



**Request for City Council Committee Action
From the Departments of Public Works and Procurement**

Date: August 26, 2008
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Paul Ostrow, Chair Ways & Means Committee
Subject: **Approval of Official Publication No. 6996 -- Bids for Liquid Hydrochloric Acid**

Recommendation:

Acceptance of the bid of Hawkins, Inc. for an estimated annual expenditure of \$ 150,000.00 to furnish and deliver hydrochloric acid to Public Works Water Department, as follows:

Hydrochloric Acid (dry basis) Price pre ton delivered by Tank Truck \$ 1,089.00
Hawkins Inc. #800812

Vendor offers to increase quantities up to 100% at bid prices for the length of the contract.

Terms are net 30 days. F.O.B.: Destination.

Prepared by: Gary Warnberg Director, Procurement

Approved by: Steven A. Kotke, P.E. Director of Public Works

Permanent Review Committee (PRC) Approved _____ Not Applicable XXX
Policy Review Group (PRG) Approved _____ Not Applicable XXX

Reviews:

Civil Rights Approval Approved XX Date 07-30-2008

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

- Action requires an appropriation increase to the Capital Budget
 Action requires an appropriation increase to the Operating Budget
 Action provides increased revenue for appropriation increase
 Action requires use of contingency or reserves
 Business Plan: X Action is within the plan Action requires a change to plan
 Request provided to department's Finance Department contact when provided to the Committee Coordinator

Community Impact

Neighborhood Notification: Not Applicable
City Goals: City's infrastructure will be well maintained
Comprehensive Plan: Not Applicable
Zoning Code: Not Applicable

Background/Supporting Information:

Tabulation of one (1) bid received on Official Publication No. 6996 for Hydrochloric Acid is attached.

Please refer to enclosed Staff Memo.

Attachments - Staff Recommendation
Tabulation Sheet

cc: S. Reznia
C. Catlin
M. Taylor

**WATER TREATMENT AND DISTRIBUTION SERVICES DIVISION
DEPARTMENT OF PUBLIC WORKS
CITY OF MINNEAPOLIS**

M E M O R A N D U M

TO: Connie Beck
FROM: Chris Catlin
DATE: July 15, 2008
RE: Hydrochloric Acid Bid OP 6996

I recommend award of the hydrochloric acid bid to Hawkins Water Treatment Group for a cost of \$1,089 per dry ton. Hawkins provided the only bid, however, other chemical vendors were invited to bid through the public bidding process.

To ensure that we are getting competitive bids, we checked with several other utilities. Their pricing is as follows:

Little Falls: \$3,203
St. Paul: \$2,642
St. Cloud: \$2,322
Hawkins price to Minneapolis: \$1,089

Our pricing is substantially lower due to our bulk purchasing and larger quantities delivered.

"BIDS FOR LIQUID HYDROCHLORIC ACID" - P/W Water

Official Publication #6996
 Bids Opened 10 AM, CDST
 July 9, 2008
 Minneapolis, MN

*Hawkins,
 DBA Hawkins
 Water
 Treatment
 Group*

Hydrochloric Acid (dry basis)
 per ton del. By tank truck

\$

1,089.00

Manufacturer Name

*Hawkins
 Inc.*

Bidder offers to increase qtys
 up to 100%

Y/N

yes

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

P. O'Brien

FOR THE: FINANCE OFFICER

Christie Beck for

ASST. DIRECTOR, PURCHASING