

Rules of the City Council

[Amendment for Audit Committee]

Draft – for discussion purposes only

Rule 11. Standing Committees

(A) Standing committees are established as follows and consist of the numbers of appointed members as indicated. Members shall be appointed by majority vote of the council and shall be changed from time to time by a majority vote of the council. Except as otherwise indicated, a majority of the members of a committee shall constitute a quorum. In no case shall a council member serve simultaneously on the Community Development and Ways & Means/Budget committees.

Council Members	Quorum	
6 (3 council members, 3 citizens)	4	Audit
5	3	Claims
13	7	Committee of the Whole
6	4	Community Development
13	7	Elections
6	4	Public Safety and Health
6	4	Regulatory, Energy and Environment
13	7	Rules
13	7	Taxes
6	4	Transportation and Public Works
6	4	Ways and Means/Budget
6	4	Zoning and Planning

(B) When the committee on taxes is serving as the board of equalization to consider applications for adjustment of assessed valuation of property, the chair may designate members of the committee to act as a hearing panel to obtain evidence and make recommendations to the entire committee which shall review the evidence and recommendations for purpose of submitting its report as the board of equalization.

(C) Temporary appointments to fill vacancies on committees, including chairs and vice-chairs, may from time to time be made by the president pending action by the council.

(D) When a license or license application has been referred to the committee on Regulatory, Energy and Environment for action requiring an evidentiary hearing, the chair of the committee may designate three (3) members of the committee to act as a hearing panel, and may appoint one of the members so designated to act as chair of the hearing panel. The hearing panel shall conduct a hearing, obtain evidence, and make a report and recommendation directly to the full council.

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Rule 12. Order of Business

In the ordinary transaction of business, the following order shall be observed:

1. Adoption of agenda.
2. Acceptance of minutes.
3. Presentation of claims, petitions and other communications.
4. Reports from officers and departments of the city.
5. Reports from standing committees in alphabetical order.

a. Joint committee reports: A report shall be considered a joint committee report if it is acted upon simultaneously by two or more committees meeting together. The report shall appear at the end of the agenda of the first committee listed.

b. Referred committee reports: A report shall be considered a referred committee report if it is acted upon by one committee and then referred to another committee(s). If a referred committee report is not amended or otherwise modified by any committee(s) to which it has been referred, the report shall appear at the end of the agenda of the originating committee with a notation of the committee(s) to which the report has been referred. If a referred committee report is different from the report of the originating committee, all reports shall appear at the end of the agenda of the committee which took the first action in order of their referral.

c. Matters originating in two committees simultaneously: These reports shall appear on the agenda under the first committee listed.

6. Reports from special committees.

7. Reports from the Audit Committee.

~~7~~ **8.** Motions.

~~8~~ **9.** Resolutions.

~~9~~ **10.** Unfinished business.

~~10~~ **11.** New business.

~~11~~ **12.** Announcements. Announcements shall be limited to notification of public events or programs of community-wide significance and interest. Concerns or matters of current, pending, or future Council deliberations are not considered announcements. Council Members may not report on their activities or accomplishments.