



Request for City Council Committee Action from the Department of BIS

Date May 9, 2006

To **Paul Ostrow, Chair, Ways and Means Committee**

Subject **Citation Issuance System Contract Execution**

Recommendation Authorize execution of a \$350,000 contract with Advanced Public Safety for citation applications, training, hardware, and services plus annual support and maintenance over 5 years.

Prepared by Nancy Larkey, Contract Administrator, 673-5494

Submitted by Karl Kaiser _____, 673-3910
Chief Information Officer

Approved by Steven Bosacker _____
City Coordinator

Prior Directives City Council approved on January 27, 2006 issuance of a Request for Proposal to providers of automated citation systems.

Permanent Review Committee (PRC) N/A

Policy Review Group (PRG) Not Applicable

Committee Presenter Karl Kaiser

Financial Impact: Project funded by the Police Department (0100-400-DT13) for \$336,538. BIS needs matching appropriations for both expense 6400-880-8870-880F5591 and revenue 6400-880-8870-3455 in the amount of \$336,538.

Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information).
- Action requires an appropriation increase to the Capital Budget or Operating Budget.
- Action provides increased revenue for appropriation increase.
- Action requires use of contingency or reserves.
- Business Plan: Action is within the plan.
- Other financial impact (Explain):
- Request provided to department's finance contact prior to the Committee Coordinator.

W&M - Contract with Advanced Public Safety

Community Impact (use any categories that apply) – Not Applicable

Background/Supporting Information Attached

The City of Minneapolis Police Department (MPD) plans on using portable electronic citation devices for those officers walking, driving motorcycles, and riding horses. This automated ticketing system will download onto the MPD management system and interface with Hennepin County's computer system.

Hennepin County regulations require prompt transmission of citation for the Traffic Violations Bureau and trial court purposes. The manual process presently used causes delays thus missing time requisites of Hennepin County. The manual process also consumes officer and staffing time.

This initiative includes the handheld device, download stations, software, backup power units, printers, recharging stations, cabling, any computer support, and related maintenance of the device and software,.

These units are durable, weather withstanding, pocket size and print capable.

The benefits to the officer are:

- Ability to issue citations of varying types
- Ability to perform daily activity reporting
- Identifying scofflaw
- Accessing information such as stolen vehicle identification, arrest warrants
- Reporting maintenance issues such as damaged meters, semaphores, signs
- Improving code compliance
- Access to MPD internal information regarding City unmarked vehicles

Advanced Public Safety's system provides these benefits as well as providing flexibility for changes to wireless technology.

The initial purchase allows 46 officers to use this technology. The contract has provisions to buy additional units as needed as well as accessories.