



## Request for City Council Committee Action From the department of BIS and Purchasing

Date May 10, 2004  
To Ways and Means Committee  
Prepared Gary Warnberg Director, Purchasing  
Approved by Karl Kaiser Director, BIS

**Subject Official Publication No. 6225 - Bids for IVR Equipment - Install and Accessories**

**Presenters in Committee** Karl Kaiser Director, BIS

### Recommendation

We wish to, recommend an increase to Official Publication No. 6225 for IVR (Integrated Voice Response) Equipment - Install and Accessories in the amount of \$ 229,137.00 for a new expenditure of \$ 379,137.00 to provide all equipment and labor required for IVR System.

### Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain): Action is within Budget
- Request provided to the Budget Office when provided to the Committee Coordinator

### Background/Supporting Information

In a Council Action of March 19, 2004 award was made to Norstan Communications for IVR Equipment - Install and Accessories.

BIS has indicated that based on customer request for services the original amount request is not enough and needs to be increased. Please refer to the enclosed Staff Memo regarding this request.

Attachments: Staff Memo

cc: K. Kaiser  
B. Beck  
N. Larkey