



MEMORANDUM

Date: September 2, 2004

To: Theatre RFP Respondents

From: Phil Handy, Sr. Project Coordinator

Re: Theatre Blueprint and Specifications Review

The following will be the process for reviewing and requesting copies of available architectural blueprints and specifications for the State, Orpheum, and Pantages Theatres.

1. The blueprints and specifications are available at the CPED office located in the Crown Roller Mill, Suite 200, 105-5th Avenue South, Minneapolis. NOTE: These represent the materials known and available to CPED at this time. CPED does not warrant or represent that such documents reflect as-built or existing conditions at the Theatres.
2. Contact Jerome Patton at (612) 673-5181 or jerome.patton@ci.minneapolis.mn.us to arrange for a date and time to review these materials.
3. Clearly mark and/or list any documents, pages, or sheets you wish to be copied. CPED will arrange for copies to be made at respondent's expense and will notify respondent when available for pick up.
4. We expect a CAD file of Pantages plans will be available soon. Those wishing to receive this CAD file should e-mail a request to me with the intended recipient clearly identified.