



**Request for City Council Committee Action
From the Departments of Public Works and Procurement**

Date: October 11th, 2011
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Betsy Hodges, Chair Ways and Means Committee
Subject: **Approval of Official Publication No. 7507 Bids for OEM Parts and Service - Sweepers, Packers, Versa-Lifts**

Recommendation:

Acceptance of the sole bid of ABM Equipment and Supply, LLC for an estimated annual expenditure of \$100,000.00 to furnish and deliver OEM parts and repair labor for sweepers, packers, versa-lifts equipment as needed through December 31st, 2012, as follows:

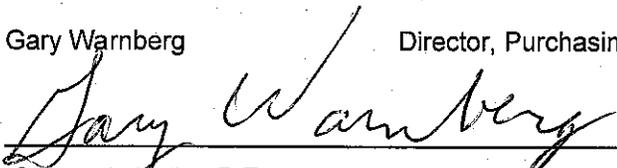
1. Shop Labor Rate	per hour	\$110.00
2. Field Labor Rate	per hour	\$110.00
3. Mileage Charge to transport City Vehicles	per milt	\$ 10.00

Bidder offers to extend terms for one (1) additional 12 month period at the sole option of the City of Minneapolis.

Terms are net-30 days F.O.B.: Destination

This has been approved by the Civil Rights Department.

Prepared by: Gary Warnberg Director, Purchasing



Approved by: Steven A. Kotke, P.E. Director, Public Works

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain): Action is within Budget
- Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of one (1) bid received on Official Publication No. 7507 Bids for OEM Parts and Service - Sweepers, Packers, Versa-Lifts

Attachments - Staff Recommendation
Tabulation Sheet

cc: J. Patterson
J. Burns



Minneapolis
City of Lakes

**Department of
Public Works**

Steven A Kotke, P.E.
City Engineer
Director

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To: David Schlueter, Purchasing

From: William Gauthier, PW/FSD Maintenance Manager ^{WG}
James Patterson, PW/FSD Supervisor – DC ^{JHP}

Date: September 19, 2011

Subject: Official Publication 7507 – OEM Parts & Services for
Sweepers, Packers, Versalifts – ABM Equipment, Sole
Source Bidder

ABM Equipment has been a past vendor and has performed at acceptable levels. Their current bid has an hourly shop rate of \$110.00 per hour, which is below the average local hourly market rate of shops providing similar services.

Fleet Services Division (FSD) is an Internal Service Fund. Because it meets with customers on a quarterly basis to review their Fleet costs and budgets, the proposed contract amount of \$100,000.00 is within the appropriate cost range.

It is FSD's recommendation to accept ABM Equipment as the vendor on this contract.



"BIDS FOR OEM PARTS & SERVICE - SWEEPERS, PACKERS & VERSA-LIFTS" - P/W - Equipment

Official Publication 7507
 Bids opened 10 AM, Local
 Time, August 16th, 2011
 Minneapolis MN

Towsley
 Ford
 ABM
 Equipment
 + Supply Inc

- 1 Discount off Published List Prices OEM Parts %
- 2 500 hours - Shop Labor Rate \$/hr
- 3 30 hours - Field Labor Rate \$/hr
- 4 Mileage charge to transport City Vehicles to & from City Sites \$/mi
- Bidder offers to extend one (1) add'l 12 month period Y/N

NO BID
 0
 110.⁰⁰
 110.⁰⁰
 10.⁰⁰
 Y

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

Cheryl C. Gnoetterm
 FOR THE: FINANCE OFFICER

Cheryl C. Gnoetterm
 ASST. DIRECTOR, PURCHASING