



**Request for City Council Committee Action
From the City Attorney's Office**

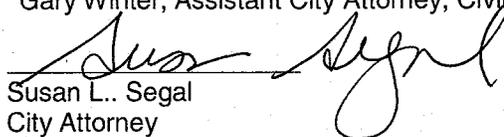
Date: September 14, 2009
To: Ways & Means/Budget Committee
Referral to:

Subject: Request for Proposals for the City's Legal Services Panels

Recommendation: That the City Council authorize the City Attorney's Office to issue a Request for Proposals for legal services panels for the City of Minneapolis to provide legal services requiring special expertise, assistance in complex or lengthy litigation, or when a conflict of interest exists for the City Attorney's Office.

Previous Directives: None

Prepared by: Gary Winter, Assistant City Attorney, Civil Division Phone: (612) 673-5132

Approved by: 
Susan L. Segal
City Attorney

Presenter in Committee: Susan L. Segal, City Attorney

Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information).
- Action requires an appropriation increase to the _____ Capital Budget or _____ Operating Budget.
- Action provides increased revenue for appropriation increase.
- Action requires use of contingency or reserves.
- Business Plan: _____ Action is within the plan. _____ Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's finance contact when provided to the Committee Coordinator.

Community Impact:

City Goals: Build Community

Background/Supporting Information

Since 1998, the City Council has authorized the creation of legal services panels to assist the City Attorney's Office in providing legal services that require special expertise, assistance in complex or lengthy litigation, or when a conflict of interest exists for the City Attorney's Office. The panels presently consist of individual attorneys and law firms that represent a broad range of expertise and provide, when needed, high quality, external legal services at a low cost. The panels are established for a period of three years and the City enters into "Master Agreements for Legal Services" with some or all of the panel members. The current "master" contracts expire on December 31, 2009. In order to continue this program, it is necessary to issue a new Request for Proposal (RFP) and receive new authority to establish the City's legal services panels.

A proposed RFP was reviewed and approved by the Permanent Review Committee on August 20, 2009. Therefore, I am requesting the City Council authorize the issuance of a RFP to develop a new legal services panel for the three year period commencing on January 1, 2010 and ending on December 31, 2012.