p>The ten (10) young adults that will be served by each of the two (2) selected providers may be in-school and/or out of school.</p>
<p>One initial question we have is just to clarify, that this RFP is for organizations to train young adults ages 18-24 to be "BUILD Leaders." The BUILD Leaders are then hired to facilitate the BUILD curriculum to youth 9-12 years of age.</p>	<p>Young adults being trained as BUILD Leaders and delivering curriculum to 9-12 year olds is one part of the enhanced BUILD Leaders initiative. The original BUILD Leaders Program implemented in 2014 by the City of Minneapolis Health Department provided young adult participants with wages only when they were being trained in facilitation, leadership, and learning job skills as they prepared for and delivered the BUILD youth violence prevention curriculum to youth 9-12 years old at various locations in group settings of 8-12. Enhancements to the original model are funds for core services (includes staffing) to provide 18-24 year old participants with individualized employment and training case management services, paid internships (beyond the training and delivery of the BUILD curriculum), cover costs for 18-24 year olds to earn industry specific credentials and support services. The 5th bullet under the Specific young adult services requested via this RFP include: (header) relates to employment, education and training outcomes the 18-24 year old young adults will be expected to attain during program participation and/or at program completion.</p>
<p>So, we would not be able to use this funding to support our compressed earth block construction training, correct?</p>	<p>The two (2) selected agencies can use funds for training, credentials, paid internships and support services for 18-24 year olds. City of Minneapolis Employment and Training will accept collaborative proposals that include training entities, but only one agency can be the Applicant Agency (see Attachment A), and the Applicant Agency must be on the CPED Eligible Providers List for Employment and Training Services 2016-2020. The Applicant Agency may collaborate with other organizations whether or not the other organizations are on the CPED Eligible Providers List for Employment and Training Services 2016-2020.</p>
<p>What is meant by "they will provide all resources related to the BUILD curriculum including, Super Trainers and assist in coordinated curriculum delivery." Do their super trainers do the training to the 9 to 12 year olds and we are to provide the group of them or do they train our staff to do the training.</p>	<p>Resources Minneapolis Employment and Training will provide related to the BUILD curriculum include: purchasing curriculum, paying licensing fees, contracting with consultants who will train Super Trainers, and program implementation guidance. Super Training is for provider staff and is 2-3 days in length depending upon content. Super Trainers then train the 18-24 year old to deliver the curriculum to the 9-12 year olds.</p>
<p>Is the Super training for both age groups or just the 9 to 12 year olds?</p>	<p>The Super Trainers are the staff.</p>
<p>Is the recruitment for only 10 individuals? Are these to be trained by the Super Trainers to become the people that deliver the curriculum to the young kids?</p>	<p>Yes, each of the selected providers will recruit, screen and select 10 young adults and serve participants utilizing a cohort model. Yes, the 18-24 year olds will be trained by the Super Trainers to deliver the curriculum to 9-12 year olds.</p>
<p>Do the 9 to 12 year olds have to also meet poverty guidelines and we will have to have parental consents etc.</p>	<p>No, the 9-12 year olds do not have to meet poverty guidelines. Yes, we expect parental consent will be needed via partner agencies and the selected providers.</p>

How many 9 to 12 year olds are they referring to and is age the only requirement?	As stated in the Technical Proposal Content: Section 2) Service Design, question e; Describe how your organization will deliver the BUILD youth violence prevention curriculum to younger youth 9-12 years old. Include partners and proposed number of 9-12 year olds who will receive curriculum instruction by December 31, 2016. Yes, age is the only requirement.
Can the 18 to 24 year olds be co-enrolled in another program?	Yes.
Who are the City's current BUILD partners?	For more information about the City of Minneapolis Health Department partners for the BUILD curriculum initiative see: http://tinyurl.com/BUILD-curriculum
Can you explain more about how employment services will relate to current BUILD initiatives? Would we be providing general youth-focused employment services or specific services related to the BUILD youth violence prevention curriculum for 9-12 year olds?	Selected providers will deliver employment and training services to 18-24 year olds using a case management model. The BUILD youth violence prevention curriculum that the 18-24 year old participants will deliver to the 9-12 year olds is an additional part of the initiative.
Do the employment services only target youth who have been involved with gangs/criminal justice system?	No, but the BUILD Leaders initiative will serve disenfranchised 18-24 year olds <i>either</i> from the North Minneapolis African American or South Minneapolis American Indian communities, who meet or fall below established income guidelines on page 3 of the RFP and have at least one of the following barriers to employment: <ul style="list-style-type: none"> • Basic skills deficient • School dropout • Youth with a disability • Homeless, runaway or foster child • Pregnant or parenting • Offender • Requires additional assistance to complete an educational program or secure and hold employment.
What specific resources are directly provided by METP to assist agencies in coordinated curriculum delivery?	Resources Minneapolis Employment and Training will provide related to the BUILD curriculum include: purchasing curriculum, paying licensing fees, contracting with consultants who will train Super Trainers and providing program implementation assistance.
How many hours of training will be provided by the "Super Trainers"? Is this training for provider staff or youth BUILD leaders?	Super Training is for provider staff and is 2-3 days in length depending upon content. Super Trainers then train the 18-24 year old to deliver the curriculum to the 9-12 year olds.
Does the City have a general idea of how many 9-12 year olds they envision being served (minimum/maximum)?	The City requests applicants propose how many 9-12 year olds your agency will serve via the BUILD curriculum. Actual numbers will be negotiated with the selected providers.
May we have a general understanding of the funding available for this?	Funds will be negotiated with the selected providers.
Is there a required pay range for the BUILD Leaders?	Pay range for BUILD Leaders will be determined.
What are allowable costs in the budget? Will there be support service dollars designated to the BUILD Leaders costs or are they expected to be dual enrolled in WIOA? For example, if a BUILD Leader wanted to take a CNA training could there be \$ in the BUILD budget?	Enhancements to the original model are funds for core services (includes staffing) to provide 18-24 year old participants with individualized employment and training case management services, paid internships (beyond the training and delivery of the BUILD curriculum), cover costs for 18-24 year olds to earn industry specific credentials and support services. Young adults 18-24 years old may be co-enrolled in another program such as the Workforce Innovation and Opportunity Act (WIOA) to leverage additional resources.

Is there a minimum or maximum amount of hours spent in training vs. leading BUILD activities?	No.
Would the retention clock start ticking after 12/31 or after exit at any point during BUILD Leader experience?	The retention clock starts on the date a 18-24 year old participant exits the program.
The RFP states that program planning is April 1 st to June 30 th ; when would we expect that BUILD leaders would be hired? Only for the final 6 months of the project?	As stated in the 1 st bullet under the Specific young adult services requested via this RFP include: (header) those dates are approximate. Programming can begin as soon as each of the selected providers is prepared to implement its initiative. Because BUILD Leaders will receive ongoing funding, 18-24 year olds could continue their individualized employment and training programming into the next program funding year.
For providers selected, when will they know if they will receive ongoing funding for program implementation after the December 31 st , 2016 contract date?	The BUILD Leaders initiative will receive ongoing funding through the City of Minneapolis budget. As stated, under the Scope of Work: (header) funds will be negotiated with the selected providers and ongoing funding may be available and awarded for successful programming.
If youth selected as BUILD leaders can't/don't complete the entire cohort period (i.e. find another job, go back to school, move out of state, etc.), can they be replaced mid-cohort with a new youth BUILD leader?	This will be discussed with the selected providers.