2011 Metropolitan Council Livable Communities Demonstration Account (LCDA)
CALL FOR APPLICATIONS

Updated 4/18/11

The City of Minneapolis Department of Community Planning and Economic Development (CPED) is soliciting applications for the 2011 Metropolitan Council Livable Communities Demonstration Account (LCDA) Development Grant program. CPED will evaluate proposals through an established selection method and make recommendations to the Minneapolis City Council on up to six (6) applications to submit to the Metropolitan Council (only six applications may be submitted per city). Final funding decisions are expected from the Metropolitan Council in December 2011. ***Please note that the City is only soliciting applications for the Development Grant program, and not the Pre-Development Grant program.**

New City administrative procedures for 2011:

In 2010, the City Council adopted a City LCDA application processing fee and a LCDA grant award administration fee. The application fee of $750 is due with each LCDA pre-application submitted to the City. Applications not approved by the City Council for submittal to the Met Council will have their application fees returned. If the Metropolitan Council awards LCDA funds to a project, the City will also collect a 3% grant award administration fee, which will be collected at the time of execution of the subrecipient agreement between the City and the developer. No City or Metropolitan Council funds may be used to pay either fee.

Application Materials:

2011 LCDA Guidelines and Criteria
2011 City of Minneapolis LCDA Pre-Application and Required Attachments
2011 LCDA Ranking Tool

All applications within the City of Minneapolis, including those mailed to the address below, **must be received no later than 4:00 p.m. on Thursday, April 28, 2011.** Applications received after that time will not be accepted.

Send one paper copy and one electronic copy of the pre-application and attachments to:

Minneapolis Community Planning and Economic Development Department
ATTN: Purchasing (Metropolitan Council LCDA RFP)
Crown Roller Mill
105 Fifth Avenue South, Suite 200
Minneapolis, MN 55401-2534

The electronic copy may be submitted via email to Amy Geisler at amy.geisler@ci.minneapolis.mn.us

Important note: All applicants must review the Metropolitan Council's LCDA Funding Guidelines and Eligible Uses of Funds before completing the application. There are a number of important program changes this year. Applicants are encouraged to monitor the Metropolitan Council's and the City's website, as updated materials become available.

The City reserves the right to make changes to applications up to the time they are submitted by the City to the Metropolitan Council. The City also reserves the right to accept or reject all funding requests, and rescind the request for proposals.

Anticipated Schedule for City of Minneapolis 2011 Metropolitan Council LCDA Process:

April 11	City RFP released
April 28	City Pre-Application due at CPED (above address) by 4:00 PM
June 7	City Council Community Development Committee reviews Pre-Applications
June 17	City Council approves Pre-Applications
July 12	Final applications due at CPED (above address)
July 15	Final applications due at Metropolitan Council (delivered by City staff)

Applicants will be notified of the City Council's decision on which final applications will be forwarded to the Metropolitan Council after Friday, June 17, 2011, including instructions on preparing the final application for selected applicants.

Contact Amy Geisler at (612) 673-5266 or amy.geisler@ci.minneapolis.mn.us with any questions regarding the City of Minneapolis process for this program.

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