



Request for City Council Committee Action

Date June 12, 2002

To Ways & Means/Budget Committee

Prepared or Submitted by: Anthony Lopez Phone: 335-6031

Approved by: John Bergquist _____

Ann Eilbracht _____

Subject: Minneapolis Convention Center Facility Operations Supervisor to be Hired at Step 6

Presenters in Committee: Anthony Lopez

Recommendation: That James Berg in his hiring as Facility Services Supervisor be authorized to start at step 6 of the salary schedule due to the candidate's current salary and work experience.

Financial Impact (Check those that apply)

No financial impact (If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Funds are available within the Convention Center Operations Fund 0760.

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information

Following an extensive search and interview process I have selected James Berg as the new Facilities Services Supervisor. James clearly stood out among all other candidates, due to his education, experience and personal interview.

The new Facilities Services Supervisor is the last step in the reorganization process of the Facilities Operations Department at the Convention Center. This position is key in providing for our clients and public as never before with 7 days a week 24 hours a day coverage. James will manage the day to day activities of two previous separate groups (Engineers and Custodial) and will have responsibility for all building services, maintenance and upkeep. James' present salary (\$58,000/year) is above what I am able to offer (3rd step \$50,961). This is why I am requesting that we start James at step 6 (\$58,994).

I believe that his vast experience and education would warrant this salary. James comes to us from the Northland Inn in Brooklyn Park where he is currently the Chief Engineer of Property Operations.

Education and experience:

- **Supervisory experience** - 23 years with each position gaining more responsibility.
- **Public service experience** of over 7 years with the University of Minnesota and The Minneapolis Auditorium.
- **Boiler and Steam experience** - 29 years. He has even operated generating and distribution plants with increasing responsibility.
- **Corporate Safety and Health Director**, Ogden Energy Group (1996-1998). His safety training and experience dates back to 1979. Jim has a tremendous amount of education and knowledge in safety systems and programs.
- **Chilled water system experience** - 18 years of chilled water experience at various positions, in public and hospitality industry.

Licenses:

- Chief "A" Engineer License #032072-CA with the State of Minnesota.
- ASME (QRO P-0812) Operating Provisional License for the Operation of a Waste to Energy Facility

Certifications:

- B.S., Engineering, Kennedy Western University, Major: Safety Engineering
- National Safety Council (NSC), Advanced Safety Certification
- OSHA Scaffolding Inspection School, Competency Certification
- Dunwoody Industrial Institute, HVAC Refrigeration
- Hennepin County Technical College, Associates Degree Marketing
- US Coast Guard, Boiler Technical School.

James' current salary is equitable with Step 6 of the approved salary scale for the position of Facilities Services Supervisor.

