



Request for City Council Committee Action from the Department of Regulatory Services

Date: June 20, 2007

To: Council Member Don Samuels, Chair Public Safety & Regulatory Services Committee

Referral to: Council Member Paul Ostrow, Chair Ways & Means/Budget Committee

Subject: Approve Emergency Management and Emergency Preparedness Services three year Master Contracts with non-profits and professional service providers.

Recommendation:

Authorize the proper City officials to execute Master Contracts with the following professional service providers for Emergency Management and Emergency Preparedness Services for up to \$250,000 on as needed basis:

EarthTec
Lane Consulting
Memorial Institute for the Prevention of Terrorism
LBL Technology Partners
Winbourne & Costas, Inc
Richard J Larkin
Response Systems
Yale New Haven For Emergency Preparedness and Disaster Response
Center for Public Protection

Previous Directives: N/A

Prepared by: Lee Larson, Manager Operation Support

Approved by:

Presenters in Committee: Burt Osborne

Reviews

- Permanent Review Committee (PRC): Approval XXX Date 4/23/07
- Policy Review Group (PRG): Approval ___ Date

Financial Impact

- No financial impact
- Action requires an appropriation increase to the ___ Capital Budget or ___ Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Action is within the Business Plan
- Action requires a change to the Business Plan
- Other financial impact

- Request provided to the Finance Department when provided to the Committee Coordinator

Community Impact

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Supporting Information

Regulatory Services has an occasional need for Emergency Management and Emergency Preparedness Services and would like to have a pre-approved vendors available where the pricing has already been negotiated, to the extent possible, in order to expedite services. Many of these services will be funded by grants that may have special terms and conditions established in the grant, in addition to City terms and conditions.

In addition, Regulatory Services aggressively searches out grant opportunities either for direct application by the department, to collaborate with a community applicant, or to forward to relevant agencies for their application. It is the goal of the department to ensure that the maximum resources possible are brought into Minneapolis to address emergency management and emergency preparedness in the City. Often, these grant opportunities create an immediate need for contracted services and a list of eligible service providers will simplify the procurement process and allow us to provide the required services quickly.