



**Request for City Council Committee Action  
From Community Planning and Economic Development Department**

**Date:** July 23, 2003

**To:** Community Development Committee

**Referral to:** none

**Subject:** Focus Minneapolis Initiative/CPED

**Recommendation:** Receive and file status report

**Previous Directives:** Original resolution passed September 13, 2002 included various staff directives and report dates; subsequent directives addressed the development of legislation (November) and community development strategic planning (December).

**Prepared or Submitted by:** Jeff Schneider, CPED Project Manager, 673-2047

**Approved by:** Lee Sheehy, Interim Director CPED

**Presenters in Committee:** Jeff Schneider, CPED Project Manager

**Financial Impact** (Check those that apply)

- No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

**Community Impact**

Neighborhood Notification: N/A  
City Goals: N/A  
Comprehensive Plan: N/A  
Zoning Code: N/A  
Other: N/A

**This is a bi-weekly status report on Focus Minneapolis and CPED.**

## **CPED Ordinance**

The CPED ordinance, which is the subject of a public hearing at this same committee meeting, is covered in a separate staff report and so will not be discussed in detail here. The report is available either from Jeff Schneider or Julie Bartell in the City Clerk's Office.

## **NRP/Citizen Engagement**

The Council held a study session on this topic on July 18<sup>th</sup>, which included presentations from Deputy Mayor David Fey, Bob Miller, Gretchen Nicholls and David Rubidor, and Council Member Lane. An extensive package of background materials was distributed to Council Members and made available to the public at the study session. Copies are available from Bob Cooper at 673-5239.

At its meeting on July 21, the NRP Policy Board approved a resolution supporting the proposed NRP ordinance amendments by Council Member Lane, plus an additional request for CDBG or other funds up to a total of \$11 million annually for the years from 2003 to 2008. The resolution also supported retention of the Policy Board as an independent Joint Powers Board, with its own staff.

The joint Community Development/Ways & Means Committee public hearing on CM Lane's proposed amendments to the NRP ordinance and his proposed resolution regarding discretionary development funding has been rescheduled to Monday, August 4<sup>th</sup> at 1:30 p.m.

## **One Stop Shop**

The Development Workflow Project Proposal was presented to the newly formed Project Steering Committee on Wednesday July 16. The Workflow Steering Committee is made up of Department Directors from CPED, Public Works, Human Resources, Fire, BIS, and Regulatory Services - all departments involved in providing development process staff and services. At the meeting, project team staff emphasized that the proposal is a planning document presenting a schedule and approach to gathering business requirements from all affected departments to implement business requirements-driven solutions. In addition, the proposal lays out departments' roles and responsibilities in the project, and provides a description of expected deliverables within the next two years.

This document is being reviewed by department directors and routed for signatures, and will be presented to the Mayor on Wednesday July 23. The next steps in the project are to gather business requirements (some of which are already developed) and continue communication, organizational planning, and space planning for the One Stop Development Review Center.