



Request for City Council Committee Action from the Department of Community Planning & Economic Development

Date: June 6, 2006

To : Council Member Lisa Goodman, Community Development
Committee

Subject: West Broadway Safety Center Operational Plan and Temporary Location

Recommendation: 1) Authorize appropriate staff to enter into a lease agreement for a temporary location for the West Broadway Safety Center and in close proximity to the permanent location at 927 West Broadway, (2) Authorize appropriate staff to enter into a contract for professional services with Fourth Precinct CARE Task Force for operations, and (3) Amend the 2006 General Appropriation Resolution by increasing the Community Planning & Economic Development Agency Community Development 595 Levy (SCDO-890-8933) appropriation by \$100,000.

Previous Directives: On February 28, 2006, the City Council authorized staff to sell 1838 Dupont Ave N to Bobbie Fern to support a redevelopment at 927 West Broadway with the West Broadway Safety Center as a required tenant.

Prepared by: Erik Hansen, Senior Project Coordinator

Phone: 612-673-5022

Approved by:

Chuck Lutz, Deputy Director CPED

Mike Christenson, Director of Economic Development

Permanent Review Committee (PRC) Approval Not Applicable

Note: To determine if applicable see <http://insite/finance/purchasing/permanent-review-committee-overview.asp>

Presenter in Committee: Erik Hansen

Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information).
- Action requires an appropriation increase to the Capital Budget or Operating Budget.
- Action provides increased revenue for appropriation increase.
- Action requires use of contingency or reserves.
- Business Plan: Action is within the plan. Action requires a change to plan.
- Other financial impact (Explain):

- Request provided to department's finance contact when provided to the Committee Coordinator.

Community Impact (use any categories that apply)

Neighborhood Notification: Staff has not formally notified community organizations of this particular request. However, staff is working with the Jordan, Hawthorne, Near North, Willard Hay, and West Broadway stakeholder groups on the creation of an operational plan for the permanent West Broadway Safety Center.

City Goals: Build communities where all people feel safe and trust the City's public safety professionals and systems

Comprehensive Plan: N/A

Zoning Code: N/A

Other:

Background/Supporting Information:

The West Broadway Safety Center is a police-community led initiative that will enhance the law enforcement presence in the area and create a structure for collaboration on the development and implementation of area public safety strategies. CPED staff, working with Minneapolis Police Officers are developing an operational plan for this Safety Center in direct partnership with the area's community members. Staff expects that plan development will continue into the summer and fall.

CPED, working with the Minneapolis Police Department and Fourth Precinct CARE Task Force, will open a temporary site for the West Broadway Safety Center on June 15, 2006. This Center's permanent location will be at 927 West Broadway. The permanent Center will be under construction for the remainder of 2006. It is expected to open at the beginning of 2007. The temporary location will serve as a base for the West Broadway beat cops and the other officers, and provide space for staff to further develop and finalize the operational plan for the permanent Safety Center. The staff recommendation will allow staff to lease a temporary location near the permanent Safety Center and to staff the center during the transition.

Fourth Precinct CARE Task Force will provide staffing for the temporary location. This staff will act as the first point of contact for the public and will facilitate the creation of the Safety Center Advisory Board and the creation of the Safety Center operational plan. The permanent location will have a Crime Prevention Specialist from the Police Department as staff.

The proposed budget will include all expenses expected in the staffing, equipping, and operating the facility. Total expenses will not exceed \$100,000.

Proposed Budget

Staffing				
Title	Cost/Hour	Weekly Hours	Term(weeks)	Total
PT Contract	\$ 20.00	30	31	\$18,600.00
PT Contract	\$ 16.00	20	31	\$ 9,920.00
Total				\$28,520.00
Operations				
Item	Cost per	Quantity	Total	
Events	\$ 3,000.00	5	\$ 15,000.00	
Marketing Materials	\$ 6,500.00		\$ 6,500.00	
Safety Center CP Development	\$19,000.00		\$ 19,000.00	
Total			\$ 40,500.00	
Equipment				
Item	Cost	Total		
Office Furniture	\$ 2,000.00	\$ 2,000.00		
Technology	\$ 4,000.00	\$ 4,000.00		
Office Supplies	\$ 4,500.00	\$ 4,500.00		
Total		\$ 6,000.00		
Leasehold				
Item	Cost per ft. (annual)	Square Feet	Total	
Lease Rate and expenses	\$ 15.53	2000 sq.ft	\$ 15,530.00	
Tennant Improvements	\$ 2.00	2000 sq.ft	\$ 4,000.00	

Total Costs for June1- Dec 31, 2006

Staffing	\$28,520.00
Operations	\$40,500.00
Equipment	\$ 6,000.00
Leasehold	\$19,530.00
Contingency (5%)	\$ 4,727.50
Total	\$99,277.50