



**Request for City Council Committee Action  
From Community Planning and Economic Development Department**

**Date:** July 9, 2003

**To:** Community Development Committee

**Referral to:** none

**Subject:** Focus Minneapolis Initiative/CPED

**Recommendation:** Receive and file status report

**Previous Directives:** Original resolution passed September 13, 2002 included various staff directives and report dates; subsequent directives addressed the development of legislation (November) and community development strategic planning (December).

**Prepared or Submitted by:** Jeff Schneider, CPED Project Manager, 673-2047

**Approved by:** Lee Sheehy, Interim Director CPED

**Presenters in Committee:** Jeff Schneider, CPED Project Manager

**Financial Impact** (Check those that apply)

- No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

**Community Impact**

Neighborhood Notification: N/A  
City Goals: N/A  
Comprehensive Plan: N/A  
Zoning Code: N/A  
Other: N/A

**This is a bi-weekly status report on Focus Minneapolis and CPED.**

## **CPED Ordinance**

As of this writing, it is anticipated that the CPED ordinance will be introduced for first reading at the July 11 Council meeting and referred to the Community Development Committee. This is the next step in the overall Focus Minneapolis process, following passage of the CPED legislation this past session. Staff will be asking the committee to set a public hearing on the ordinance at its July 29<sup>th</sup> meeting. A more complete staff report will be prepared for that meeting, but in the meantime copies of the proposed ordinance are available through Julie Bartell in the City Clerk's Office at 673-2296.

Prior to ordinance introduction, staff invited affected unions to review a draft of the ordinance. The MCDA ASFCME unit was the only union to attend this briefing. One result of the meeting was a decision to have Tim Giles re-convene a working group of affected labor representatives and HR staff to continue to work through the details of personnel transition matters.

## **NRP/Citizen Engagement**

The NRP Policy Board reviewed the results of its recent series of 5 community meetings at its June 30<sup>th</sup> Board meeting. Approximately 340 people attended the meetings, and a total of 461 responses to the survey were received. Almost 90% of survey respondents favored continuing the NRP program. A complete summary of the survey results is on the NRP web site. The Policy Board took no action at this meeting to recommend any specific course of action to the City regarding NRP.

A Council Study Session on the general topic of NRP and citizen engagement is scheduled for the morning of July 18<sup>th</sup> from 9:30 am to Noon in the City Council chambers. As of this writing, staff is continuing to prepare materials for the session.

The joint Community Development/Ways & Means Committee public hearing on CM Lane's proposed amendments to the NRP ordinance that had been scheduled for July 21<sup>st</sup> has been rescheduled to Monday, August 4<sup>th</sup> at 1:30 p.m.

## **One Stop Shop**

The Development Workflow Project Plan, including schedule, organizational roles and responsibilities, and business process models integrated with the workflow management system is undergoing critical final review by CPED, Regulatory Services, Public Works, and Fire Dept. Directors and Managers. The Development Workflow Steering Committee will meet on Wednesday, July 16 to cover the Development Workflow Project, and its key first deliverable, a development workflow system for the One Stop Shop.

In conjunction with this Plan and pending anticipated funding from technology capital funds, other critical items underway are consultations with software application contractors to establish and deliver on several critical technical modifications within the next month. Of these, the most important achievement to date is the successful installation of the Accela eCitizen product for testing permit transaction processing on the Web. On related fronts, organizational/human resource planning and space planning for the One Stop Shop/Development Review Center is underway with Human Resources and Public Works.