

CONVENTION & EVENT FUND ADVISORY COMMITTEE

December 1, 2003

Minutes

Present (via e-mail) Cornell Moore, Charles Zelle, Tom Chase, John Bergquist, Fay Beauchine, Sharon Bredeson, Greg Ortale, Marido Huber, Judy McElheney.

Greg Ortale advised that the current balance in the Convention Fund as of October 31, 2003 is \$117,250. The Fund received contributions as a result of the International Municipal Lawyers Association (IMLA) 2003 convention in the amount of \$112,250. That convention took place in October 2003. GMCVA received a contribution of \$5,000 from the Target Corporation, \$4,400 of which was restricted to the TC Tix Program for 2003.

The GMCVA has paid the expenses incurred to date for the IMLA convention and therefore needs to be reimbursed. By e-mail response, it was moved by Cornell Moore, to forward the proceeds of \$112,250 from the Convention Fund to the City of Minneapolis who will then reimburse the GMCVA for the IMLA expenses. This motion was seconded via e-mail by Charles Zelle and approved by those responding.

It was also moved by Tom Chase to forward the proceeds of the \$5,000 donation from the Convention Fund to the City of Minneapolis who will then reimburse the GMCVA towards the TC Tix expenses incurred in 2003. This motion was seconded via e-mail by John Bergquist and approved by those responding.

Greg Ortale advised that a meeting of the Convention Fund will be held early next year to discuss any outstanding issues.

Respectfully submitted by:

Judy McElheney