



## Request for City Council Committee Action From the Department of Public Works

**Date:** January 17, 2006

**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

**Subject:** **Request for Proposals for collection contract for collection of garbage, recycling, problem materials (metals) and yard wastes for one half of the City's dwelling units**

### Recommendation:

It is recommended that staff be directed to issue a Request for Proposals for collection of garbage, recycling, problem materials (metals) and yard wastes for one half of the City's dwelling units (MRI side of the City).

### Previous Directives:

- . December, 2004 and December, 2005: Approval of Business Plan for Solid Waste and Recycling Services, including competitive awarding of all contracts
- . August, 2001: Contract with Minneapolis Refuse, Inc. authorized for a five year term, January 1, 2002 – December 31, 2006

**Prepared by:** Susan Young, Director, Solid Waste and Recycling Services 673-2433

### Approved by:

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Klara Fabry, P.E., City Engineer, Director of Public Works

**Presenters:** Susan Young, Director, Solid Waste and Recycling Services 673-2433

Permanent Review Committee (PRC) Approval Pending Not applicable \_\_\_\_\_

Policy review Group (PRG) Approval \_\_\_\_\_ Not applicable X

### Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: X Action is within the plan.  Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

## **Community Impact**

Neighborhood Notification: Not Applicable

City Goals: Maintain the physical infrastructure to ensure a healthy, vital and safe city

Comprehensive Plan: Not Applicable

Zoning Code: Not Applicable

## **Background/Supporting Information**

In 2002, the City negotiated and executed a 5-year contract extension with Minneapolis Refuse, Inc. (MRI) for the collection of approximately one half of the residential garbage, recycling, yard wastes and problem materials (metals). This was a negotiated agreement, extending previously negotiated agreements that have been in place between MRI and the City since 1971. This contract, to date, has never been competitively offered. MRI provides only the collection service, while the City provides disposal, billing, public education, and customer service functions City wide and collection functions in the non-MRI portions of the City.

The Business Plan for Solid Waste and Recycling Services includes the competitive sourcing of this contract to be a key short-range objective. Because this contract has never been competitively examined, no local benchmarking of public or private costs has been possible.

The tentative schedule appears below. The RFP process will consume several months, and if a contractor different than MRI is selected, obtaining trucks and personnel and providing routing and training for uninterrupted, exceptional service will also require some time. It is essential that if the City wishes to issue an RFP, that it do so with adequate time for proper consideration by the Council, and with the guarantee to responders that they will have sufficient time to provide the expected high quality collection services.

### **Tentative Schedule:**

T & PW direction to issue RFP:	January 17, 2006
Permanent Review Committee:	January 26, 2006
Direction from Council:	January 27, 2006
Issuance of RFP:	February 8, 2006
Responses due:	February 28, 2006
Recommendation to T & PW:	March 21, 2006
Referral to W & M/B:	April 10, 2006
Direction from Council:	April 14, 2006
Signing and publication:	April 22, 2006
Signing of contract:	Early June, 2006
Start of service:	January 1, 2007

This provides six months for the successful bidder (if different than MRI) to purchase vehicles, hire employees, develop routes, implement and train on the City's database software, train employees to the City system and be ready for a seamless beginning on January 1, 2007.