



Request for City Council Committee Action From the Department of Public Works

Date: July 10, 2007
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Subject: Request to enter into a Memorandum of Understanding with Hennepin County to reestablish section survey monuments within the City limits.

Recommendation:

Authorize City Officials to negotiate and enter into a Memorandum of Understanding with Hennepin County to reestablish section survey monuments within the City limits.

Previous Directives:

None

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Approved by:

Steven A. Kotke, P.E., Director of Public Works

Presenters: Robert Carlson, P.E., Transportation Planning and Engineering

Permanent Review Committee (PRC) Approval _____ Not applicable X

Policy review Group (PRG) Approval _____ Not applicable X

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within the plan. Action requires a change to plan.
- Other financial impact (Explain):

- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

Neighborhood Notification: Not applicable

City Goals: Not applicable

Comprehensive Plan: Not applicable

Zoning Code: Not applicable

Background/Supporting Information

Public Works is requesting that the proper City Officials be directed to execute a Memorandum of Understanding (MOU) with Hennepin County to reestablish section survey monuments within the City limits. Over time the monuments that were established in 1875 have become lost or obliterated and there is a lack of continuity of records regarding their true nature of the remaining monuments. It is the mutual wish of the County and the Public Works Department to collaborate to recertify the location of, and set, landmarks at the public land survey corners (section corners) within the City limits and to recreate a permanent fixed basis for the establishment of land boundaries within the City.

The proposed MOU is to be in effect for five years and requires both the County and the City to research their respective records for information to assist in reestablishing section corners within the City. Once information from all available records has been researched, the Hennepin County Surveyor will reestablish the section corners with a new survey iron monument. Further, the Hennepin County Surveyor will maintain the monuments and from time to time check to determine if they have been disturbed, as is done with the rest of Hennepin County. Further obligation proposed for the City would be to provide the iron monuments and provide traffic control during the time to physically set the monuments in the field. Since this is to be done over a five year period, the City expenses are expected to be minimal and would be part of the operating budget for Public Works, Transportation Planning and Engineering Division. The estimated cost of \$8,500 to \$9,000/ year is broken done as follows: Approximately \$2,000 a year to purchase monuments, traffic control is estimated to average \$2,500 - \$3,000 per year, but will vary greatly depending on location and finally our research time is estimated to cost another \$4000 per year.