



## Request for City Council Committee Action from the Department of Police

Date: January 8, 2010  
To: Don Samuels – Chair, Public Safety and Health, Energy and Environment  
Committee  
Referral to: Ways and Means, Full Council

**Subject: Permission to Enter into Contract with the Millennium Hotel as a  
Conference Site**

**Recommendation:** That the proper officials be authorized to execute a contract agreement with the Millennium Hotel for a Police Department sponsored international annual conference to focus on East African law enforcement issues.

### Previous Directives:

Prepared by: Wendy Guck, 673-3415  
Approved by: Deputy Chief Janee Harteau  
Presenters in Committee: Deputy Chief Janee Harteau

### Reviews

- Permanent Review Committee (PRC): Approval \_\_\_ Date \_\_\_\_\_
- Civil Rights Affirmative Action Plan Approval \_\_\_ Date \_\_\_\_\_
- Policy Review Group (PRG): Approval \_\_\_ Date \_\_\_\_\_

### Financial Impact

- No financial impact
- Request provided to the Finance Department when provided to the Committee Coordinator

### Community Impact

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

### Supporting Information

The Police Department requests permission to enter into a contract agreement with the Millennium Hotel as a site for a department-sponsored international 5th Annual East African Area Studies Group Conference to focus on East African law enforcement issues. The

conference will be funded with registration fees from the conference participants and the Minnesota Joint Analysis Center, of which Minneapolis is a member, is serving as the fiscal agent. The contract amount is for \$14,556 and includes for three conference days conference room rental, continental breakfasts, and guest parking discounts.