



**Request for City Council Committee Action
From the Department of Regulatory Services**

Date: January 21, 2003

To: Council Member Dan Niziolek, Chair of Public Safety and Regulatory Services
Committee

Referral to Ways and Means

Subject: ARI – Fleet Services Contract –Adjustment of Contract Total

Recommendation:

That the Regulatory Services fleet services four year contract with Automotive Resources International (ARI) be adjusted by \$130,000 to reflect the inflationary increases and preventative maintenance costs associated with out of warranty repairs on a 147 vehicle fleet originally scheduled for three year replacement. Due to financial concerns, the fleet replacement schedule is being extended. No additional appropriation is required.

Previous Directives:

The Department of Regulatory Services entered into a contract with ARI in May, 1999 for four years. The contract was authorized at \$130,000 annually for 4 years totaling \$520,000. This contract provides discounts on maintenance services including preventative maintenance/repairs and accident recovery/repairs; fuel; billing; technical support and advice; and data base activity logs for 147 vehicles.

Prepared or Submitted by: Joan Hammell, Administrative Analyst II
Regulatory Services, 673-3343

Approved by: _____
Merwyn Larson, Director
Inspections

Approved by: _____
John Moir,
City Coordinator

Presenters in Committee: Merwyn Larson
Director, Inspections

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Background/Supporting Information

See attached letter.