

September 12, 2005

To Whom It May Concern:

As you are aware, the Minneapolis Police Department's License Investigations Division has the responsibility to conduct compliance checks at licensed liquor outlets. These are done in an effort to eliminate the access of alcoholic beverages to those under 21 years of age. The availability of both bar, restaurant and in-room services at City hotels and motels provide the License staff with a unique challenge when it comes to these checks.

I understand that enforcement through compliance checks may have been conducted less often than desirable in the hotel and motel industry but I believe that the future may offer the Police Department more opportunity to conduct these checks.

The effort is not to surprise anyone with this elevated enforcement but to ensure that all venues have compliance checks to ensure that minors do not have access to alcohol. This letter and a presentation scheduled at one of the Minneapolis Hotel Association meetings will eliminate the "surprise" element that would come without any announcement.

I have some suggestions that may reduce the risk of serving underage patrons:

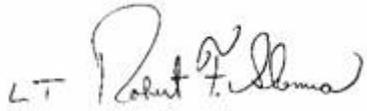
1. If a room has a refrigerator or bar, that is stocked with alcoholic or malt beverages of any type, all of the potential occupants should be asked if they are 21 years of age or older. If the answer is no then the refrigerator or bar should be emptied of the above items or the refrigerator or bar should be equipped with a locking mechanism that will secure the alcoholic beverages while the room is occupied by someone under the age of 21 years of age.
2. If a room has a refrigerator or bar, that is stocked with alcoholic or malt beverages of any type, the renting occupant should be asked for identification at the time of check-in (valid passport, state issued driver's license or state issued identification are the only acceptable forms of identification). If the party is under 21 years of age the party should not be allowed to rent a room with a refrigerator or bar that contains alcoholic beverages.
3. Ensure that your restaurant and bar employees have had alcohol server training by an authorized source of that training.
4. Advise over 21 occupants, at check in time, that if they are accompanied by someone under the age of 21 years, that is not their child, that it is unlawful for them to furnish alcoholic beverages to that party. It is a gross misdemeanor violation that is punishable by a fine up to \$3,000.00 and/or a jail sentence up to 1 year.

These are not mandatory directives but only suggestions that may help you to minimize your establishment's risk of serving underage parties.

If you have any questions, please feel free to call me at 612-673-3803.

**APPENDIX A**

Thank you,

A handwritten signature in black ink. The signature is written in a cursive style and includes the text "LT Robert Skomra".

Lt. Robert Skomra, commander  
Minneapolis Police License Investigations Division  
(612)673-5403