



## Request for City Council Committee Action

Date: May 6, 2004

To: Health and Human Services Committee

Referral to: Ways and Means Committee

**Subject: Requesting ratification of a contract entered into on September 8, 2003 between the City's Inspections Department's Environmental Services and the National Association of County and City Health Officials (NACCHO) to implement announced inspection strategies for Risk 1 food establishments in the City of Minneapolis and requesting permission to extend that agreement.**

### Recommendation

That your Committee recommend that the City Council ratify a contract entered into on September 8, 2003 with the National Association of County and City Health Officials (NACCHO) to implement announced inspection strategies and associated activities for Risk 1 establishments in the City of Minneapolis; further, that proper officials be authorized to execute an amendment to the agreement, extending it to May 31, 2005.

### Previous Directives

Your committee recommended and the City Council passed a resolution on June 6, 2003 authorizing proper city officers to accept a grant award of \$50,000 from the National Association of County and City Health Officials (NACCHO) to provide funding to implement announced inspection strategies and associated activities for Risk 1 establishments in the City of Minneapolis and that said grant funds be appropriated to the Department of Regulatory Services.

Prepared or Submitted by: Brian Olson

Approved by:

---

Merwyn Larson, Director, Inspections

---

Lori Olson, Interim Assistant City Coordinator, Licenses and Regulatory Services

---

John Moir, City Coordinator

Presenter in Committee: Curt Fernandez, Brian Olson

**Financial Impact** (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain): Action is within grant budget
- Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information**

In April of 2003, the National Association of County and City Health Officials announced a grant award of \$50,000.00 to the City of Minneapolis to implement an announced inspection program for all Risk I (full service/complex food preparation) establishments. An authorization to accept these grant funds for this purpose was passed by the City Council on June 6, 2003. Subsequently, a contract was executed with NACCHO for the time period April 1, 2003 to May 31, 2004 to implement the program. The city has received the funds from NACCHO. We are requesting ratification of this contract and authorization to execute an amendment extending the agreement until May 31, 2005. This is a non-standard contract and per the recommendation of the City Attorney this type of agreement requires council approval.