



Request for City Council Committee Action from the Department of Police

Date: September 30, 2011

To: Don Samuels – Chair, Public Safety and Regulatory Services
Committee

Referral to: Ways and Means, Full Council

Subject: Service Agreement with MorphoTrak

Recommendation: To enter into an extension agreement with MorphoTrak for maintenance and support of the LiveScan fingerprint system in the Police Crime Laboratory.

This is a General Fund expense.

Previous Directives: This agreement for maintenance of LiveScan system equipment in the Crime Lab was paid by the Minnesota Bureau of Criminal Apprehension and is now the financial responsibility of the Police Department.

Department Information

Prepared by: Wendy Guck
Approved by: Deputy Chief Robert Allen 
Presenters in Committee: Deputy Chief Robert Allen

Reviews

- Permanent Review Committee (PRC): Approval ___ Date _____
- Civil Rights Approval Approval ___ Date _____
- Policy Review Group (PRG): Approval ___ Date _____

Financial Impact *(delete all lines not applicable to your request)*

- No financial impact
- Action is within the Business Plan
- Request provided to the Finance Department

Community Impact

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Supporting Information

The Police Department purchased the LiveScan system and equipment in 2005. The LiveScan is compatible with the MN Bureau of Criminal Apprehension and the BCA originally paid for the maintenance and support agreement. The BCA will no longer pay for the maintenance agreement as of July 2011. The cost of the one-year agreement is \$8,512 and will be paid from the Police General Fund.