

Minneapolis Charter Management Proposal

1. City Administrator

There shall be a City Administrator to manage all of the city's functions and departments except Internal Audit, which reports directly to the Internal Audit Committee. The position of City Coordinator shall be eliminated and all of the duties of the City Coordinator shall be transferred to the City Administrator.

2. Appointment of City Administrator

- a) The mayor shall propose to the Executive Committee a candidate for the position of City Administrator every four years at the start of the mayor's term of office. The Executive Committee may recommend the candidate to the City Council for its approval. If the Executive Committee rejects the candidate, the Mayor shall propose another candidate;
- b) The City Administrator shall serve at the will of the Mayor. The Mayor may only terminate the City Administrator after consultation with the Executive Committee; and,
- c) The Executive Committee shall review the activities of the City Administrator in the management of all the city's functions and departments. Annually, the Executive Committee shall set objectives for the city administrator, review his/her performance, and recommend any compensation adjustments.

3. Appointment of City Department Heads

The city administrator shall propose to the Mayor a candidate for each City Department Head. The Mayor may choose to recommend each candidate to the Executive Committee. The Executive Committee may recommend each candidate to the City Council for its approval. If the Mayor, Executive Committee, or City Council rejects any candidate, the City Administrator shall propose another candidate.

4. City Department Heads Reporting

The City Administrator shall manage each of the Department Heads. City Department heads serve at the pleasure of the City Administrator with no term of office. Any recommendation of the City Administrator to terminate a department head must be approved by the Mayor after consultation with the Executive Committee. Annually, the City Administrator shall set objectives for each department head, review his/her performance, and recommend any compensation adjustments.