

## **Request for City Council Committee Action**

Date: May 16, 2006

To: Community Development Committee  
Referral to: Ways & Means / Budget Committee

Prepared by: Carsten Slostad (Phone 673-5150)

Approved by: Robert D. Miller, Director\_\_\_\_\_

**Subject: Increase of 2006 NRP Administrative Budget Appropriation**

**Summary of the Request:** Approve an increase of \$126,982.25 to the 2006 NRP Administrative Budget Appropriation to satisfy remaining 2005 budget obligations rolled over to the 2006 NRP Administrative Budget.

### **Recommendation:**

- (1) Approve an increase of \$126,982.25 to the 2006 NRP Administrative Budget to satisfy remaining 2005 budget obligations;
- (2) Amend the City of Minneapolis 2006 General Operating Resolution by increasing the Community Planning & Economic Development Department (CPED) agency Fund CNR—NRP Program Fund (CNR0-890-3550) appropriation by \$125,982.25;
- (3) Authorize the appropriate City officers to enter into any contracts or agreements needed to implement this request.

May 16, 2006

The Honorable Lisa Goodman, Chair  
Community Development Committee  
Minneapolis City Council  
315 City Hall  
Minneapolis, Minnesota 55415

The Honorable Paul Ostrow, Chair  
Ways and Means Committee  
Minneapolis City Council  
315 City Hall  
Minneapolis, Minnesota 55415

**Re: Increase of 2006 NRP Administrative Budget Appropriation**

Dear Chairpersons Goodman and Ostrow:

At its meeting on April 24, 2006 the Neighborhood Revitalization Program Policy Board approved and authorized an increase to the 2006 NRP Administrative Budget to satisfy remaining 2005 outstanding obligations that have been rolled over to the 2006 Administrative Budget.

The Policy Board approved an original 2005 NRP Administrative Budget of \$1,545,912. It increased that budget to \$1,656,855 through a separate action during 2005 to cover obligations rolled over from 2004.

At the end of the final period for making payments on expenditures for the 2005 Budget, there were various contracts, agreements and other obligations with unspent balances. These outstanding 2005 obligations totaled \$125,982.25 (see attached "2005 Remaining Obligations" memo).

In order to satisfy these obligations, it is necessary that we increase the 2006 appropriation by \$125,982.25.

2005 Budget (original)	\$1,545,912.00
2005 Budget (revised)	1,656,855.00
<u>2005 Expenditures</u>	<u>(1,642,297.69)</u>
2005 Unspent Budget	\$ 14,557.31

**Appropriation needed to meet remaining 2005 obligations \$ 125,982.25**

On April 24, 2006 the Policy Board passed the following resolution:

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) hereby approves an increase of \$125,982.25 to the 2006 NRP Administrative Budget to satisfy remaining 2005 budget obligations; and,

The Honorable Lisa Goodman  
The Honorable Paul Ostrow  
May 16, 2006  
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**RESOLVED FURTHER:** That the Board hereby authorizes the Director to request that the City Council and Mayor: [a] amend the 2006 City of Minneapolis General Operating Resolution by increasing the NRP Program Fund (CNR0) by \$125,982.25; and [b] authorize the appropriate City officers to enter into any necessary contracts or agreements to implement the activities above.

Pursuant to this resolution, I make the following recommendations for consideration by your committees:

**RECOMMENDATION:**

- (1) Approve an increase of \$126,982.25 to the 2006 NRP Administrative Budget to satisfy remaining 2005 budget obligations;
- (2) Amend the City of Minneapolis 2006 General Operating Resolution by increasing the Community Planning & Economic Development Department (CPED) agency Fund CNR—NRP Program Fund (CNR0-890-3550) appropriation by \$125,982.25;
- (3) Authorize the appropriate City officers to enter into any contracts or agreements needed to implement this request.

Sincerely,

Robert D. Miller  
Director

April 18, 2006

To: Robert D. Miller

From: Jack Whitehurst

Re: Remaining 2005 Obligations

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The following obligations under the 2005 Administrative Budget (Fund 2300) were outstanding at the end of the final 2005 accounting period:

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
MTN	Video services for NRP	\$13,950.00
Great America Leasing	Lease Agreement for NRP Copiers	\$19,510.80
Gavzy Group	NRP Information Systems Development	\$48.69
ISystems, Inc.	NRP Web and Information System Support	\$18,110.00
Mike Wilson & Assoc.	Audit Services	\$4,750.00
Margo Ashmore	Home Tour Coordination/Publication Services	\$9,750.00
Enpointe Technologies	Computer Hardware	\$2,492.11
City of Minneapolis - CPED	2004 NRP Administrative Fees	\$57,370.65
Total		\$125,982.25