



## Request for City Council Committee Action From the Department of Finance

**Date:** June 14, 2011

**To:** Honorable Betsy Hodges, Chair Ways & Means Committee

**Subject:** **Property Disposition Fund**

**Recommendation:**

- a) That the proper City officers be authorized to utilize up to \$100,000 (Fund 6200 Department 90110923 Project Number 680PROP) for site, security and electrical improvements to the 1200 Currie Avenue and 198 Aldrich Avenue locations.
- b) The appropriation for the 2011 Operating Budget for Property Services (Fund 6200 Department 6800000) be increased by \$100,000 to cover applicable expenses. The current cash balance of the Property Disposition Fund would be decreased by up to \$100,000

**Previous Directives:**

- January 23, 2009 – Council approves sale of 165 Glenwood Avenue to Community Housing Corporation
- June 20, 2008 – Council approves proceeds of Property Disposition Fund to be used for City's strategic space plan.

**Prepared by:** Greg Goeke, Director of Property Services, 673-2706

**Approved by:**

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Kevin Carpenter, Chief Financial Officer, Finance Dept.

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Steven Bosacker, City Coordinator

**Presenters:** Greg Goeke, Director of Property Services

**Reviews**

Permanent Review Committee (PRC): Approval \_NA Date

Civil Rights Approval Approval \_NA Date

Policy Review Group (PRG): Approval \_NA Date \_\_\_\_\_

## **Financial Impact**

Action requires an appropriation increase to the Operating Budget

Dept Name: Property Services

Fund Name: 6200 Lands and Buildings

Amount: \$ 100,000

Action is within the Business Plan

Request provided to the Finance Department

## **Community Impact**

Neighborhood Notification: NA

City Goals: NA

Comprehensive Plan: NA

Zoning Code: Within City Requirements

## **Background/Supporting Information**

On May 12<sup>th</sup> the City closed on the sale of the 165 Glenwood Avenue Property to Community Housing Development Corporation. The City received \$832,156 for the fair market value of the property. The proceeds have been deposited into the Property Disposition Fund (Fund 6200 Department 90110923 Project Number 680PROP) as per Council approved process and procedure for the sale of real estate property utilized for municipal operations.

The 165 Glenwood Avenue property was utilized for secured storage for Heavy equipment and vehicles utilized by Public Works. The inventory has been dispersed to several existing City sites. The 1200 Currie Avenue and 198 Aldrich sites will require site, security and electrical improvements to properly store and secure these high cost City assets. The scope of work will include installing motorized gates that will be controlled through access cards, CCTV cameras, TRAKA key control systems, and electrical outlets for equipment. The FSAM committee has reviewed and approved this request.

Proceeds from the Property Disposition Fund are limited by Council action for specific purposes. Staff requests the use of up to \$100,000 from the Property Disposition Fund to mitigate the loss of secured storage at the 165 Glenwood Avenue site. The remaining proceeds from the sale will remain in the cash balance of the Property Disposition Fund.

Attachments: None

CC: Doreen Bragstad, Finance  
Steve Kotke, Public Works  
Chris Backes, Property Services  
Art Thomas, Property Services