



**Request for City Council Committee Action  
From the Department of Regulatory Services**

**Date:** December 8, 2006  
**To:** Honorable Don Samuels, Chair, Public Safety and Regulatory Services Committee  
**Referral to :** Honorable Paul Ostrow, Chair of Ways and Means Committee

**Subject:** Pre-payment of Regulatory Services commitment of \$400,000 to Property Services for lease and build-out of space at Hamilton School, 4119 Dupont Ave. N., Minneapolis. Changes in the original lease location and delays in lease signing have made completion of the space in 2006 impossible, but the space is needed in 2007 in order to allow for the expansion of the Minneapolis Development Review Center. The lease and fund commitment from Regulatory Services was previously approved by Council in March of 2006 with a location change in June of 2006.

**Recommendation:** Approval of the pre-payment and fund transfer from Regulatory Services accounts 0100-835-5100, 5130 and 5082 in the amount of \$400,000 with an increase in appropriations to PW Property Services account 6200-680-6836 and receive revenue in 6200-680-6840-3455.

**Previous Directives:** Approved at Council on March 10, 2006 of lease action and Regulatory Services financial commitment.

**Prepared or Submitted by:** Clara Schmit-Gonzalez, Deputy Director, Regulatory Services Operations and Administration

**Presenters in Committee:** Burt Osborne, Director, Licenses, Environmental Management and Operations.

Approved by: \_\_\_\_\_  
Rocco Forte, Assistant City Coordinator, Emergency Preparedness and Regulatory Services

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain): Transfer of 2006 dollars from Regulatory Services to PW Property Services for lease space.

Action is within the department Business Plan

**Community Impact:** Not applicable  
Neighborhood Notification  
City Goals  
Comprehensive Plan  
Zoning Code  
Other

### **Background/Supporting Information**

Early in the 2006 discussions were held with Greg Goeke, Facilities Manager for Public Works about obtaining remote office space for Regulatory Services inspectors. This space was needed to facilitate the expansion of the Minneapolis Development Review Center in the Public Service Center and to provide for Geographic Service Delivery. Service efficiencies were anticipated with the inspectors located in their service districts.

Mr. Goeke obtained Council approval to negotiate a lease with the Regulatory Services financial commitment of \$300,000 on March 10, 2006. The first negotiations were in the end not successful. Subsequently, the Hamilton School site at 4119 Dupont Ave. N. was obtained in June of 2006, however, contract negotiation took longer than anticipated. Because of that the space will not be completed prior to year's end. However, Regulatory Services will need this remote space in 2007 to accomplish it's Business Plan initiatives. To make this possible, we request the approval of a transfer of 2006 dollars to PW Property Services to pay for this space. Payment should be received from Regulatory Services 0100-835-5100, 5130 and 5082 in the amount of \$400,000 with an increase in appropriations in property services account 6200-680-5130 and receiving revenue in property services 6200-680-6826. This is based on a more detailed cost analysis by Property Services.