



Request for City Council Committee Action

Date August 16, 2004

To Ways and Means Committee

Prepared by Nancy Larkey Phone 673-5494

Submitted by Karl Kaiser _____

Approved for Submittal John Moir _____

Subject **BIS Master Contract Scope Increase**

Presenters in Committee Nancy Larkey

Recommendation Increase amount of scope 01 by \$200,000 for Victor Bresin under contract C-17829 with Venturi Technology.

THIS ACTION HAS NO FINANCIAL IMPACT.

Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information

The BIS Master Contract process was approved by City Council on December 29, 2000 and extended by City Council action on April 16, 2004. Each scope under the contract is limited to \$200,000 before City Council action is required to increase the scope. The scope for Victor Bresin will reach the maximum soon. BIS needs this resource to continue the project management of the City Attorney Case Management system. Therefore, BIS requests an increase of \$200,000.