



Request for City Council Committee Action from the Department of BIS

Date May 9, 2006

To **Paul Ostrow, Chair, Ways and Means Committee**

Subject **Business Intelligence application Request for Proposal**

Recommendation Authorize execution of a contract with Cognos Corporation for Business Intelligence application, training, and services. Products and services of up to \$662,805 plus annual support and maintenance over 5 years may be purchased on an as-needed basis. This contract will not oblige the City to purchase any products or services.

Prepared by Nancy Larkey, Contract Administrator, 673-5494

Submitted by Karl Kaiser _____, 673-3910
Chief Information Officer

Approved by Steven Bosacker _____
City Coordinator

Prior Directives City Council approved on January 27, 2006 issuance of a Request for Proposal to Business Intelligence software providers

Permanent Review Committee (PRC) N/A

Policy Review Group (PRG) Not Applicable

Committee Presenter Karl Kaiser

Financial Impact: BIS Operating Appropriations are allocated for this purpose.

Financial Impact (Check those that apply)

No financial impact (If checked, go directly to Background/Supporting Information).

Action requires an appropriation increase to the Capital Budget or Operating Budget.

Action provides increased revenue for appropriation increase.

Action requires use of contingency or reserves.

Business Plan: Action is within the plan.

Other financial impact (Explain):

Request provided to department's finance contact prior to the Committee Coordinator.

W&M - Contract with Cognos Corporation

Community Impact (use any categories that apply) – Not Applicable

Background/Supporting Information Attached

The City of Minneapolis has worked on business intelligence initiatives to bring stakeholders, workers, and other interested parties the ability to reach a wide range of information in a more direct manner. Information includes reporting, analysis, scorecards, visual presentations including drill down, data integration and business event management.

Direct advantages to metadata capture and dissemination include:

- Reduce time spent searching a topic.
- Increase visibility of reports and other documents
- Improve the distribution of important information
- Increase accuracy resulting from reaching needed information
- A wider-range of outcome from searches will provide quality information.
- Allow bilingual reporting

BIS intends to establish business intelligence standardization to be used enterprise wide. The improved quality, search results, and unified information will benefit the City.

Cognos Corporation proposed a solution that accomplishes the objectives within financial limitations. The City piloted the products with success.

BIS will offer the range of software products to other departments at their request and expense. The contract amount estimate of \$662,805 is what BIS anticipates will be the cost. That cost includes software products, professional services, instructor-led training and training tapes. This contract will not oblige the City to purchase any products or services, but the City may purchase products and services over a 5 years period of up to \$662,805.

Further, BIS needs on-going support and maintenance of products at 20% of the cost of the software annually.