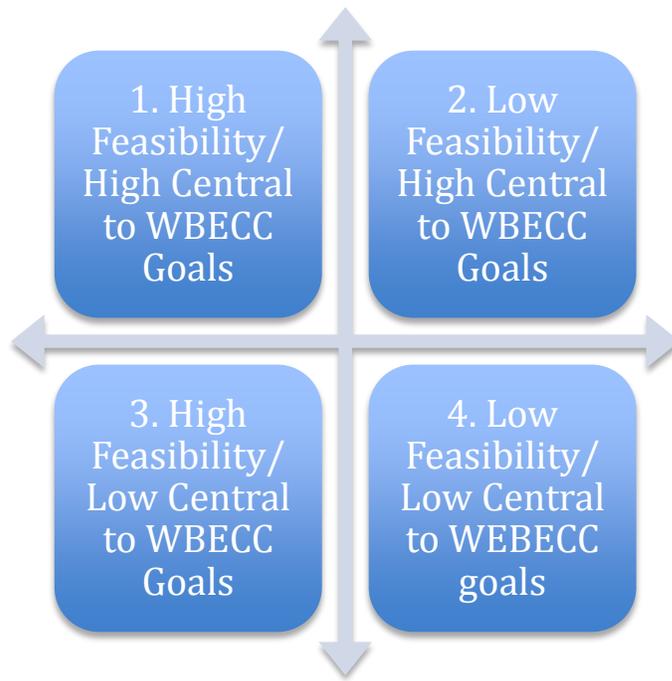


Meeting Minutes and Discussion Items

1. Introductions and Project Update
 - a. Several new members were present, so a brief review of previous meetings was shared, including notice that the building tenants had met to address floor plan and other issues that arose at the November meeting.
 - b. A document with follow up from the November meeting on space planning, prepared by the developer's representative, was distributed.
 - c.
2. Community Engagement – Review “working” vision statement for WBECC

“The center will be a neighborhood resource that will contribute to increased high school graduation, GED attainment, higher post-secondary enrollment, college graduation rates, improved job placement, career advancement, and health within the community”
3. Community Engagement – Collectively assess the feasibility and vision-fit of ideas and requests generated through multiple community engagement processes.
 - a. A review of community engagement processes were provided, including the study facilitated by Nexus Community Partners, including client and employee surveys by Somali Success School, Minneapolis Urban League, Lao Assistance Center of Minnesota, CAPI USA, and CLUES (Comunidades Latinas Unidas En Servicio), along with input from community and public meetings held throughout the projects progress.
4. Review and discuss – The process for review was introduced. Each comment or request was printed on a small card. A matrix was presented as diagramed below:



Each attendee was given three to five engagement statements to post on the matrix. Approximately ten minutes was provided and members were encouraged to discuss and share as they posted their statements. The resulting matrix is shown in the picture below.



Discussion centered on the number of outreach statements identified as feasible and highly central to the WBECC goals. The group reviewed and discussed placement of engagement statements in quadrants two, three and four.

5. Report back schedule - It was decided that tenants would meet to review the entire matrix and report back to the group on December 15. A special meeting was held on December 15 to complete community discussion of all engagement statements.
 - a. Tenants (Minneapolis Public Schools, Minneapolis Community and Technical College, Department of Employment and Economic Development (DEED), and

North Point Health and Wellness) met to review the completed Matrix and provide a response on the status of current changes, initiatives and response to engagement statements.

- b. December 15, 4:30 pm – a special community meeting was announced to review the results and suggest any additional changes. The attached document is the result of this community review and evaluation. The document moves away from the matrix topics and includes the following:
 - i. Facility and Program Focus – areas of strong commitment and feasibility that are currently in planning (Areas marked with a √ are in the planning process.)
 - ii. Parking Lot – Areas of significant need that are not currently within the scope of the project and will be referred to City of Minneapolis, DEED, and others for future programming, partnerships, etc.
 - iii. Needs Further Consideration – programming opportunities that may be provided, but require further analysis.
 - iv. Complete – Facility or programming needs that are already in planning or execution.
 - v. Outside of scope – Facility or Program areas that are beyond the scope of this project.