



## Request for City Council Committee Action From the Department of Public Works

**Date:** July 26, 2005  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Subject:** Request to add 3 FTE's for Clean City functions, within existing Fund appropriations

**Recommendation:**

Authorize addition of three FTEs to the Public Works Solid Waste and Recycling Business Line, for Clean City functions. No additional appropriation is required.

**Previous Directives:**

**Prepared by:** Susan Young 612-673-2433

**Approved by:**

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Klara A. Fabry, P.E., City Engineer, Director of Public Works

**Presenters:** Susan Young

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information:**

The short version of the Mission of the Solid Waste and Recycling (SW&R) Business Line is, "Clean City is Job One." To that end, SW&R has partnered with City departments, neighborhood groups, business groups, individuals and others to accomplish Clean City activities. These activities have come to include dirty collection point cleanups, enforcement of the alley-side house number ordinances, litter container services and adoption programs, illegal dumping investigations and cleanups, the accelerated cleanup program for partnering neighborhoods, special event collections, and a variety of other functions. SW&R has tried to take on these expanding activities without significant additions in force.

Reductions in force in other City areas have highlighted the need for SW&R to use its expertise and procedures to “take up the slack” when needed to meet the Clean City mission. Recent examples include the Graffiti Hotline with coordination of graffiti documentation and removal activities, enforcement of dirty collection point standards at commercial dumpsters, and identification of alley brush violations. Increases in Clean City activities have been especially demanding of Foremen efforts, as the Foremen must document the need for billed services, and are our “in the neighborhood” customer education forces. All of the added activities are necessary to our Clean City mission, and will continue to improve neighborhood livability, but require additional personnel.

It is requested that 1.5 additional Solid Waste and Recycling Workers, 0.5 data entry positions and 1.0 Field Foremen be authorized for the Business Line. This is an increase in number of FTEs, however no additional appropriation is necessary due to savings from vacancies in administrative areas, and revenue from Clean City activities, that allow funding of these positions within the authorized Fund expenditures. To clarify, the requested action pertains to the 2005 budget. The positions are already addressed in the 2006 budget request to the Mayor.