

Frequently Asked Questions

Q: How do I apply for STEP-UP?

A: Go to <https://stepup.iapplicants.com/application.php> to submit your application online. The application will be available from December 17, 2012 through March 4, 2013. If you cannot apply online, contact 612-673-5041 for assistance.

Q: If I am 13 now, can I still apply?

A: You, but you must be between the ages of 14 and 21 **by June 1, 2013** in order to apply for the 2013 STEP-UP program.

Q: Do I have to live in the City of Minneapolis?

A: Yes, you must **live** in the City of Minneapolis to apply for STEP-UP.

Q: Can I get help completing the application?

A: Yes, if you have questions about how to complete the application, you can call 612-673-5041.

Q: Why does the application ask for my family's income?

A: The City of Minneapolis STEP-UP program primarily serves youth from lower-income families, or youth with significant barriers to finding a job. The income information provided is used to determine if a youth is eligible for STEP-UP.

Q: Does everyone that applies get a job?

A: Unfortunately, no. Our funding limits the number of STEP-UP jobs we can offer each summer. We do our best to offer as many jobs as possible and we also (with permission) refer applicants who aren't selected for STEP-UP to other agencies that have summer programs.

Q: When will I find out if I've been selected for STEP-UP?

A: You will be notified about your selection status by e-mail and mail during the week of March 11.

Q: What happens after I have been accepted?

A: Selected applicants will be given information about the dates and times of work readiness training. Work readiness training is mandatory and takes place in March and April.

Q: Do all youth accepted into STEP-UP have to complete work readiness training to be eligible for a job through STEP-UP?

A: Yes, all youth must complete the work readiness training to be placed in a job through STEP-UP. Returning STEP-UP interns may have a modified work readiness training schedule.

Q: What kinds of jobs are available?

A: Jobs are located at local businesses and community organizations. A wide variety of jobs are available and include positions in business offices, childcare programs, schools, government agencies, and parks.

Q: How does STEP-UP decide where I will work for the summer?

A: You will be matched with a position based on your interests, career goals and summer availability. You will have several opportunities to communicate your preferences for placement during work readiness training.

Q: When will I find out where I will be placed?

A: Job matching takes place in May and early June. Some youth will be matched with their job based on their resume and others will meet with a STEP-UP staff to be matched with a position. After you are matched with a job, your next step will be to interview for the position.

Q: How do I get to my STEP-UP job?

A: STEP-UP youth are expected to provide their own transportation or use public transportation to get to work. Most jobs are in Minneapolis and/or located on a bus line.

Q: What are the dates of STEP-UP?

A: Most internships start on or after June 17 and end on or before August 16, 2013. Training takes place in March and April.

Q: How much can I earn?

A: Most youth earn minimum wage, which is currently \$7.25 per hour. Some jobs at private employers offer a higher wage per hour.