



Request for City Council Committee Action from the Department of Police

Date: December 22, 2008
To: Don Samuels – Chair, Public Safety and Regulatory Services Committee
Referral to: Ways and Means, Full Council

Subject: Request Permission to Pay the Annual Cost for User Access to the Minnesota Department of Public Safety Criminal Justice Data Communication network

Recommendation: That the Department be authorized to pay the 2008 annual costs of \$109,920, to be billed on a quarterly basis, to the Minnesota Department of Public Safety for user access to the Minnesota Criminal Justice Data Communications Network (CJDN).

Previous Directives: Criminal Justice Data Communications Network Users Agreement (C-17442) approved in 2001. Users Agreement does not include annual user fees calculated and charged by the state.

Prepared by: Wendy Guck, 673-3415

Approved by: Assistant Chief Sharon Lubinski
Presenters in Committee:

Reviews

- Permanent Review Committee (PRC): Approval ___ Date _____
- Civil Rights Affirmative Action Plan Approval ___ Date _____
- Policy Review Group (PRG): Approval ___ Date _____

Financial Impact

- No financial impact
- Action requires an appropriation increase to the ___ Capital Budget or ___ Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Action is within the Business Plan
- Action requires a change to the Business Plan
- Other financial impact
- Request provided to the Finance Department when provided to the Committee Coordinator

Community Impact

- Neighborhood Notification
- City Goals

- Comprehensive Plan
- Zoning Code
- Other

Supporting Information

The Police Department entered into the current agreement with the Minnesota Department of Public Safety in 2001 for access to the Minnesota Criminal Justice Data Communications Network (CJDN) for criminal justice information. The State of Minnesota charges users, calculated on an annual basis, a user fee for access to the network to cover the cost of maintenance and system enhancement. The Department received a letter from the indicating the annual costs for 2008 for authorized user access to the CJDN are \$109,920. The Department requests permission to pay the user fees, billed quarterly, and to include this letter as an attachment to the State of Minnesota Department of Public Safety Criminal Justice Data Communications Network Users Agreement (C-17442) for 2008. These user fees are a budgeted expense in the Police budget.